

RURAL MUNICIPALITY OF INVERGORDON No. 430
Regular meeting of Council held in the R.M. Council Chambers
7 Danchuk Drive in Crystal Springs, SK
August 13, 2026
9:00am

<i>Present:</i>	<i>Reeve</i>	<i>Kevin Hawreschuk</i>
	<i>Councillor, Division 1</i>	<i>Kelvin Dutka</i>
	<i>Councillor, Division 2</i>	<i>Keith Thibault</i>
	<i>Councillor, Division 3</i>	<i>Ryan Mansiere</i>
	<i>Councillor, Division 4</i>	<i>Dale Markling</i>
	<i>Councillor, Division 5</i>	<i>Wayne Bacon</i>
	<i>Councillor, Division 6</i>	<i>Edwin Rundbraaten</i>
	<i>Administrator</i>	<i>Kelly Sandelin</i>

A quorum being present, Reeve Hawreschuk called the meeting to order at 9:02am.

Foreman Toner was present at the time the meeting was called to order.

Staff Report (Foreman)

Foreman Toner presented his verbal report to Council.

239/26 Thibault

WHEREAS, Foreman Toner discussed the following topics during his formal report:

- Ratepayer approach repair to be assessed
- PDAP Repairs update
- Low level crossing update
- Truck repair update
- Crusher repair update
- Weed Control update

BE IT RESOLVED, that the Foreman's verbal report be accepted as presented.

CARRIED

Crusher Repair – Final Bill

240/26 Dutka

WHEREAS, Foreman Toner advised Council that a final invoice for crusher repair parts is expected the following week and timely payment may be required to obtain the necessary parts;

BE IT RESOLVED, that Council authorize Administration to pay the final crusher repair invoice upon receipt.

CARRIED

In-Camera

241/26 Hawreschuk

BE IT RESOLVED, that pursuant to Council Procedures Bylaw 2015-11 and under the authority of Part III Exemptions of *The Local Authority Freedom of Information and Privacy Act*, Council move into a closed session at 9:59am for the purpose of discussing Human Resources.

CARRIED

In attendance: Reeve Hawreschuk, Councillors: Dutka, Thibault, Mansiere, Markling, Bacon, Rundbraaten, and Foreman Toner. Absent from closed session: Administrator Sandelin.

Foreman Toner departed the closed session at 10:36am.

The closed session concluded at 11:00am, at which time Administrator Sandelin and Foreman Toner returned to the meeting.

Timekeeping Application

242/26 Hawreschuk

BE IT RESOLVED, that Council defer the implementation of the Connecteam timekeeping application and the associated employee technology allowance, and that the matter be brought forward for future consideration at the direction of Council.

CARRIED

Foreman Toner departed the meeting at 11:33am.

Minutes of Regular Meeting

243/26 Markling

BE IT RESOLVED, that the Minutes of the Regular Meeting of Council held on Tuesday, July 7, 2026, be approved as presented.

CARRIED

Minutes of Special Meeting

244/26 Hawreschuk

BE IT RESOLVED, that the Minutes of the Special Meeting of Council held on Wednesday, July 22, 2026, be approved as presented.

CARRIED

Statement of Financial Activities

245/26 Dutka

BE IT RESOLVED, that the Statement of Financial Activities dated July 31, 2026, be accepted as presented.

CARRIED

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Bank Reconciliation

246/26 Markling

BE IT RESOLVED, that the Bank Reconciliation as of July 31, 2026, be accepted as presented.
CARRIED

Payroll Register

247/26 Hawreschuk

BE IT RESOLVED, that Reference No. 001230 to 001255, and 900107 totaling \$48,494.44 as outlined in the Payroll Register (July 2026) attached to and forming part of these minutes, be accepted as presented.

CARRIED

Authorized Expenditure Report

248/26 Rundbraaten

BE IT RESOLVED, that the following authorized expenditures totaling \$66,220.69 as outlined in the Authorized Expenditure Report attached to and forming part of these minutes, be accepted as presented:

- EFT No. 2964 to 2967;
- Online Banking No. 2026-32 to 2026-36;
- Automatic Withdrawal No. 2026-120 to 2026-137; and
- Credit Card Charges No. 2026-029 to 2026-042.

CARRIED

Ratify Crusher Repair Parts 50% Deposit

249/26 Hawreschuk

BE IT RESOLVED, that Council hereby ratifies the payment of a 50% deposit to Foreman Equipment Ltd. in the amount of \$18,454.75, GST included, representing 50% of the total parts invoice of \$36,909.50 for repairs to the municipal crusher, as approved in writing to Administrator Sandelin by a majority of Council on July 24, 2026.

CARRIED

List of Accounts for Approval

250/26 Bacon

BE IT RESOLVED, that the following payments, totaling \$152,864.99, as outlined in the List of Accounts for Approval attached to and forming part of these minutes, be approved for payment:

- Cheque No. 4282 to 4306; and
- EFT No. 2968 to 2986.

CARRIED

Unpaid Taxes Report

251/26 Markling

WHEREAS, total taxes outstanding as of August 31, 2026, are as follows:

- Current: \$2,508,442.57; and
- Arrears and Interest: \$210,508.98.

