

RURAL MUNICIPALITY OF INVERGORDON No. 430
Regular meeting of Council held in the R.M. Council Chambers
7 Danchuk Drive in Crystal Springs, SK
February 14th 2024
9:00am

<i>Present:</i>	<i>Reeve</i>	<i>Bruce Hunter</i>
	<i>Councillor, Division 1</i>	<i>Kelvin Dutka</i>
	<i>Councillor, Division 2</i>	<i>Keith Thibault</i>
	<i>Councillor, Division 3</i>	<i>Calvin Parsons</i>
	<i>Councillor, Division 4</i>	<i>Kevin Hawreschuk</i>
	<i>Councillor, Division 5</i>	<i>Wayne Bacon (via Microsoft Teams)</i>
	<i>Councillor, Division 6</i>	<i>Edwin Rundbraaten</i>
	<i>Administrator</i>	<i>Courtney Beaulieu</i>
<i>Delegations</i>	<i>Kerry Desjarlais</i>	<i>Water Security Agency</i>
	<i>Lotfollah Haji</i>	<i>Eco Engineering Ltd.</i>

As at the 9 o'clock hour, no written communications had been received by Administrator Beaulieu and no persons were in attendance for the scheduled public hearing relating to Agenda Item: Planning and Development Fee Bylaw, the Council shall proceed with the regular meeting.

A quorum being present, Reeve Hunter called the meeting to order at 9:04am.

Minutes of Public Hearing

026/24 Hawreschuk

BE IT RESOLVED, that the Minutes of the Public Hearing held on Wednesday January 10, 2024 be approved as read.

CARRIED

Minutes of Regular Meeting

027/24 Dutka

BE IT RESOLVED, that the Minutes of the Regular Meeting held on Wednesday January 10, 2024 be approved as read.

CARRIED

Statement of Financial Activities – Dec 31, 2023

028/24 Thibault

BE IT RESOLVED, that the Statement of Financial Activities as at December 31, 2023 be accepted as presented.

CARRIED

Statement of Financial Activities – Jan 31, 2024

029/24 Rundbraaten

BE IT RESOLVED, that the Statement of Financial Activities as at January 31, 2024 be accepted as presented.

CARRIED

OB
BH

Bank Statement

030/24 Bacon

BE IT RESOLVED, that the Bank Statement as at January 31, 2024 be accepted as presented.

CARRIED

Payroll Register

031/24 Thibault

BE IT RESOLVED, that Reference No. 000635 to 000648 and 900062 totaling \$29,837.82 as outlined in the Payroll Register for January 2024 attached to and forming part of these minutes, be accepted as presented.

CARRIED

Authorized Expenditure Report

032/24 Thibault

BE IT RESOLVED, that the following authorized expenditures totaling \$629,331.15 as outlined in the Authorized Expenditure Report attached to and forming part of these minutes, be accepted as presented:

- Cheque No. 3578 to 3582;
- EFT No. 2212 to 2215;
- Online Banking No. 2024-01 to 2024-10; and
- Automatic Withdrawal No. 2024-001 to 2024-014.

CARRIED

List of Accounts for Approval

033/24 Dutka

BE IT RESOLVED, that the following payments, totaling \$85,171.13, as outlined in the List of Accounts for Approval attached to and forming part of these minutes, be approved for payment:

- Cheque No. 3583 to 3611; and
- EFT No. 2216 to 2236.

CARRIED

Unpaid Taxes Report

034/24 Hawreschuk

WHEREAS, total taxes outstanding as of January 31, 2024 are as follows:

- Current: -\$10,438.65 (Credits)
- Arrears and Interest: \$101,852.07; and

BE IT RESOLVED, that the Unpaid Taxes Report be accepted as presented.

CARRIED

2023 Local Rec Board Grant Reports

035/24 Parsons

WHEREAS, under Annual Grants Policy GG-021 the RM provides an annual grant to the Recreation Boards in Crystal Springs, Meskanaw, Tway and Yellow Creek to facilitate local events, projects and building maintenance.

