

**RURAL MUNICIPALITY OF INVERGORDON No. 430**  
**Regular meeting of Council held in the R.M. Council Chambers**  
**Crystal Springs, Saskatchewan**  
**November 6<sup>th</sup> 2019**  
**9:00am**

*Present:*

Reeve:	Bruce Hunter
Council Members:	Division 2 – Keith Thibault (arrived 10:32am)
	Division 3 – Calvin Parsons (arrived 10:25am)
	Division 4 – Kevin Hawreschuk
	Division 5 – Wayne Bacon
	Division 6 – Edwin Rundbraaten
Administrator:	Courtney Beaulieu
Delegation:	Brenda Fisher

*Absent:* Councillor Member: Division 1, Kelvin Dutka

*Call to Order*

A quorum being present, Reeve Hunter called the meeting to order at 9:11am.

*Delegation*

Brenda Fisher of Crystal Agencies and Crystal Springs Canada Post entered the meeting at 9:12am to present interest in the purchase of the existing Municipal Office and adjoining lot in Crystal Springs. Brenda Fisher departed the meeting at 9:20am.

*Sale of RM Office*

**322/19 Bacon**

BE IT RESOLVED, that the existing Municipal Office on Lot 7, Block 02 (BD2754) and adjacent lot on Lot 8, Block 02 (BD2754) located in the Organized Hamlet of Crystal Springs be tendered for public sale with all bids to be submitted for review and consideration at the January 8<sup>th</sup> 2020 Regular Council Meeting.

CARRIED

*Minutes of Regular Meeting*

**323/19 Hawreschuk**

BE IT RESOLVED, that the Minutes of Regular Meeting held on Wednesday, October 9<sup>th</sup> 2019 be approved as read.

CARRIED

*Statement of Financial Activities*

**324/19 Hunter**

BE IT RESOLVED, that the October Statement of Financial Activities, attached to and forming part of these minutes, be accepted as presented.

CARRIED

*Bank Statements*

**325/19 Rundbraaten**

BE IT RESOLVED, that the October Bank Statements be accepted as presented.

CARRIED

*Authorized Expenditure Report*

**326/19 Bacon**

BE IT RESOLVED, that Cheque No. 1532 to 1543, and EFT No. 1242 to 1260, totaling \$468,522.21 as outlined in the Authorized Expenditure Report, attached to and forming part of these minutes, be approved as presented.

CARRIED

*List of Accounts for Approval*

**327/19 Hawreschuk**

BE IT RESOLVED, that Cheque No. 1544 to No. 1581, and EFT No. 1261 to 1266, totaling \$75,507.03, as outlined in the List of Accounts for Approval, attached to and forming part of these minutes, be approved for payment.

CARRIED

*Mastercard Report*

**328/19 Hunter**

BE IT RESOLVED, that an electronic payment in the amount of \$1,537.22, as outlined in the November Mastercard Report, be approved for payment.

CARRIED

*Petty Cash Report*

**329/19 Hunter**

BE IT RESOLVED, that the November Petty Cash Report be approved as presented and that the Administrator be authorized to withdraw monies from the R.M. Affinity bank account in the amount of \$227.05.

CARRIED

*Unpaid Taxes Report*

**330/19 Bacon**

BE IT RESOLVED, that the October Unpaid Taxes Report be accepted as presented.

CARRIED

Councillor Parsons joined the meeting at 10:25am.

Councillor Thibault joined the meeting at 10:32am.

*Council Reports*

**331/19 Hunter**

WHEREAS, Councillor Bacon advised Council of the upcoming APAS District 5 meeting on November 19<sup>th</sup> 2019, as well as its Annual meeting on December 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> 2019.

BE IT RESOLVED, that any Council Member who desires to attend the upcoming APAS District 5 or Annual meeting be hereby approved to attend, with all applicable expenses reimbursed.

CARRIED

*Correspondence*

**332/19 Hawreschuk**

WHEREAS, the following Correspondence has been presented to Council:

- |                                |                                  |
|--------------------------------|----------------------------------|
| ▪ Saskatchewan Municipal Board | Public Utility Bylaw Approval    |
| ▪ SARM                         | Submitted Convention Resolutions |

BE IT RESOLVED, that Council accept the presentation of Correspondence as read.

CARRIED

*Yellow Creek WTP Upgrade Proposal*

**333/19 Parsons**

WHEREAS, the Municipality received a Warning of Non-Compliance from Water Security Agency during its annual inspection of the Yellow Creek Waterworks.

WHEREAS, KGS Group has submitted a proposal for engineering services relating to the immediate issues and concerns highlighted through our Waterworks Inspections and relevant optimization work.

WHEREAS, Pinter & Associates has previously submitted their proposal of same to Council for consideration.