BE IT RESOLVED, that the Unpaid Taxes Report be accepted as presented.

CARRIED

Staff Report (Administrator)

252/26 Rundbraaten

BE IT RESOLVED, that Administrator Sandelin's verbal report be accepted as presented.

CARRIED

Custom Work Rates (Culvert Couplers)

253/26 Mansiere

BE IT RESOLVED, that the sale price for 21-inch plastic culvert couplers and 24-inch plastic culvert couplers be increased from \$70.00 each to \$75.00 each, effective immediately, and that the Culvert Inventory (In-Stock) Pricing Schedule be amended accordingly.

CARRIED

Struthers Lake Regional Park Fire Agreement Invoice (2026)

254/26 Bacon

WHEREAS, Council previously authorized Administration to invoice Struthers Lake Regional Park for fire protection services pursuant to the Struthers Lake Fire Agreement based on 114 billable units for 2026;

WHEREAS, Struthers Lake Regional Park has advised that 2026 cabin lease fees were issued prior to the implementation of the fire protection service charge and has requested that cabins not be charged for 2026;

BE IT RESOLVED, that Administration be authorized to cancel the previously issued 2026 fire protection services invoice to Struthers Lake Regional Park and issue a revised invoice excluding the 54 cabin units, resulting in an invoice based on 60 billable units, consisting of 51 seasonal leased sites and 9 Park-owned buildings, for a total amount of \$1,800.00.

CARRIED

Correspondence

255/26 Thibault

BE IT RESOLVED, that the following Correspondence be filed as listed:

- Ministry of Highways Letter & Response
- Traffic Count Map

Correspondence (cont'd)

- SGI Safety Traffic Grant Approval
- Bridge Inspections
- Bylaw OTR Lettter
- Yellow Creek Flooding Concern Letter

CARRIED

Crystal Springs Hamlet Reversion Request

256/26 Mansiere

WHEREAS, the Organized Hamlet Board of Crystal Springs passed a motion at its meeting held on June 28, 2026, requesting that the status of the Organized Hamlet be reverted;

WHEREAS, the request is documented in the approved minutes of the Organized Hamlet Board and has been presented to Council for consideration;

WHEREAS, Section 52(1.1) of *The Municipalities Act* provides that the Council of a rural municipality may request the Minister of Government Relations to order the reversion of the status of an organized hamlet if the Minister considers it to be in the public interest;

BE IT RESOLVED, that the Council of the Rural Municipality of Invergordon No. 430 supports the request of the Organized Hamlet Board of Crystal Springs and hereby requests that the Minister of Government Relations order the reversion of the status of the Organized Hamlet of Crystal Springs;

BE IT FURTHER RESOLVED, that Administrator Sandelin is authorized to submit the restructuring application, including the Organized Hamlet Board meeting minutes and all other required supporting documentation, to the Ministry of Government Relations.

CARRIED

Road Closure Request

257/26 Thibault

WHEREAS, Council previously considered a request to close the municipal road located between SW 5-44-24 W2 and NW 32-43-24 W2 and determined that the road would remain open as part of the RM's municipal road system;

WHEREAS, Council has become aware that an unauthorized gate has been installed across the municipal road allowance;

WHEREAS, the unauthorized gate constitutes an obstruction within the municipal road allowance and may interfere with municipal road maintenance and snow removal operations;

Road Closure Request (cont'd)

BE IT RESOLVED, that Administrator Sandelin be authorized to issue the drafted letter directing the removal of the unauthorized gate and all associated posts, fencing, hardware, anchors, and related installations from the municipal road allowance no later than October 31, 2026, with the deadline established to ensure the road is clear of obstructions prior to winter maintenance and snow removal operations;

BE IT FURTHER RESOLVED, that, should the unauthorized gate not be removed by the prescribed deadline, the matter be returned to Council for consideration of further action.

CARRIED

Revision of Personnel Policy #GG-003

258/26 Markling

BE IT RESOLVED, that Council approve GG-003 Personnel Policy r6 with the following revisions:

Section – Vacation & Paid Holidays

The section title “Vacation & Statutory Holidays” be amended to “Vacation & Paid Holidays.”

Section – Paid Holidays

The list of recognized holidays be amended to read:

The RM recognizes the following twelve (12) paid holidays:

- | | |
|-------------------------|---------------------------|
| • <i>New Year's Day</i> | • <i>Civic Holiday</i> |
| • <i>Family Day</i> | • <i>Labour Day</i> |
| • <i>Good Friday</i> | • <i>Thanksgiving Day</i> |
| • <i>Easter Monday</i> | • <i>Remembrance Day</i> |
| • <i>Victoria Day</i> | • <i>Christmas Day</i> |
| • <i>Canada Day</i> | • <i>Boxing Day</i> |

and further:

Paid holidays shall not reduce a salaried employee's vacation entitlement.

If an employee is required to work on a paid holiday, the employee shall receive the applicable holiday pay entitlement and shall also be paid for all hours worked in accordance with the applicable provisions of this policy.

