

RURAL MUNICIPALITY OF INVERGORDON No. 430
Regular meeting of Council held in the R.M. Council Chambers
7 Danchuk Drive in Crystal Springs, SK
October 11th 2023
9:00am

<i>Present:</i>	<i>Reeve</i>	<i>Bruce Hunter</i>
	<i>Councillor, Division 1</i>	<i>Kelvin Dutka</i>
	<i>Councillor, Division 2</i>	<i>Keith Thibault</i>
	<i>Councillor, Division 3</i>	<i>Calvin Parsons</i>
	<i>Councillor, Division 4</i>	<i>Kevin Hawreschuk</i>
	<i>Councillor, Division 5</i>	<i>Wayne Bacon (joined at 9:58am)</i>
	<i>Councillor, Division 6</i>	<i>Edwin Rundbraaten</i>
	<i>Administrator</i>	<i>Courtney Beaulieu</i>

A quorum being present, Reeve Hunter called the meeting to order at 8:57am. Foreman, Myron Toner present at the time the meeting called to order.

Staff Reports

Foreman Toner presented his report to Council and departed the meeting at 9:48am.

243/23 Dutka

BE IT RESOLVED, that the Foreman's Report be accepted as presented.

CARRIED

Minutes of Regular Meeting

244/23 Dutka

BE IT RESOLVED, that the Minutes of Regular Meeting held on Wednesday September 13, 2023 be approved as read.

CARRIED

Statement of Financial Activities

245/23 Hawreschuk

BE IT RESOLVED, that the Statement of Financial Activities as at September 30, 2023 be accepted as presented.

CARRIED

Bank Statement

Councillor, Wayne Bacon joined the meeting at 9:58am during the presentation of the Bank Statement.

246/23 Thibault

BE IT RESOLVED, that the Bank Statement as at September 30, 2023 be accepted as presented.

CARRIED

Payroll Register

247/23 Parsons

BE IT RESOLVED, that Reference No. 000558 to 000577 and 900058 totaling \$45,777.49 as outlined in the Payroll Register for September 2023 attached to and forming part of these minutes, be accepted as presented.

CARRIED

1 | Page

OB GK

Authorized Expenditure Report

248/23 Parsons

BE IT RESOLVED, that the following authorized expenditures totaling \$5,683.10 as outlined in the Authorized Expenditure Report attached to and forming part of these minutes, be accepted as presented:

- E-Transfer No. 2023-10;
- Online Banking No. 2023-35; and
- Automatic Withdrawal No. 2023-70 to 2023-88.

CARRIED

List of Accounts for Approval

249/23 Rundbraaten

BE IT RESOLVED, that the following payments, totaling \$78,088.10, as outlined in the List of Accounts for Approval attached to and forming part of these minutes, be approved for payment:

- Cheque No. 3458 to 3475; and
- EFT No. 2117 to 2134.

CARRIED

Unpaid Taxes Report

250/23 Dutka

BE IT RESOLVED, that the Unpaid Taxes Report as at September 30, 2023 be accepted as presented.

CARRIED

Council Reports

Councillor Thibault presented an update on the Lakeview Pioneer Lodge.

Councillor Bacon reported on the Flett's Springs C&D Waterhen Marsh project where a meeting shall be held with *Water Security Agency* and Flett's Springs C&D to discuss ongoing concerns.

Staff Reports (Cont'd)

251/23 Hawreschuk

BE IT RESOLVED, that the Administrator's Report be accepted as presented.

CARRIED

Correspondence

252/23 Bacon

BE IT RESOLVED, that Council accept the following correspondence as read:

- | | |
|--|------------------------------|
| • Ministry of Parks, Culture and Sport | 125 Designation Goal by 2030 |
| • Courageous K9 Companions | Donation Request |

CARRIED

253/23 Hunter

BE IT RESOLVED, that this meeting recess for a lunch break at 12:08pm.

CARRIED

Reeve Hunter called the meeting back to order at 12:38pm.

Councillor Bacon not present when meeting called back to order as he departed during the lunch break and did not return to the meeting.

Tax Enforcement

254/23 Thibault

WHEREAS, tax enforcement proceedings resulted in the RM taking title to Lot 37, Block 01, Plan BD2754 in the Organized Hamlet of Crystal Springs which has an assessable value of \$300.00 and was assessed only as a parcel of land (no buildings).

WHEREAS, following the RM acquiring title a legal survey was performed in preparation for the public sale of the property, in accordance with the Disposal of Land Policy GG-002.

WHEREAS, the legal survey determined that a dwelling resided upon Lot 37, Block 01, Plan BD2754.

WHEREAS, this dwelling was improperly assessed to Lot 36, Block 01, Plan BD2754.

WHEREAS, Administrator Beaulieu presented recommendations to address this from the Provincial Mediation Board and SAM Legal.

BE IT RESOLVED, that the title of Lot 37, Block 01, Plan BD 2754 be transferred back to the previous landowner as a result of the assessment error;

AND THAT, Administrator Beaulieu shall ensure that the assessments are rectified on both Lot 36 and Lot 37, Block 01, Plan BD2754 for the 2024 Assessment Roll.

CARRIED

Waterhen North, WSA Sanction Request

255/23 Dutka

WHEREAS, landowners within the Waterhen North Drainage Basin have applied to *Water Security Agency* for approval of their on-farm drainage works as shown on plan E5-105400 v1.

WHEREAS, drained water will outlet into the Waterhen Flood Control Project administered by the Flett's Springs Conservation and Development Area (C&D). Water will flow along and across the RM of Invergordon road ditches and culvert infrastructure to reach the C&D main ditch and requires sanction.

WHEREAS, additional clarification and information is required by Council in reviewing the plan as provided.

