

**RURAL MUNICIPALITY OF INVERGORDON No. 430**  
**Regular meeting of Council held in the R.M. Council Chambers**  
**7 Struthers Lake Drive, Crystal Springs, SK**  
**December 9<sup>th</sup> 2020**  
**9:00am**

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<i>Present:</i>	<i>Reeve</i>	<i>Bruce Hunter</i>
	<i>Councillor, Division 1</i>	<i>Kelvin Dutka</i>
	<i>Councillor, Division 2</i>	<i>Keith Thibault</i>
	<i>Councillor, Division 3</i>	<i>Calvin Parsons (by teleconference)</i>
	<i>Councillor, Division 4</i>	<i>Kevin Hawreschuk (by teleconference)</i>
	<i>Councillor, Division 5</i>	<i>Wayne Bacon (by teleconference)</i>
	<i>Councillor, Division 6</i>	<i>Edwin Rundbraaten</i>
	<i>Administrator</i>	<i>Courtney Beaulieu</i>
 <i>Delegations:</i>	 <i>Curtis West</i>	 <i>Greenland Waste (by teleconference)</i>

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A quorum being present, Reeve Hunter called the meeting to order at 9:01am.

Foreman Myron Toner entered the meeting at 9:02am.

*Public Disclosure Statements*

**286/20 Dutka**

BE IT RESOLVED, that Council acknowledge the submission of all required Public Disclosure Statements to the Administrator as completed by November 30, 2020.

CARRIED

**287/20 Dutka**

BE IT RESOLVED, that pursuant to Council Procedures Bylaw 2015-11 and under the authority of Part III Exemptions Section 17(1)(b) of the *Local Authority Freedom of Information and Protection of Privacy Act*, the Council move into a closed session at 9:03am for the purpose of discussing repair to the Struthers Lake weir.

CARRIED

In attendance: Reeve Hunter, Councillors: Dutka, Thibault, Parsons, Hawreschuk, Bacon and Rundbraaten, Administrator Beaulieu and Foreman Toner.

The closed session concluded at 9:10am.

**288/20 Bacon**

WHEREAS, the Struthers Lake Park Authority has asked for RM assistance in funding the required reconstruction of the weir.

BE IT RESOLVED, that the RM of Invergordon contribute up to \$10,000 towards the reconstruction of the Struthers Lake weir, as a cash payment to the Struthers Lake Park Authority, which shall be representative of one-half the reconstruction cost.

BE IT FURTHER RESOLVED, that the RM of Invergordon provide the Struthers Lake Park Authority with a loan up to \$10,000, which shall be representative of one-half the reconstruction cost, and shall be repaid to the RM over a period of three (3) years inclusive of an annual interest rate of 3.5%.

CARRIED

*Snow Removal at Lakes*

**289/20 Dutka**

BE IT RESOLVED, that pursuant to Council Procedures Bylaw 2015-11 and under the authority of Part III Exemptions Section 16(1) of the *Local Authority Freedom of Information and Protection of Privacy Act*, the Council move into a closed session at 9:24am for the purpose of discussing strategic planning of snow removal services provided by the RM.

CARRIED

In attendance: Reeve Hunter, Councillors: Dutka, Thibault, Parsons, Hawreschuk, Bacon and Rundbraaten, Administrator Beaulieu and Foreman Toner.

The closed session concluded at 10:03am.

**290/20 Dutka**

WHEREAS, the RM seeks to improve its snow removal services at hamlet and lakeshore developments where municipal Graders are unable to adequately remove the snow to facilitate year-round access to established dwellings.

WHEREAS, the RM could utilize a snow blower attachment on its JD 7130 Tractor for such locations as well as for custom work, which would supplement municipal employee workload during the winter months.

WHEREAS, Foreman Toner and Administrator Beaulieu presented two (2) quotations for a snow blower and attachment, as follows:

- i. Schulte SDX102 Snow Blower & FM350 attachment from Pattison Agriculture for a pre-tax quoted price of \$21,000.00, installation included; and
- ii. Schulte SDX117 Snow Blower & FM350 attachment from Farm World for a pre-tax quoted price of \$27,203.15, plus installation costs.

