

RURAL MUNICIPALITY OF INVERGORDON No. 430
Regular meeting of Council held in the R.M. Council Chambers
7 Danchuk Drive in Crystal Springs, SK
May 6, 2025
9:00am

<i>Present:</i>	<i>Reeve</i>	<i>Kevin Hawreschuk</i>
	<i>Councillor, Division 1</i>	<i>Kelvin Dutka</i>
	<i>Councillor, Division 3</i>	<i>Ryan Mansiere</i>
	<i>Councillor, Division 4</i>	<i>Dale Markling</i>
	<i>Councillor, Division 5</i>	<i>Wayne Bacon</i>
	<i>Councillor, Division 6</i>	<i>Edwin Rundbraaten</i>
	<i>Acting Administrator</i>	<i>Kelly Sandelin</i>
	<i>Mentor Administrator</i>	<i>Lana Bavle</i>
<i>Absent:</i>	<i>Councillor, Division 2</i>	<i>Keith Thibault</i>

A quorum being present, Reeve Hawreschuk called the meeting to order at 9:00am.

Delegate Bob Corrie was present at the time the meeting was called to order.

Councillor, Wayne Bacon joined the meeting at 9:03am.

Delegation

Bob Corrie attended the meeting to discuss maintenance of the Tway Truck route.

Bob Corrie departed the meeting at 9:10am.

Tway Truck Route Maintenance

116/25 Mansiere

WHEREAS, the Organized Hamlet of Tway requested that Council revisit Resolution 126/24.

BE IT RESOLVED, that in addition to surface blading, the RM shall provide gravel on the Truck route, at no cost to the hamlet, to maintain the integrity of the road surface.

AND, that any additional maintenance such as asphalt patching or sealing, dust control or other similar work shall be the responsibility and expense of the Organized Hamlet of Tway.

CARRIED

Minutes of Regular Meeting

117/25 Markling

BE IT RESOLVED, that the Minutes of the Regular Meeting of Council held on Wednesday April 9, 2025, be approved as presented.

CARRIED

Gravel Dirt Road

118/25 Mansiere

WHEREAS, road access is required to supply water to NW-21-44-22-W2 for a cattle operation which is adjacent to a dirt road, and which can become impassable during rainfall.

BE IT RESOLVED, that the RM will provide gravel this summer on the dirt road, one and one half miles on the West boundary of NW-16-44-22-W2 and the West half of 21-44-22-W2 for the duration that the cattle are grazing on the hay land of NW-21-44-22-W2.

CARRIED

Fire Ban

119/25 Bacon

BE IT RESOLVED, that a Fire Ban be put into effect immediately for the entire R.M. of Invergordon.

CARRIED

Final Proof of Loss – Dozer

120/25 Dutka

WHEREAS, due to a fire, there was one hundred percent loss of the 1998 Caterpillar D6RXL Crawler that occurred on January 27, 2025.

WHEREAS, a PSIP claim was submitted for the replacement of the 1998 Caterpillar D6RXL Crawler and the rental of 2011 Caterpillar D6T LGP Dozer.

BE IT RESOLVED, that the Council approve the Final Proof of Loss in the amount of \$113,971.43 be accepted, signed and submitted for payment, to SARM PSIP.

CARRIED

Foreman Myron Toner joined the meeting at 9:30am.

Staff Report (Foreman)

Foreman Toner presented his verbal report to Council.

Road Damage Concern

121/25 Mansiere

WHEREAS, ratepayers have notified the RM of road damage in the West half 23-43-22-W2, caused by ATVs.

BE IT RESOLVED, that a letter be sent to the registered owner of SW-23-43-22-W2 regarding road damage caused by ATVs, advising that should damage to the road continue, reparation shall be invoiced to the registered owner.

CARRIED

Dust Control

123/25 Bacon

BE IT RESOLVED, that the custom work rate for dust control be set at \$0.53/L and that an additional charge of \$150.00 be assigned to each property for the cost of watering the road the day before and day after.