BE IT RESOLVED, that the 2023 Local Rec Board Grant Report presented by Administrator Beaulieu be accepted as presented.

CARRIED

2023 Hamlet Financial Statements

036/24 Hawreschuk

BE IT RESOLVED, that the 2023 Financial Statements as presented by Administrator Beaulieu, for the following hamlets be accepted as presented:

- Organized Hamlet of Crystal Springs;
- Organized Hamlet of Meskanaw;
- Organized Hamlet of Tway; and
- Special Service Area of Yellow Creek.

CARRIED

Council Reports

Councillor Thibault presented an update on the Lakeview Pioneer Lodge and Councillor Bacon updated the Council on Hudson Bay Route Association.

Correspondence

037/24 Rundbraaten

BE IT RESOLVED, that the following Correspondence be filed as read:

- | | |
|------------------------------------------|-------------------------|
| • Saskatchewan Agricultural Hall of Fame | Request for Nominations |
| • iHunter | 2023 Map Sales Report |
| • Melfort RCMP | 2023-Q4 Policing Report |
| • Tway Recreation Board (Snow-Snakes) | Gravel Donation |

CARRIED

Delegations

Delegates, Kerry Desjarlais, Environmental Protection Officer of *Water Security Agency* and Lotfollah Haji of *Eco-Engineering Ltd* along with Utility Manager, Dean Matkowski and Utility Operator, Chris Kuz joined the meeting at 10:32am to discuss the Yellow Creek Waterworks Upgrade project.

038/24 Hunter

BE IT RESOLVED, that this meeting be recessed for a lunch break at 12:29pm.

CARRIED

Reeve Hunter called the meeting back to order at 12:57pm.

Kerry Desjarlais, Dean Matkowski and Chris Kuz departed during the lunch break. Foreman, Myron Toner and Lotfollah Haji present at the time the meeting called back to order.

Lotfollah Haji departed the meeting at 1:10pm.

Staff Reports

Foreman Toner presented this report to Council and departed at 2:29pm.

039/24 Thibault

BE IT RESOLVED, that the Foreman's Report be accepted as presented.

CARRIED

Wage Review

040/24 Hawreschuk

WHEREAS, in accordance with Section 24(b) of Administrator Beaulieu's Employment Contract, a scheduled salary and/or vacation entitlement increase is due in 2024.

WHEREAS, in accordance with Section 15(b) of Foreman Toner's Employment Contract, a scheduled salary and/or vacation entitlement increase is due in 2024.

BE IT RESOLVED, that Administrator Beaulieu's annual vacation entitlement be increased from four (4) weeks to five (5) weeks effective January 1, 2024;

BE IT FURTHER RESOLVED, that Foreman Toner's annual vacation entitlement be increased from three (3) weeks to five (5) weeks effective January 1, 2024.

CARRIED

041/24 Hawreschuk

WHEREAS, Council desires to establish a wage increase schedule for all employees to assist in budget planning and to align wage expectations of employees with that of Council.

BE IT RESOLVED, that the Employee Wage Increase Schedule 2024-2028, attached to and forming part of these minutes, be acknowledged as the scheduled increases;

AND, that the wage increase as shown on the schedule for 2024 be approved and authorized retroactively to January 1, 2024.

CARRIED

Invergordon Conservation & Development Area

042/24 Dutka

WHEREAS, on January 25, 2024 the Minister Responsible for Water Security appointed Courtney Beaulieu as the Returning Officer for an election to establish a Board of the Invergordon Conservation and Development Area No. 84.

WHEREAS, the election shall be held in accordance with *The Local Government Elections Act*.

BE IT RESOLVED, that an election be called for May 15, 2024;

AND THAT, the call for nominations be posted by March 26, 2024;

AND THAT, prior to the call for nominations the RM host an information meeting for all landowners in the C&D area, *Water Security Agency* representatives and Fletts Springs C&D board members.