BE IT RESOLVED, that Council approve the purchase of a Schulte Snow Blower & FM350 attachment for the JD 7130 Tractor, up to a pre-tax price of \$28,000.00.

CARRIED

**291/20 Thibault**

WHEREAS, Big D. Transport Ltd. was contracted in March & April of 2019 to clear windrows in front of established dwellings left behind by the municipal Graders at Barney's Bay Resort and has submitted rates to conduct same for the winter of 2020-2021.

BE IT RESOLVED, that the RM contract Big D. Transport Ltd. for snow (windrow) removal services to facilitate access to established dwellings at Barney's Bay for the months of November and December 2020 at a rate of \$100.00 per hour, man and machine, whereby Big D. Transport Ltd. shall coordinate the performance of services with the RM Foreman.

BE IT FURTHER RESOLVED, that the RM contract Big D. Transport Ltd. on an on-call basis for the months of January through April 2021, at the rate so mentioned above, whereby the RM Foreman shall direct Big D. Transport Ltd. when to perform any required services.

CARRIED

*TS-001 Custom Work Policy Rev. 8*

**292/20 Rundbraaten**

WHEREAS, the current TS-001 Custom Work Policy indicates a minimum of 15 minutes shall be billed for all custom work performed by the RM, however a revision is required to clarify how this applies to recipients of the "snow list" where residents have the Grader plow snow from their yard and/or driveway while it is passing by plowing municipal roads. The billing of such services is not completed until the winter season has ended, and in past years has been billed for the total number of minutes performed throughout the winter season.

WHEREAS, Foreman Toner advised the Council that very few yards and driveways take less than 15 minutes each visit, especially when considering the downtime for the Grader in getting back to clearing municipal roads.

WHEREAS, Administrator Beaulieu presented a revision to the policy to provide for a 15-minute minimum billing for each time snow removal services are performed in yards and driveways.

BE IT RESOLVED, that the Council hereby adopts Revision 8 of TS-001 Custom Work Policy.

CARRIED

*Landfill Proposal*

Curtis West, *Greenland Waste* joined the meeting by teleconference at 10:18am.

Foreman Toner departed the meeting at 10:20am.

**293/20 Thibault**

BE IT RESOLVED, that pursuant to Council Procedures Bylaw 2015-11 and under the authority of Part III Exemptions Sections 16, 17 & 21 of the *Local Authority Freedom of Information and Protection of Privacy Act*, the Council move into a closed session at 10:22am for the purpose of discussing a possible landfill proposal.

CARRIED

In attendance: Reeve Hunter, Councillors: Dutka, Thibault, Parsons, Hawreschuk, Bacon and Rundbraaten, and Administrator Beaulieu.

Curtis West departed the meeting during its closed session at 10:53am.

The closed session concluded at 11:13am.

**294/20 Dutka**

BE IT RESOLVED, that the Minutes of Regular Meeting held on Wednesday November 19, 2020 be approved as read.

CARRIED

*Statement of Financial Activities*

**295/20 Parsons**

BE IT RESOLVED, that the November Statement of Financial Activities, attached to and forming part of these minutes, be accepted as presented.

CARRIED

*Bank Statements*

**296/20 Hawreschuk**

BE IT RESOLVED, that the November Bank Statements be accepted as presented.

CARRIED

*Authorized Expenditure Report*

**297/20 Thibault**

BE IT RESOLVED, that EFT No. 1523 to 1530, totaling \$25,276.45 as outlined in the Authorized Expenditure Report dated December 2, 2020 attached to and forming part of these minutes, be accepted as presented.

CARRIED

*List of Accounts for Approval*

**298/20 Hunter**

BE IT RESOLVED, that Cheque No. 2115 to 2141, and EFT No. 1531 to 1533, totaling \$53,774.534 as outlined in the December 7, 2020 List of Accounts for Approval, attached to and forming part of these minutes, be approved for payment.

CARRIED

*Mastercard Report*

**299/20 Rundbraaten**

BE IT RESOLVED, that electronic payments in the amount of \$47.95 and \$6,103.70 as outlined in the presented December 1, 2020 and December 7, 2020 Mastercard Reports, respectively, be acknowledged as paid under the authority given in Resolution 148/20.