WHEREAS, all potential infrastructure upgrades to the Water Treatment Plant are expected to deplete most or all of the Yellow Creek reserve funds.

WHEREAS, the former Village now Special Service Area of Yellow Creek has seen a diminished population, however it remains the only municipal source of potable water within the boundaries of the Municipality.

WHEREAS, the Council seeks to identify all the associated concerns, constraints, and available solutions in advance of hosting a Community Open House in Yellow Creek and prior to expending funds on any upgrade to the Water Treatment Plant.

BE IT RESOLVED, that Council call a meeting with the Environmental Protection Officer with Water Security Agency, KGS Group and Pinter & Associates, to discuss the various options in meeting the existing and incoming Waterworks regulations.

BE IT FURTHER RESOLVED, that Council requests the Melfort Rural Water Pipeline to review the feasibility of bringing their pipeline into Yellow Creek.

CARRIED

*Christmas Eve*

**334/19 Parsons**

BE IT RESOLVED, that Council hereby authorizes the closure of the Municipal Office on Tuesday, December 24<sup>th</sup> 2019.

CARRIED

*Layoff Seasonal Employees*

**335/19 Rundbraaten**

BE IT RESOLVED, that Council acknowledges the layoff of seasonal operators Daryl Filpula on October 25<sup>th</sup> 2019 and Dennis Drapak on November 1<sup>st</sup> 2019.

CARRIED

*Winter Hours*

**336/19 Bacon**

WHEREAS, Foreman Myron Toner has submitted a request to retain the employment of Brad Laroche throughout the winter season for snowplowing and various shop work.

WHEREAS, the winter season is defined as December 1<sup>st</sup> to May 31<sup>st</sup>.

WHEREAS, during the 2018-2019 winter season, in addition to Foreman Toner the Municipality utilized one (1) seasonal employee on an as-needed basis who accrued an average of 36 hours per week.

WHEREAS, this winter season will require moving and setting up at the new Shop, cleaning and organizing the old Shop, as well as additional equipment repairs that the new Shop provides sufficient space and efficiency to complete.

BE IT RESOLVED, that Council authorize the retention of seasonal operator Brad Laroche during the winter season at his existing hourly rate of pay.

BE IT FURTHER RESOLVED, that in accordance with GG-003 Personnel Policy the winter hours shall not exceed 40 hours per week. Additional hours worked for snow removal purposes shall be adjusted in the following week(s) such that there are no overages at the end of the winter season, April 1<sup>st</sup> 2020.

CARRIED

*Policy GG-017*

**337/19 Thibault**

BE IT RESOLVED, that Council adopt Policy GG-017, a policy to grant the Administrator the authority to review and approve the issuance of SLGA Liquor Permits.

CARRIED

*Policy GG-018*

**338/19 Bacon**

BE IT RESOLVED, that Council adopt Policy GG-018, a policy to specify the disbursement of the Saskatchewan Lotteries Grant funds.

CARRIED

*Fuel Tank*

**339/19 Thibault**

BE IT RESOLVED, that Council approve the purchase of a new double walled above ground fuel storage tank for the new Shop, at a price of approximately \$3,000.

CARRIED

Reeve Hunter called for a lunch recess at 12:24pm

Councillor Thibault departed the meeting at 12:41pm

Reeve Hunter reconvened the meeting at 1:00pm.

*Policy TS-001 rev.7*

**340/19 Bacon**

WHEREAS, a revision to the Custom Work Policy has been presented with the following additions:

- Gravel loading charges apply for all pickup orders;
- Gravel orders greater than 500 yards shall be approved by Council prior to the order being completed;
- Billing for all custom work performed shall be a minimum of 15 minutes; and
- General procedure for custom snow removal requests which includes the addition of *Appendix B: Custom Work Waiver*, which must be accepted in writing prior to the recipient receiving said work.

*Policy TS-001 rev.7*

BE IT RESOLVED, that Council hereby adopts Revision 7 of Custom Work Policy TS-001.  
CARRIED

*Policy TS-004*

**341/19 Parsons**

BE IT RESOLVED, that in addition to the policy set by Resolution 172/09 in June 2009, the Council hereby adopts Policy TS-004, a policy to specify how the Municipality shall build approaches to parcels outside of lakeshore or any hamlet communities.

CARRIED

Councillor Thibault rejoined the meeting at 1:18pm.

*Bylaw 19-14 Repeal Heritage Designation*

**342/19 Thibault**

BE IT RESOLVED, that Bylaw 19-14, being a Bylaw to repeal the heritage designation of the Sacred Heart of Jesus, be read a first time.

CARRIED

**343/19 Hunter**

BE IT RESOLVED, that Bylaw 19-14 be read a second time.

