

**RURAL MUNICIPALITY OF INVERGORDON No. 430**  
**Regular meeting of Council held in the R.M. Council Chambers**  
**7 Danchuk Drive in Crystal Springs, SK**  
**April 10<sup>th</sup> 2024**  
**9:00am**

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<i>Present:</i>	<i>Reeve</i>	<i>Bruce Hunter</i>
	<i>Councillor, Division 1</i>	<i>Kelvin Dutka</i>
	<i>Councillor, Division 2</i>	<i>Keith Thibault</i>
	<i>Councillor, Division 3</i>	<i>Calvin Parsons</i>
	<i>Councillor, Division 4</i>	<i>Kevin Hawreschuk</i>
	<i>Councillor, Division 5</i>	<i>Wayne Bacon</i>
	<i>Councillor, Division 6</i>	<i>Edwin Rundbraaten</i>
	<i>Administrator</i>	<i>Courtney Beaulieu</i>

<i>Delegations</i>	<i>Darren Sundbo</i>	<i>Pest Control Officer</i>
	<i>Gail Strilaeff</i>	<i>SAMA</i>
	<i>RM of Birch Hills</i>	<i>Council &amp; Administrator Opseth</i>

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A quorum being present, Reeve Hunter called the meeting to order at 9:07am. Foreman, Myron Toner present at the time the meeting called to order.

*Staff Reports*

Foreman Toner presented his report to Council and departed the meeting at 9:39am.

*Delegations*

Darren Sundbo, the RM's appointed Pest Control Officer joined the meeting at 9:39am to discuss the rat control program and seasonal kick-off. Darren Sundbo departed the meeting at 10:03am.

Gail Strilaeff, Appraisal Agrologist with the *Saskatchewan Assessment Management Agency* (SAMA) joined the meeting at 10:10am to conduct a presentation on the re-inspection process for which the RM underwent for the 2024 Assessment Roll. Gail Strilaeff departed the meeting at 11:41am.

**084/24 Hunter**

BE IT RESOLVED, that this meeting be recessed for a lunch break at 11:42am.

CARRIED

Reeve Hunter called the meeting back to order at 12:09pm. Foreman Toner present at the time the meeting called to order.

*Custom Work Rates*

**085/24 Parsons**

BE IT RESOLVED, that a custom work rate be set for the new Dionco Lion Harrow (Mulcher) of \$225.00 per hour.

CARRIED

Councillor Parsons departed the meeting at 12:57pm and did not return.

*Delegations*

The Council and Administrator Opseth of the Rural Municipality of Birch Hills, No. 460 joined the meeting via Microsoft Teams at 1:03pm to discuss a proposed gravel purchase agreement with the RM of Invergordon. The RM of Birch Hills departed the meeting at 1:38pm.

Foreman Toner departed the meeting at 1:40pm.

*Dust Control*

**086/24 Hawreschuk**

BE IT RESOLVED, that *Green Earth Spraying* be contracted to provide MG-30 as dust suppressant at a rate of \$0.52/liter, at the following municipal locations:

- Barney's Bay, all of Lakeshore Drive and portion of Grid 778 adjacent to Barney's Bay;
- Crystal Ridge, all of Bouchard Lane;
- Eagle Bay, first portion of Dickson View Drive;
- Hunter Subdivisions, all of Willow Road
- Rhona Lake, portion of Access Road and portion of Fleming Road;
- Yellow Creek, portions on Railway Ave, 1<sup>st</sup> Street W, and 1<sup>st</sup> Ave;
- S of SE 2-43-23-W2, in front of occupied residence;
- E of NE 21-44-23-W2, in front of occupied residence;

AND THAT, ratepayers may request dust suppressant to be laid on the road in front of their residence as custom work.

CARRIED

*Minutes of Regular Meeting*

**087/24 Thibault**

BE IT RESOLVED, that the Minutes of the Regular Meeting held on Wednesday March 6, 2024 be approved as read.

CARRIED

*Minutes of Special Meeting*

**088/24 Thibault**

BE IT RESOLVED, that the Minutes of the Special Meeting held on Tuesday March 19, 2024 be approved as read.

CARRIED

*Statement of Financial Activities*

**089/24 Dutka**

BE IT RESOLVED, that the Statement of Financial Activities as at March 31, 2024 be accepted as presented.

CARRIED

*Bank Statement*

**090/24 Rundbraaten**

BE IT RESOLVED, that the Bank Statement as at March 31, 2024 be accepted as presented.

CARRIED

*Payroll Register*

**091/24 Thibault**

BE IT RESOLVED, that Reference No. 000663 to 000676 totaling \$28,771.02 as outlined in the Payroll Register for March 2024 attached to and forming part of these minutes, be accepted as presented.