Section – Sick Leave

The first paragraph be amended to read:

Administrator, Foreman and year-round full-time employees are entitled to twelve (12) days of sick leave per calendar year. Sick leave cannot be carried over from year-end to the next year and will not be paid out.

CARRIED

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Beaver Control Wages

259/26 Markling

BE IT RESOLVED, that the mileage reimbursement rate paid to the RM's appointed Beaver Control Officer be increased from \$0.60 per kilometre to \$0.65 per kilometre, effective immediately.

DEFEATED

260/26 Markling

BE IT RESOLVED, that Council review the mileage reimbursement rate paid to the RM's appointed Beaver Control Officer during the 2027 wage and remuneration review process.

CARRIED

Consolidation Request (Rural)

261/26 Rundbraaten

BE IT RESOLVED, that the Rural Municipality of Invergordon No. 430 provide formal consent for the completion of a Parcel Class Code Change and Consolidation for the properties legally described as SE 20-43-24-W2 Ext. 82 and SE 20-43-24-W2 Ext. 0;

BE IT FURTHER RESOLVED, that Administrator Sandelin be authorized to provide a letter of consent for submission to Information Services Corporation (ISC) as part of the consolidation application process.

CARRIED

Subdivision Application NE-2-44-22-W2

262/26 Mansiere

WHEREAS, a Subdivision Application has been received from Community Planning for the subdivision of a 15.00-acre parcel (Proposed Parcel "A") from NE-02-44-22-W2;

WHEREAS, Proposed Parcel "A" is shown on the Plan of Proposed Subdivision dated June 24, 2026, prepared by Meridian Surveys Ltd.;

BE IT RESOLVED, that in reference to File No. SUBD-006565-2026, Council approves the Subdivision Application for Proposed Parcel "A" (15.00 acres) on NE-02-44-22-W2 as shown on the Plan of Proposed Subdivision dated June 24, 2026, prepared by Meridian Surveys Ltd.

CARRIED

FCC Funding Agreement - Meskanaw Rec Board

263/26 Markling

WHEREAS Farm Credit Canada (FCC) has approved a \$15,000 AgriSpirit Fund grant to the Meskanaw Rec Board for its Community Hall Maintenance Project;

WHEREAS the RM of Invergordon No. 430 has been requested to act as the Funding Partner and administer the grant funds in accordance with the terms of the FCC Funding Agreement;

Handwritten signature and initials in blue ink, located in the bottom right corner of the page.

FCC Funding Agreement - Meskanaw Rec Board (cont'd)

BE IT RESOLVED that the RM of Invergordon No. 430 enter into the FCC AgriSpirit Fund Funding Agreement as Funding Partner for the Meskanaw Rec Board Community Hall Maintenance Project, and that the Administrator is hereby authorized to execute the Agreement, administer the grant funds in accordance with the Agreement, and execute all related documents on behalf of the RM.

CARRIED

SARM Resolution Support Request

264/26 Dutka

WHEREAS the RM of Prince Albert No. 461 has requested municipal support for its proposed SARM Resolution entitled "Amend *The Planning and Development Act*, 2007 to Improve Municipal Enforcement and Cost Recovery";

BE IT RESOLVED that the RM of Invergordon No. 430 support the RM of Prince Albert No. 461's proposed SARM Resolution and that Administration be authorized to provide a letter of support.

CARRIED

Abatement Request

265/26 Dutka

WHEREAS, Council received a request for relief from the 2026 building tax levy for the property legally described as Block/Parcel Q, Plan 101559999 Extension 16, located in Yellow Creek, due to concerns regarding the condition and assessment of the former church building situated on the property;

WHEREAS, the property owner advised that the 2026 Assessment Notice was not received and the period for filing an assessment appeal had expired, and further information provided to Council indicated that SAMA has no record of an internal inspection of the building;

WHEREAS, Council noted that the property contains an unoccupied former church building assessed at \$161,700, and that concerns were raised regarding whether the assessment accurately reflects the current condition of the building;

WHEREAS, Bylaw No. 26-03 establishes a minimum tax of \$300.00 for residential improvements within the Yellow Creek Special Service Area;

BE IT RESOLVED, that Council approve a reduction of the 2026 building tax levy for the property from \$1,875.72 to the applicable minimum tax of \$300.00 in accordance with Bylaw No. 26-03, resulting in a tax abatement of \$1,575.72;

BE IT FURTHER RESOLVED, that Administration include the property on the RM's 2027 SAMA Maintenance Request to facilitate an on-site inspection and review of the assessment prior to preparation of the 2027 assessment roll.

CARRIED

Appoint Assistant Administrator

266/26 Mansiere

BE IT RESOLVED, that effective August 16, 2026 Shawna Orenchuk shall be titled as and assume the duties of Assistant Administrator, at an annual salary of \$45,500 and three (3) weeks of vacation time.

CARRIED

Adjourn

267/26 Hawreschuk

BE IT RESOLVED, that this meeting be adjourned at 12:37pm.

CARRIED



Kevin Hawreschuk
Reeve



Kelly Sandelin
Administrator