CARRIED

**344/19 Hawreschuk**

BE IT RESOLVED, that Bylaw 19-14 be given three readings at this meeting.

CARRIED UNANIMOUSLY

**345/19 Hawreschuk**

BE IT RESOLVED, that Bylaw 19-14 be read a third time and is hereby adopted.

CARRIED

*Bylaw 19-15 Borrowing*

**346/19 Parsons**

BE IT RESOLVED, that Bylaw 19-15, being a Bylaw for incurring a debt in the sum of \$500,000.00 for the purpose of financing the construction of a new Public Works Shop and Administration Building, be read a first time.

CARRIED

**347/19 Thibault**

BE IT RESOLVED, that Bylaw 19-15 be read a second time.

CARRIED

**348/19 Rundbraaten**

BE IT RESOLVED, that Bylaw 19-15 be given three readings at this meeting.

CARRIED UNANIMOUSLY

**349/19 Bacon**

BE IT RESOLVED, that Bylaw 19-15 be read a third time and is hereby adopted.

CARRIED

*Close Conexus Savings Account*

**350/19 Rundbraaten**

BE IT RESOLVED, that Council authorize the closure of the existing Savings Account with Conexus Credit Union with account funds to be transferred to the R.M. Affinity bank account in preparation of the 2020 payment against the 2019 140M CAT Grader purchase.

CARRIED

*2018 Tax Enforcement*

**351/19 Hawreschuk**

BE IT RESOLVED, that Council hereby acknowledges the Administrator's presentation of the List of Lands with Arrears to the Head of Council (Reeve Hunter) on October 31<sup>st</sup> 2019, where all such listed lands remaining in arrears shall be advertised in the Friday, November 15<sup>th</sup> 2019 edition of *The Journal*.

CARRIED

*Rescind Resolution*

**352/19 Hawreschuk**

WHEREAS, payment has not been submitted within the required fourteen (14) days for one (1) of the approved bids in Resolution 315/19

WHEREAS, in accordance with Policy GG-002, when payment is not received as required, the property(s) are immediately re-advertised for public sale.

BE IT RESOLVED, that Resolution 315/19 be amended such that the approved bid on Yellow Creek Lot 3, Block 1 (BF706) by Matthew be rescinded.

CARRIED

*Bids on Yellow Creek Lots*

**353/19 Thibault**

WHEREAS, the Administrator has received bids on the remaining four (4) Lots in Yellow Creek owned by the R.M. of Invergordon.

BE IT RESOLVED, that Council approve the following bids from Dusan and Danilo Milovanovic, on Yellow Creek Lots:

- Lot 1, Block 1 (BF706) \$750.00
- Lot 3, Block 1 (BF706) \$500.00
- Lot 14, Block 2 (BF706) \$600.00
- Lot 15, Block 2 (BF706) \$1,000.00

BE IT FURTHER RESOLVED, that the Municipality shall remain responsible for the demolition and removal of the existing dilapidated building on Lot 15, Block 2 (BF706) at no cost to and within an acceptable amount of time as agreed upon by the new landowners.

CARRIED

*Timber Valley Invoice*

**354/19 Parsons**

WHEREAS, Timber Valley Construction Ltd. has been paid for the first two (2) progress billings and has submitted its third billing for progress completed to November 1<sup>st</sup> 2019, which in general terms shall be considered: remaining plumbing including supply and install boiler, furnace, all ABS and water lines, CO<sub>2</sub> exhaust and intake and all controls; labour cost to install asphalt shingles; supply and install of interior metal cladding; lumber materials; plus a management fee.

BE IT RESOLVED, that Council approve the third billing on Invoice 184 to Timber Valley Construction Ltd. in the amount of \$88,705.29 plus applicable taxes, and further authorize the Administrator to execute payment upon the adjournment of this meeting.

CARRIED

Rescinded  
DEC 11, 2019  
RES. 404/19

CBH

*Crystal Springs School Building*

**355/19 Hunter**

WHEREAS, the Crystal Springs Recreational Co-Operative actively leases and utilizes all portions of the Crystal Springs School Building except the gymnasium and adjoining storage rooms, with power and gas serviced through a dedicated meter.

WHEREAS, the unleased portion of the School Building remains unused.

BE IT RESOLVED, that the Administrator publicly advertise an Expression of Interest for the rental or purchase of the unleased portion of the Crystal Springs School Building, with all submissions to be received and reviewed at the January 8<sup>th</sup> Regular Council Meeting.

CARRIED


*Adjourn*

**356/19 Hunter**

BE IT RESOLVED, that this meeting be adjourned at 2:29pm.

CARRIED

  
\_\_\_\_\_  
Bruce Hunter  
Reeve

  
\_\_\_\_\_  
Courtney Beaulieu  
Administrator