CARRIED

North Central Transportation Planning Committee Appointment

043/24 Hawreschuk

BE IT RESOLVED, that the RM of Invergordon hereby nominate Edwin Rundbraaten for Division 3 Rural on a two (2) year term to the North Central Transportation Planning Committee.

CARRIED

OB
BH

Planning Fee Bylaw

044/24 Dutka

WHEREAS, in accordance with *The Planning and Development Act* public notice of a proposed Planning and Development Fee Bylaw was advertised in the Prince Albert Herald, for two (2) consecutive weeks, on January 26, 2024 and on February 2, 2024.

WHEREAS, the proposed fees are the same as under the previous planning bylaw, Interim Development Control Bylaw 21-06, of:

Permitted Uses	\$100.00
Discretionary Uses	\$200.00

WHEREAS, new fees are being proposed, of:

Minor Variance	\$100.00
Appeals	\$300.00
OCP/ZB Text Amendments	\$100.0
OCP/ZB Map Amendments	\$200.00

WHEREAS, the proposed bylaw prescribes other fees and costs that shall be the sole responsibility of the applicant.

BE IT RESOLVED, that Bylaw 24-01, being a bylaw to implement a planning and development fee schedule, be read a first time.

CARRIED

045/24 Hawreschuk

BE IT RESOLVED, that Bylaw 24-01, be read a second time.

CARRIED

046/24 Thibault

BE IT RESOLVED, that Bylaw 24-01, be given three readings at this meeting.

CARRIED UNANIMOUSLY

047/24 Parsons

BE IT RESOLVED, that Bylaw 24-01, be read a third time and is hereby adopted.

CARRIED

Tender Sale of Subdivided Parcel SW 30-44-23-W2

048/24 Bacon

BE IT RESOLVED, that the RM tender the sale of the subdivided parcel (approximately 110 acres) on SW 30-44-23-W2M as shown on the Plan of Proposed Subdivision as issued on Community Planning's Certificate of Approval dated December 18, 2023, as follows:

- i. Bid closing March 6, 2024 at 9:00AM CST;
- ii. Bid must include a deposit of 10% of the bid amount;
- iii. Successful buyer will have until April 15, 2024 to provide payment in full;
- iv. Possession date of May 1, 2024; and
- v. Highest or any bid not necessarily accepted.

AND THAT, should title not be prepared by possession date. the buyer shall be required to sign an agreement with the RM in order to permit the buyer to possess the land for the purposes of farming the land as of May 1, 2024.

CARRIED

Records Disposal (2016)

049/24 Hawreschuk

BE IT RESOLVED, that the Council hereby authorizes the Administrator to request permission to the Saskatchewan Archives Board to dispose of the 2016 records in accordance with Record Retention Bylaw 19-03.

CARRIED

Annual Grants Policy Revision

050/24 Rundbraaten

WHEREAS, a revision to the Annual Grants Policy has been presented to increase the annual donations, as follows:

Royal Canadian Legion	\$250.00 to both Birch Hills and Kinistino
STARS Air Ambulance	\$2,126.00
4H Clubs	\$500.00 to both Meskanaw/Ethelton and Weldon

WHEREAS, the revision also includes the addition of the annual donation to Kinistino Jubilee Lodge as authorized by Resolution 207/23.

BE IT RESOLVED, that Annual Grants Policy GG-021 Revision No. 5 be adopted.

CARRIED

Workers Compensation

051/24 Parsons

BE IT RESOLVED, that the 2024 workers compensation rate of 1.43 for the RM be acknowledged and that all municipal employees and volunteer fire fighters be renewed at their combined anticipated wages for the year.

BE IT FURTHER RESOLVED, that Council be renewed at the group coverage amount of \$50,000.

CARRIED

Adjourn

052/24 Hunter

BE IT RESOLVED, that this meeting be adjourned at 3:54pm.

CARRIED



Bruce Hunter
Reeve



Courtney Beaulieu
Administrator