CARRIED

Recall Seasonal Operators

124/25 Hawreschuk

BE IT RESOLVED, that the recall of Equipment Operator, Daryl Filpula, be acknowledged as of April 16, 2025, with reduced hours as agreed upon by Foreman Toner.

AND, that the recall of Equipment Operator, AJ Chitrenia, be acknowledged as of April 29, 2025.

CARRIED

Revision of Personnel Policy #GG-003

125/25 Bacon

BE IT RESOLVED, that the Council approve GG-003 Personnel Policy r4 with the following revisions:

Section – Responsibility of Personal Property

The RM will not be responsible for the destruction or loss of any personal property left in or on municipal property or equipment.

Section – Vacation & Statutory Holidays

All hourly paid staff will receive vacation pay according to the chart below, either on each semi-monthly pay cheque or deposited into a vacation bank at the rate defined below:

<i>Vacation (weeks)</i>	<i>3</i>	<i>4</i>	<i>5</i>
<i>Vacation Pay (%)</i>	<i>5.77%</i>	<i>7.69%</i>	<i>9.62%</i>
<i>Holiday Pay (%)</i>	<i>4.00%</i>	<i>4.00%</i>	<i>4.00%</i>
<i>Total Hol/Vac Pay</i>	<i>9.77%</i>	<i>11.69%</i>	<i>13.62%</i>

Vacation Pay is determined by your years of employment which determines the percent at which Vacation Pay is earned.

Only upon approval from the supervisor, may an hourly paid year-round staff receive Vacation Pay, in excess of what is available in the employee's vacation bank. At no time shall this exceed the total value of 15 days per calendar year.

Revision of Personnel Policy #GG-003 (cont'd)

Statutory Holiday Pay is determined by Saskatchewan Employment Standards which dictate hourly-paid construction employees receive four percent of wages (excluding overtime and vacation pay) earned in the calendar year. All other hourly paid employees receive five percent of their wages earned in the two pay periods before a Public Holiday as statutory holiday pay.

CARRIED

Foreman Toner departed the meeting at 10:15am.

Payroll Register

126/25 Dutka

BE IT RESOLVED, that Reference No. 000912 to 000931 and No. 900080 totaling \$40,021.76 as outlined in the Payroll Register (April 2025) attached to and forming part of these minutes, be accepted as presented.

CARRIED

Authorized Expenditure Report

127/25 Bacon

BE IT RESOLVED, that the following authorized expenditures totaling \$47,292.59 as outlined in the Authorized Expenditure Report attached to and forming part of these minutes, be accepted as presented:

- EFT No. 2568 to 2569;
- E-Transfer No. 2025-09;
- Online Banking No. 2025-20 to 2025-25;
- Automatic Withdrawal No. 2025-059 to 2025-077; and
- Credit Card Charges No. 2025-020 to 2025-035.

CARRIED

List of Accounts for Approval

128/25 Mansiere

BE IT RESOLVED, that the following payments, totaling \$184,450.67, as outlined in the List of Accounts for Approval attached to and forming part of these minutes, be approved for payment:

- Cheque No. 3943 to 3956; and
- EFT No. 2570 to 2583.

CARRIED

Unpaid Taxes Report

129/25 Markling

WHEREAS, total taxes outstanding as of April 30, 2025, are as follows:

- Current: -\$30,708.99; and
- Arrears and Interest: \$120,626.86.

BE IT RESOLVED, that the Unpaid Taxes Report be accepted as presented.

CARRIED

Staff Report (Administrator)

130/25 Rundbraaten

BE IT RESOLVED, that the Administrator's verbal report be accepted as presented.

CARRIED

Municipal Recycling Bin

131/25 Rundbraaten

WHEREAS, ratepayers have requested a recycling bin be available at the RM Office for ratepayer use, during the interim until the Commercial Landfill is operational.

WHEREAS, the cost for the recycle bin is a one-time delivery charge of \$75.00 plus a \$50.00 charge for each pick-up.

BE IT RESOLVED, that the RM source one 6YD Recycle Bin from Greenland Waste to be located at the RM Office for municipal use.