CARRIED

*Petty Cash Report*

**300/20 Dutka**

BE IT RESOLVED, that the December 9, 2020 Petty Cash Report be approved as presented and that the Administrator be authorized to withdraw monies from the R.M. Affinity bank account in the amount of \$315.15.

CARRIED

*Unpaid Taxes Report*

**301/20 Thibault**

BE IT RESOLVED, that the November Unpaid Taxes Report be accepted as presented.

CARRIED

*Staff Reports*

**302/20 Rundbraaten**

BE IT RESOLVED, that the Utility Manager's Report be accepted as presented.

CARRIED

**303/20 Dutka**

BE IT RESOLVED, that the Foreman's Report be accepted as presented.



CARRIED

*Correspondence*

**304/20 Hawreschuk**

WHEREAS, the following Correspondence has been presented to Council:

- Robertson Stromberg LLP     Boyd Curve Case Conference Outcome
- SARM     Name Use "Municipalities of Saskatchewan"
- SARM     Clearing The Path Funding Update (RIRG)
- Government Relations     Resources for Council Members

BE IT RESOLVED, that Council accept the presentation of Correspondence as read.

CARRIED

*Ratify Large Gravel Order*

**305/20 Dutka**

WHEREAS, a contractor has requested the supply and pricing on 15,000 yards of pit run gravel to facilitate the submission of a bid on a construction project in the Birch Hill, SK area.

WHEREAS, TS-001 Custom Work Policy requires all gravel orders greater than 500 yards be approved by the Council.

BE IT RESOLVED, that Council hereby ratifies the approval through written majority of Council to the Administrator on December 4, 2020 for an option to purchase 15,000 yards of pit run gravel to Janzen Steel Buildings at a price of \$10.00/yard.

CARRIED

*Ratify ConX Wireless (GPS) Packages*

**306/20 Thibault**

WHEREAS, proposals from ConX Wireless were presented at the Regular Meeting on November 19, 2020 for a GPS Fleet Tracking Program for the Graders, Mowers and Gravel Truck, however prior to approving the proposals clarification was required regarding the postponement of activation on the Mowers and Gravel Truck to June 1, 2021.

WHEREAS, it has since been clarified that the RM will receive an additional six (6) months of subscription at no cost for the Mowers and Gravel Truck to account for the delayed activation.

WHEREAS, the promotional pricing on the presented proposals was valid to November 30, 2020 and totaled a savings of \$2,760.00.

BE IT RESOLVED, that Council hereby ratifies the approval through written majority of Council to the Administrator on November 27 & 30, 2020 for the purchase of ConX Wireless GSP Fleet Tracking Program for three (3) Graders, two (2) Mowers and one (1) Gravel Truck, at a total cost of \$10,329.00 plus taxes.

BE IT FURTHER RESOLVED, that the Council ratifies its authorization to process an electronic payment to ConX Wireless for the approved package price on November 30, 2020 to realize promotional savings.

CARRIED

**307/20 Hunter**

THAT, the meeting be recessed for a lunch break at 12:04pm.

CARRIED

Reeve Hunter called the meeting back to order at 12:47pm.

*Utility Contracts*

**308/20 Thibault**

BE IT RESOLVED, that Council hereby enter into contract with Daniel Nemeth effective December 1, 2020 for the provision of operator services in Yellow Creek at a rate of \$40.00/day on a term of six (6) months and under the direction of Trevor Plessl, as follows:

- i. For up to three (3) week-days each week, as directed by Trevor Plessl; and
- ii. On all Saturdays & Sundays; and
- iii. On all Statutory holidays; and
- iv. On week-days where Trevor Plessl is sick, on vacation, or otherwise unavailable.

BE IT RESOLVED, that Council enter into contract with Chris Kuz effective December 1, 2020 for the provision of backup operator services (water sampling only) in Yellow Creek at a rate of \$35.00/day and under the direction of Trevor Plessl.

BE IT RESOLVED, that Council acknowledge the continuance of existing contractual services by Gerald Amonson for operator services in Crystal Springs at a rate of \$800.00/month for the months of December 2020 and January 2021, and under the direction of Trevor Plessl.