BE IT RESOLVED, that the matter of the Waterhen North sanction request by *Water Security Agency* be tabled to the next Council Meeting.

CARRIED

Original Municipal Site Monument

256/23 Dutka

WHEREAS, the original municipal site on NW 29-44-23-W2 contains remnants of the old municipal office and in previous discussions Council would like a sign to mark this location and its significance.

BE IT RESOLVED, that Council approve Quotation SQ-12 from *VNW Cutting & Design* for the provision of a custom metal sign for \$1,520.00 plus applicable taxes.

CARRIED

Crystal Springs Parcel Alternation

257/23 Parsons

WHEREAS, the current landowner of Parcel Z in the Organized Hamlet of Crystal Springs had a legal survey completed which confirmed that their dwelling on Parcel Z is partially on municipal road allowance.

WHEREAS, a site meeting occurred with the landowner, RM staff and the President of the Crystal Springs Recreation Co-Op who all agreed that a parcel alteration should be done such that the dwelling was wholly contained on private land.

WHEREAS, the current shape of Parcel Z is an odd "L" shape around the existing schoolground.

WHEREAS, the landowner of Parcel Z wishes to exchange a portion of the "L" shape with a portion of Parcel R (schoolgrounds) to eliminate the "L" shape, which is agreeable by the Crystal Springs Recreation Co-Op.

WHEREAS, there are several municipal road parcels existing around the schoolgrounds where they could also be consolidated into one property, which reflects its current usage.

WHEREAS, a cost estimate has been provided by *Valley Geomatics Ltd.* for the required surveying, subdivision and consolidation applications to Community Planning of \$8,000.

WHEREAS, the landowner of Parcel Z has agreed to cost-share this on a 50/50 basis.

WHEREAS, the Crystal Springs Hamlet Board has also agreed to the 50/50 cost-share.

BE IT RESOLVED, that Council hire Valley Geomatics to prepare a Plan of Proposed Subdivision of the two new parcels accordingly and authorizes the application to be submitted to Community Planning on our behalf, on a 50/50 cost-share basis between the landowner of Parcel Z and the Crystal Springs Hamlet.

CARRIED

SARM PSIP Appraisal Report

258/23 Rundbraaten

WHEREAS, the SARM Property Self-Insurance Program (PSIP) building valuation pilot project has been completed and a final report prepared.

WHEREAS, Administrator Beaulieu presented the final report for Council to review and approve the appraised values.

BE IT RESOLVED, that the appraised values in the Replacement Cost and Actual Cash Value Report prepared by *B.R. Gaffney & Associates* of Regina, SK dated August 14, 2023 be approved;

AND, that any associated increase to the 2023 PSIP premium shall be paid.

CARRIED

Development Permit (YC)

259/23 Dutka

WHEREAS, under Interim Development Control Bylaw 21-06 the principal use of a property under 5.0 acres for a Recreational Vehicle (RV) must be approved by Council.

BE IT RESOLVED, that the Development Permit application for one (1) seasonal Recreational Vehicle (RV) as principal use on Lot 1, Block 10, Plan CZ343 in the Special Service Area of Yellow Creek be approved.

CARRIED

Building Official Orders

260/23 Parsons

WHEREAS, the RM's building official has issued three (3) Building Official Orders on properties which are in contravention of the *Construction Codes Act* and the *National Building Code, 2015*.

WHEREAS, compliance was required by May 24, 2023 on the Building Official Order issued to Lot 2, Block 1, Plan BD2754 in the Organized Hamlet of Crystal Springs.

WHEREAS, compliance was required by May 24, 2023 on the Building Official Order issued to Parcel 5, Plan 101521831 in the Organized Hamlet of Crystal Springs.

WHEREAS, compliance was required by November 1, 2022 on the Building Official Order issued to Lot 2, Block 2, Plan 101904847 at the lakeshore development of Barney's Bay.

WHEREAS, all three (3) Orders require the remedies to be reviewed and sealed by an engineer or architect licensed in Saskatchewan, or to demolish the building.

BE IT RESOLVED, that relating to the Building Official Order issued to Lot 2, Block 1, Plan BD2754 in Crystal Springs that an engineer be contracted as required to address the contraventions listed in the Order if one is not contracted by the landowner by October 16, 2023;

AND, that relating to the Building Official Order issued to Parcel 5, Plan 101521831 in Crystal Springs that due to the dilapidated and abandoned state of the building and lack of action or response from the tenants or landowner, the RM shall proceed to demolish the building by first requesting SARM Legal to send a letter to both advising of this;

AND, that relating to the Building Official Order issued to Lot 2, Block 2, Plan 101904847 at Barney's Bay that an engineer to contracted as required to address the contraventions listed in the Order;

AND, that in accordance with the *Construction Codes Act* all costs incurred by the RM shall be charged back to the landowner of the property in which the costs are associated.

CARRIED

ISC Services Provided Policy Revision

261/23 Rundbraaten

WHEREAS, a revision to the ISC Services Provided Policy has been presented to amend the RM's service fee structure defined in Paragraph E.

BE IT RESOLVED, that ISC Services Provided Policy GG-010 Revision 2 be adopted.

CARRIED

Road Haul Policy Revision

262/23 Thibault

WHEREAS, a revision to the Road Haul Policy has been presented to amend Paragraph E and F to reflect the regional rates implemented in Section 12.1 of *The Municipalities Regulations* as of January 1, 2022.

BE IT RESOLVED, that Road Haul Policy TS-005 Revision 1 be adopted.

CARRIED

Adjourn

263/23 Hunter

BE IT RESOLVED, that this meeting be adjourned at 2:38pm.

CARRIED



Bruce Hunter
Reeve



Courtney Beaulieu
Administrator