CARRIED

*Authorized Expenditure Report*

**092/24 Rundbraaten**

BE IT RESOLVED, that the following authorized expenditures totaling \$38,659.12 as outlined in the Authorized Expenditure Report attached to and forming part of these minutes, be accepted as presented:

- EFT No. 2251 to 2252;
- Online Banking No. 2024-14 to 2024-18; and
- Automatic Withdrawal No. 2024-034 to 2024-052

CARRIED

*List of Accounts for Approval*

**093/24 Dutka**

BE IT RESOLVED, that the following payments, totaling \$93,718.70, as outlined in the List of Accounts for Approval attached to and forming part of these minutes, be approved for payment:

- Cheque No. 3631 to 3649; and
- EFT No. 2253 to 2275.

CARRIED

*Unpaid Taxes Report*

**094/24 Hawreschuk**

WHEREAS, total taxes outstanding as of March 31, 2024 are as follows:

- Current: -\$16,835.54 (Credits)
- Arrears and Interest: \$73,885.97; and

BE IT RESOLVED, that the Unpaid Taxes Report be accepted as presented.

CARRIED

*Council Reports*

Reeve Hunter presented a report from the Organized Hamlet of Tway regarding their concerns on heavy traffic in the hamlet.

*Borrowing Bylaw*

**095/24 Dutka**

WHEREAS, a resolution to request borrowing approval from the *Saskatchewan Municipal Board (Local Government Committee)* is required prior to the passing of a Borrowing Bylaw, and said resolution was passed at the March 19, 2024 meeting and approval has been received.

WHEREAS, Borrowing Bylaw 24-04 passed at the March 6, 2024 meeting shall be repealed upon the passing of Borrowing Bylaw 24-05.

BE IT RESOLVED, that Bylaw 24-05, being a bylaw to incur a debt for the purpose of purchasing a Gravel Crusher, be read a first time.

CARRIED

CB  
BA

**096/24 Hawreschuk**

BE IT RESOLVED, that Bylaw 24-05 be read a second time.

CARRIED

**097/24 Thibault**

BE IT RESOLVED, that Bylaw 24-05 be given three readings at this meeting.

CARRIED UNANIMOUSLY

**098/24 Bacon**

BE IT RESOLVED, that Bylaw 24-05 be read a third time and is hereby adopted.

CARRIED

**099/24 Dutka**

BE IT RESOLVED, that upon approval of Bylaw 24-05 by the *Saskatchewan Municipal Board (Local Government Committee)*, Administrator Beaulieu is hereby authorized to draw loan funds from *Kinistino Affinity Credit Union* and prepare a cheque to *Celtic Contracting Ltd* for the outstanding balance of the Crusher, Screener and Conveyor in the amount of \$499,500.00.

CARRIED

*Road Closure Bylaw*

**100/24 Dutka**

WHEREAS, in order to facilitate the parcel reconfiguration of the Crystal Springs schoolgrounds (Parcel R and Y) and adjacent Parcel Z, which includes the amalgamation of undeveloped road allowances, a bylaw must be passed and approved by the Ministry of Highways.

WHEREAS, the undeveloped road allowances being closed included in the proposed bylaw as Schedule "B" are as follows:

- 1<sup>st</sup> Street North – the portion lying north of Parcel R and south of Parcel Z; and
- 1nd Avenue – the portion lying east of Parcel R and west of Parcel Y; and
- Road Allowance lying south of Parcel R, Parcel Y and Parcel Z.

BE IT RESOLVED, that Bylaw 24-06, being a bylaw to provide for the closing and selling of a municipal road, be read a first time.

CARRIED

**101/24 Bacon**

BE IT RESOLVED, that Bylaw 24-06 be read a second time.

CARRIED

**102/24 Rundbraaten**

BE IT RESOLVED, that Bylaw 24-06 be given three readings at this meeting.

CARRIED UNANIMOUSLY

**103/24 Hunter**

BE IT RESOLVED, that Bylaw 24-06 be read a third time and is hereby adopted.

CARRIED

*RM of Lake Lenore Mentorship Agreement*

**104/24 Thibault**

BE IT RESOLVED, that the mentorship agreement with the RM of Lake Lenore, No. 399 for mentorship services performed by Administrator Beaulieu be approved.

CARRIED

CB  
3A

*Landfill Groundwater Monitoring Proposal*

**105/24 Dutka**

BE IT RESOLVED, that the Landfill Groundwater Monitoring Proposal submitted by *Pinter & Associates Ltd* for the annual required sampling and Ministry of Environment's report, in the amount of \$7,990.00 plus applicable taxes, be approved.

CARRIED

*Hamlet Policy*

**106/24 Hawreschuk**

WHEREAS, pursuant to *The Municipalities Regulations* recent amendment, a new RM policy has been presented which contains provisions regarding:

- the first meeting of any newly established Organized Hamlet;
- the format and timing of joint meetings of the RM and the Organized Hamlet board(s);
- the requirements for the Organized Hamlet Board's annual budget and board activity report submission to the RM;

WHEREAS, the policy includes additional provisions, as follows:

- establishing the hamlet tax allocation;
- identifying shared services provided and how the charges for said services shall be expensed to the hamlets;
- identifying how bylaw enforcement services shall be charged to the hamlets;
- providing of the Organized Hamlet financial statements from the RM to the hamlet; and
- the process for handling any disputes and appeals.