BE IT RESOLVED, that Council authorize the immediate advertisement for a backup operator in Crystal Springs to perform required water sampling at a rate of \$25/day under the direction of Trevor Plessl.

BE IT RESOLVED, that Council authorize the Administrator and Reeve to sign the employment contract with Trevor Plessl as presented and amended at this meeting.

CARRIED

*TS-005 Road Hauling Policy*

**309/20 Thibault**

WHEREAS, Section 22 of *The Municipalities Act* authorizes the Council to require any person to enter into an agreement for the maintenance of any municipal road within the municipality, for the transportation of goods that in the Council's opinion, is likely to result in damage to the municipal roads.

WHEREAS, Council acknowledges its municipal road infrastructure as its primary asset and endeavors to account for capital loss and additional maintenance or restorations required as a result of hauling activity.

BE IT RESOLVED, that Council adopt Policy TS-005, a policy to specify how the municipality shall manage road hauling activities.

CARRIED

*Dedicated Email & Sharepoint*

**310/20 Dutka**

WHEREAS, in Resolution 275/20 the Council approved the purchase of iPads to assist in facilitating safe attendance at Council Meetings.

WHEREAS, the RM requires a secure manner in communicating documents, correspondence, or otherwise in preparation of Council Meetings, as opposed to sending email to personal accounts which can be insecure or files are rejected due to size or spam filters.

BE IT RESOLVED, that \$2,140.00 be allocated towards the Safe Restart Funding for the purchase of the Microsoft 365 Business Basic package whereby the following dedicated email addresses shall be created:

- info@rm430.ca (Office)
- utility@rm430.ca (Trevor Plessl)
- foreman@rm430.ca (Myron Toner)
- reeve@rm430.ca (Bruce Hunter)
- div1@rm430.ca (Kelvin Dutka)
- div2@rm430.ca (Keith Thibault)
- div3@rm430.ca (Calvin Parsons)
- div4@rm430.ca (Kevin Hawreschuk)
- div5@rm430.ca (Wayne Bacon)
- div6@rm430.ca (Edwin Rundbraaten)

AND, that a Council Meeting sharepoint site shall be created to facilitate secure document sharing from the Administrator to the Council.

AND, that such dedicated email addresses for the Council shall be used to setup each member's municipal iPad.

AND, that Council direct the Administrator to draft a policy for the next meeting which addresses municipal email and iPad use, including the management of all passwords to be kept with the Administrator.

CARRIED

*Christmas Appreciation*

**311/20 Thibault**

BE IT RESOLVED, that pursuant to Council Procedures Bylaw 2015-11 and under the authority of Part III Exemptions Section 16(1)(d) of the *Local Authority Freedom of Information and Protection of Privacy Act*, the Council move into a closed session at 2:12pm for the purpose of discussing employee appreciation.

CARRIED

In attendance: Reeve Hunter, Councillors: Dutka, Thibault, Parsons, Hawreschuk, Bacon and Rundbraaten, and Administrator Beaulieu.

The closed session concluded at 2:18pm.

**312/20 Thibault**

WHEREAS, the RM was unable to host a summer BBQ or Christmas appreciation dinner as done in the past as a result of the pandemic.

WHEREAS, this has been an unprecedented and challenging year.

BE IT RESOLVED, that the Council give each of the ten (10) municipal employees a \$150.00 appreciation gift in cash.

BE IT FURTHER RESOLVED, that the Council give Vern Holland a \$100.00 appreciation gift in cash for his years of service as the landfill attendant.

CARRIED

*Additional Workstations*

**313/20 Dutka**

WHEREAS, sharing workstations increases the likelihood of virus transmission.

BE IT RESOLVED, that \$4,500.00 be allocated towards the Safe Restart Funding for the purchase of dedicated workstations for the Utility Manager and new office hire starting in January 2021.

CARRIED

*Disposal of Tway TTP*

**314/20 Dutka**

WHEREAS, through tax enforcement proceedings the RM currently has two (2) lots in the Organized Hamlet of Tway, which were advertised for public sale in the October 30, 2020 edition of The Journal, as follows:

- i. 112 Railway Avenue (Lot 4, Block 1, Plan BO1588); and
- ii. 110 Sophia Street (Lot 12, Block 1, Plan BO1588)

WHEREAS, three (3) bids were received for the purchase of 112 Railway Avenue, and six (6) bids were received for the purchase of 110 Sophia Street.