CARRIED

Correspondence

132/25 Dutka

BE IT RESOLVED, that the following Correspondence be filed as listed:

- 2024 RM Traffic Count Program
- NCTPC Approved Minutes & Meeting Dates
- Community Policing Report Melfort RCMP Detachment - Q1 2025
- Wakaw Transit Service Invitation Letter

CARRIED

Municipal Hail Withdrawals

133/25 Rundbraaten

BE IT RESOLVED, that Council hereby approves the lands to be withdrawn from the Saskatchewan Municipal Hail Insurance program as per the March 31, 2025 Withdrawal List.

CARRIED

Assessment Roll

134/25 Mansiere

BE IT RESOLVED, that in accordance with Section 204 of The Municipalities Act, Council hereby acknowledge the municipal assessment roll for the year 2025 shall be prepared and open for inspection with notices issued on April 25, 2025.

CARRIED

Donation Request

135/25 Dutka

BE IT RESOLVED, that the RM of Invergordon donate \$250.00 to the Kinistino & District Museum for 2025 summer maintenance and operating costs.

CARRIED

Appoint Returning Officer & Polling Station

136/25 Markling

BE IT RESOLVED, that Administrator Sandelin be appointed as Returning Officer for any municipal election that may be called for in the year 2025.

AND, that Council appoint the RM Office located at 7 Danchuk Drive in Crystal Springs, SK as the polling station to facilitate any municipal election in 2025.

CARRIED

Highways Contract

137/25 Bacon

BE IT RESOLVED, that Council approve Contract #8335-25-01 with the Ministry of Highways (Wakaw Division) for gravel blading and snow removal on Tway Access and the portions of Highway 320 within municipal boundaries, at the RM's current custom work rates, to a maximum of \$50,000.00 or until March 31, 2026 whichever occurs first.

CARRIED

Acknowledge Education Mill Rates

138/25 Rundbraaten

BE IT RESOLVED, that the 2025 Education Property Tax mill rates be acknowledged as follows:

- i. Agricultural Property 1.07 mills
- ii. Residential Property 4.27 mills;
- iii. Commercial/Industrial Property 6.37 mills; and
- iv. Resource Property 9.49 mills.

CARRIED

Acknowledge Regional Park Mill Rate

139/25 Rundbraaten

WHEREAS, the Struthers Lake Regional Park Board has advised of an 1.6% increase in their uniform mill rate for the 2025 year.

BE IT RESOLVED, that pursuant to Section 302 of *The Municipalities Act*, Council hereby acknowledges the 2025 uniform mill rate of 6.80 mills for Struthers Lake Regional Park residential property;

AND, that the Regional Park's tax allocation of 80% be hereby acknowledged.

CARRIED

Parcel Consolidation Request (Crystal Ridge)

140/25 Bacon

BE IT RESOLVED, that Council hereby authorizes the consolidation of Lot 21 and Lot 22 of Block 4 (Plan 101968106) into one (1) legal parcel, with all fees and costs charged in accordance with ISC Services Policy GG-010.

CARRIED

Parcel Consolidation Request (Barney's Bay)

141/25 Dutka

BE IT RESOLVED, that Council hereby authorizes the consolidation of Lot 10 and Lot 11 of Block 2 (Plan 101904847) into one (1) legal parcel, with all fees and costs charged in accordance with ISC Services Policy GG-010.

CARRIED

Staffing (Hire Catherine Mazurkewich on Contract)

142/25 Markling

BE IT RESOLVED, that Catherine Mazurkewich be hired on a contract basis to assist Administrator Sandelin with office operations, at an hourly rate of \$50.00 plus mileage to travel to and from the office at a rate of \$0.50 per kilometer.

CARRIED

Advertise for Tender

143/25 Hawreschuk

BE IT RESOLVED, that the 64DS 5000 gallon fuel tank be publicly advertised for tender.

CARRIED

Adjourn

144/25 Rundbraaten

BE IT RESOLVED, that this meeting be adjourned at 11:52am.

CARRIED

Kevin Hawreschuk
Reeve

Kelly Sandelin
Acting Administrator