WHEREAS, the Organized Hamlets within the RM are Crystal Springs, Meskanaw and Tway.

BE IT RESOLVED, that Policy GG-026, a policy to establish requirements for the Organized Hamlets within the RM, be hereby adopted;

AND, that in accordance with *The Municipalities Regulations* this policy has been adopted prior to the 2024 Annual General Meeting occurring for any Organized Hamlets within the RM.

CARRIED

*Organized Hamlet of Crystal Springs Policies*

**107/24 Bacon**

WHEREAS, pursuant to *The Municipalities Regulations* recent amendments, each Organized Hamlet must have a policy adopted relating to:

- public notice for annual general meetings, board meeting, board minutes, board policies and other matters relating to the procedures of hamlet boards;
- hamlet board meetings requirements such as rules of order, scheduling of meetings and appearances of residents;
- election of board members including manner of voting and nominations;
- filling of vacancies of board members;
- disqualification of board members;
- duties of board secretary; and
- remuneration of board members.

CB  
DH

WHEREAS, the Crystal Springs Organized Hamlet Board passed the relevant policies at their board meeting on March 20, 2024 and have submitted to the Council for RM adoption.

BE IT RESOLVED, that the following policies of the Organized Hamlet of Crystal Springs be hereby adopted:

- i. Public-RM Notice Policy, a policy to provide procedures regarding public and RM notice requirements;
- ii. Board Policy, a policy to provide hamlet board procedures;
- iii. Election of Board Members Policy, a policy to provide procedures regarding the election of board members;
- iv. Filling Vacancies of Board Members Policy, a policy to provide procedures regarding the filling of vacancies of board members;
- v. Disqualification of Board Members Policy, a policy to provide procedures regarding the disqualification of board members;
- vi. Duties of Board Members Policy, a policy to provide procedures regarding the duties of board members;
- vii. Funds and Budget Requirements Policy, a policy to provide procedures regarding the budget requirements;
- viii. Policy Compliance Policy, a policy to acknowledge compliance with *The Municipalities Regulations*;

AND, that these policies shall be available for public inspection at the municipal office.

CARRIED

*Discretionary Permit – AirBnB (Barney’s Bay)*

**108/24 Dutka**

WHEREAS, under Zoning Bylaw 23-08 the use of a dwelling for short-term rental, such as an AirBnB, is a discretionary use and public notice must be provided to adjacent landowners and the use must be approved by Council.

WHEREAS, public notice to adjacent landowners was provided on March 25, 2024 and no comments, concerns or oppositions were received by Administrator Beaulieu.

BE IT RESOLVED, that Development Permit 24-05 for the use of an existing cabin on Lot 8 Block 3 at the Lakeshore Subdivision of Barney’s Bay be hereby approved.

CARRIED

*Discretionary Permit – 2<sup>nd</sup> Residence (Agricultural)*

**109/24 Rundbraaten**

BE IT RESOLVED, that Development Permit 24-04 for a 2<sup>nd</sup> residence in the established farmstead on SW 16-45-24-W2 be hereby approved.

CARRIED

*Canada Summer Jobs: Advertise*

**110/24 Thibault**

BE IT RESOLVED, that advertisement be immediately posted for applications to be submitted to the RM for the summer position of an Office Assistant as approved in Resolution 306/23 under the Canada Summer Jobs program.

CARRIED

CB  
BH

*Donation Request*

**111/24 Bacon**

BE IT RESOLVED, that a load of twenty-five (25) yards of crushed gravel, with delivery included within the RM of Invergordon boundaries, be donated to the Weldon Playground Project auction on April 26, 2024.

CARRIED

*Correspondence*

**112/24 Dutka**

BE IT RESOLVED, that the following Correspondence be filed as read:

- Struthers Lake Wildlife Federation                      Gravel Donated for April 20, 2024
- Saskatchewan Municipal Board                              Approval of Public Utility Bylaw 24-03

CARRIED

*Recall Seasonal Operators*

**113/24 Rundbraaten**

BE IT RESOLVED, that the recall of Equipment Operator, Troy Laroche be acknowledged for April 8, 2024;

AND, that the recall of Equipment Operator, AJ Chitrenia be acknowledged for April 15, 2024.

CARRIED

*Staff Reports*

Utility Manager, Dean Matkowski joined the meeting at 3:54pm to present his report to Council.

*Adjourn*

**114/24 Bacon**

BE IT RESOLVED, that this meeting be adjourned at 4:05pm.

CARRIED



Bruce Hunter  
Reeve



Courtney Beaulieu  
Administrator