BE IT RESOLVED, that Council approve the bid to purchase Lot 4, Block 1 (Plan BO1588) from Yuriy Yurchak for \$700.00.

AND, that Council approve the bid to purchase Lot 12, Block 1 (Plan BO1588) from Yuriy Yurchak for \$1,305.00.

CARRIED

*Tax Enforcement*

**315/20 Rundbraaten**

WHEREAS, tax enforcement proceedings have been ongoing on PT NE 10-45-24-W2 (Roll 1416) since 2016 with total arrears owing as of the day of this meeting of \$1,613.46.

WHEREAS, the property is owned by three (3) shares: one (1) of which belongs to the deceased without a will, and the other two (2) belong to someone who is very ill and uninterested in retaining the property.

WHEREAS, the Provincial Mediation Board issued consent for the municipality to take title in October 2020.



BE IT RESOLVED, pursuant to Section 26.1 of *The Tax Enforcement Act* the Council of the RM of Invergordon hereby authorize the Administrator acting as the Treasurer to apply to the registrar for the registration of a transfer of title #120774056 for property legally described as PT NE 10-45-24-W2 in the name of the municipality.

CARRIED

**316/20 Thibault**

WHEREAS, tax enforcement proceedings have been ongoing on PT NW 8-44-22-W2 (Roll 354) since 2017 with total arrears owing as of the day of this meeting of \$3,103.63.

WHEREAS, this property contains an occupied dwelling.

WHEREAS, the Provincial Mediation Board issued consent for the municipality to take title in August 2020, however shortly thereafter the owner of the property began communication with the RM about payment of arrears.

WHEREAS, the owner has made two (2) 1,000.00 payments on November 19, 2020 and December 5, 2020 and has committed to continue a monthly payment in this amount each month until all arrears and 2020 taxes are paid in full, which is anticipated to be in April 2021.

WHEREAS, Administrator Beaulieu acting as Treasurer advised the Council that she accepts this payment schedule and recommends halting the tax enforcement proceedings.

BE IT RESOLVED, that the Council of the RM of Invergordon halt the tax enforcement proceedings on PT NW 8-44-22-W2 on account of the proposed payment plan of \$1,000.00 per month such that all outstanding amounts be paid in full by April 30, 2021.

BE IT FURTHER RESOLVED, that should any required payment be missed or delayed for an extended period of time the property shall be brought to the next Council Meeting for authorization to proceed with title transfer to the municipality.

CARRIED

*Declaration of Eligibility (MRS)*

**317/20 Parsons**

BE IT RESOLVED, that the Council of the RM of Invergordon confirms the municipality meets the following eligibility requirements to receive its Municipal Revenue Sharing Grant in 2021:

- Submission of 2019 Audited Financial Statement to the Ministry of Government Relations;
- Submission of 2019 Public Reporting on Municipal Waterworks (*Yellow Creek*) to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of Education Property Taxes (*Sask. Rivers and Horizon School Divisions*);
- Adoption of a Council Procedures Bylaw (#2015-11);
- Adoption of an Employee Code of Conduct (#GG-00); and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required.

BE IT FURTHER RESOLVED, that the Council authorizes the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

*2021 - Set Hamlet Tax Allocation*

**318/20 Hunter**

BE IT RESOLVED, that the Organized Hamlets of Crystal Springs, Meskanaw and Tway be allocated 75% of their respective property tax collections in 2021.

CARRIED

*2021 – Schedule of Council Meetings*

**319/20 Hawreschuk**

BE IT RESOLVED, that the Regular Council Meetings for the RM of Invergordon for the year 2021 shall continue to be held on the 2<sup>nd</sup> Wednesday of each month.

CARRIED

*2021 – Council Remuneration*

**320/20 Bacon**

WHEREAS, public notice was posted on December 2, 2020 as required by the RM's Public Notice Bylaw 17-05.

BE IT RESOLVED, that Council remuneration rates for 2021 be set as follows:

- Regular or Special Meeting                 \$200.00 per day;
- Committee Meeting/Supervision           \$35.00 per hour; and
- Mileage   \$0.50/kilometer.

CARRIED

*2021 – RM Office Closures (Holidays)*

**321/20 Dutka**

BE IT RESOLVED, that Council acknowledge the following schedule of Canadian and Saskatchewan holidays, among other dates, wherein the RM Office shall be closed:

- January 1, 2021;
- February 15, 2021;
- April 2, 2021;
- April 5, 2021;
- May 24, 2021;
- July 1, 2021;
- August 2, 2021;
- September 6, 2021;
- October 11, 2021;
- November 11, 2021;
- December 24, 2021;
- December 25, 2021; and
- December 27, 2021.

CARRIED

Councillor Dutka departed the meeting at 2:50pm.

*2021 – Appoint Deputy Reeve*

**322/20 Thibault**

BE IT RESOLVED, that Councillor Rundbraaten be appointed Deputy Reeve for the RM of Invergordon for the year 2021.

CARRIED

*2021 – Appoint Board of Revision*

**323/20 Hawreschuk**

BE IT RESOLVED, that Council appoint two (2) members from the Council of the RM of Birch Hills and two (2) members from the Council of the RM of St. Louis as the RM of Invergordon Board of Revision, and Anne Davis as Secretary to the Board, for the year 2021.

BE IT FURTHER RESOLVED, that the remuneration for the Board of Revision, including the Secretary to the Board, to be at the respective Council's Committee rate.

CARRIED

*2021 – Appointment of Council Committees*

**324/20 Parsons**

BE IT RESOLVED, that for the year 2021, Councillors Hawreschuk, Rundbraaten and Thibault as well as Reeve Hunter be appointed members of the Human Resources Committee;

AND, that Councillors Bacon, Dutka and Parsons as well as Reeve Hunter be appointed members of the Public Works Committee;

AND, that Councillors Thibault, Dutka and Parsons as well as Reeve Hunter be appointed members of the Water Committee.

CARRIED

*2021 – Appointment to Various Boards*

**325/20 Hawreschuk**

BE IT RESOLVED, that the following Council appointments be set for 2021:

- |   |                   |
|---|-------------------|
| • Agricultural Producers Association              | Wayne Bacon       |
| • Birch Hills Health Foundation                   | Edwin Rundbraaten |
| • Carrot River Valley Watershed Association       | Calvin Parsons    |
| • District 32 ADD Board (Prince Albert)           | Bruce Hunter      |
| • Hudson Bay Route Association                    | Wayne Bacon       |
| • Kinistino Health Foundation                     | Wayne Bacon       |
| • Lakeview Pioneer Lodge                          | Keith Thibault    |
| • North Central Transportation Planning Committee | Edwin Rundbraaten |
| • Struthers Lake Regional Park Board              | Kevin Hawreschuk  |
| • Wakaw Lake Regional Park Board                  | Kelly Dutka       |
| • Wapiti Regional Library Board                   | Calvin Parsons    |

AND, that Council appoint Fay Filpula as its 2<sup>nd</sup> representative to the Struthers Lake Regional Park Board.

CARRIED

*2021 – Appoint Fire Rangers*

**326/20 Thibault**

BE IT RESOLVED, that for the year 2021 Council appoint Fire Chief Danny Morton and Assistant Fire Chief Kelly Dutka of the Yellow Creek Fire Department as the Fire Rangers and deem them as signing authorities for the Yellow Creek Fire Fighters Fund.

CARRIED

2021 – *Appoint Poundkeeper*

**327/20 Bacon**

BE IT RESOLVED, that for the year 2021, Councillor Bacon be appointed Poundkeeper for the RM of Invergordon, and that Administrator Beaulieu be appointed the Administrator for the purposes of the *Stray Animals Act*.

CARRIED

2021 – *Appoint Pest Control Officers (PCO)*

**328/20 Hunter**

BE IT RESOLVED, that Vern Holland be appointed as Pest Control Officer (PCO) for the RM of Invergordon for the year 2021 for the enforcement of *The Pest Control Act* as it pertains to rats;

AND, that the RM participate in SARM's Rat Control Program (CAP-RCP) which provides up to a 50% cost-share of rat control expenses;

AND, that wages shall be administered through District 32 ADD Board (Prince Albert, SK) at their rate of \$20.00/hr (plus vacation/holiday pay), \$0.70/km mileage and a prorated share of the annual conference costs.

CARRIED

**329/20 Hawreschuk**

BE IT RESOLVED, that Chelsea Baraniecki be appointed as the Pest Control Officer (PCO) for the RM of Invergordon for the year 2021 for the enforcement of *The Pest Control Act* as it pertains to clubroot;

AND, that Council also appoint the following SARM Plant Health Officers as Pest Control Officers who may assist with inspections throughout the RM in 2021: Colleen Fennig, Betty Johnson, Joanne Kwasnicki, Katey Makohoniuk and Lynne Roszell.

CARRIED

2021 – *Appoint EMO Coordinator*

**330/20 Parsons**

WHEREAS, Bylaw 87-02 Establishing an Emergency Measures Organization (EMO) requires an Executive Committee consisting of one (1) member appointed by resolution of Council to establish policy for the EMO and for the appointment of an EMO Coordinator.

BE IT RESOLVED, that the Council appoint Trevor Plessl as the chairman of the EMO Executive Committee and as the EMO Coordinator for the RM of Invergordon.

CARRIED

2021 – *Appoint Beaver Control*

**331/20 Rundbraaten**

BE IT RESOLVED, that Council appoint Frank Stefaniuk, Vern Ilchyshen and Ryan Lowry as the RM's licensed beaver trappers for 2021 who shall be entitled to \$30.00 per beaver tail under the SARM Beaver Control Program rebate.

BE IT FURTHER RESOLVED, that Council enter into contract with Frank Stefaniuk at a rate of \$20.00/hr and \$0.50/km mileage for the purpose of Beaver Control within the RM for 2021, under the direction and management of the RM Foreman.

CARRIED



*2021 – Employee Health & Dental Benefits*

**332/20 Parsons**

BE IT RESOLVED, that in accordance with Personnel Policy GG-003 all permanent full time and part time employees continue enrollment in Level 1 Health and Level 2 Dental care for 2021 with the RM paying the following premium, as applicable, per employee:

- Level 1 Health:       \$655.96 Single       \$1,457.57 Family (under 65)  
                              \$788.89 Single       \$1,754.30 Family (65 & over)
- Level 2 Dental:       \$431.80 Single       \$892.84 Family (under 65)  
                              \$517.99 Single       \$1,071.13 Family (65 & over)

AND, that all seasonal employees shall maintain year-round coverage.

CARRIED

*2021 – Council Group Benefits*

**333/20 Parsons**

BE IT RESOLVED, that Council be covered under the SARM Group Benefits for Elected and Appointed Officials with a group coverage amount of \$50,000 at a premium rate of \$925.00 for the year 2021.

CARRIED

*2021 – Firefighters & First Responders Group Benefits*

**334/20 Parsons**

BE IT RESOLVED, that along with Council, all Firefighters and First Responders as listed below, be covered under the SARM Group Benefits plan for Elected and Appointed Officials for 2021:

Brandon Balon	Kyle Dutka	Troy Laroche
Marvin Borsa	Michael Gryba	Matt McFadden
Tanner Borsa	Carmen Hawreschuk	Adam Morrison
AJ Chitrenia	Andrew Kowalchuk	Danny Morton
Kelly Dutka	Kevin Laroche	Jacob Morton
Elmer Olchoway	Steven Simon	Lynn Poncelet
Ted Pipchuk	Keith Thibault	Leonard Wojcichowsky
Myles Simon	Myron Toner	Sally Wojcichowsky

CARRIED

*2021 – Set Fire Fees*

**335/20 Thibault**

BE IT RESOLVED, that Council table the matter of 2021 Fire Fees until the next meeting and in the interim the 2020 rates shall continue to apply.

CARRIED

*2021 – Short Term Disability*

**336/20 Thibault**

BE IT RESOLVED, that the SARM Benefits Plan - Short Term Disability be renewed for 2021, for all permanent full time and part time employees, at a rate of 1.65% (office employees) and 1.90% (outside employees) of annual wages, with the RM paying the premium.

CARRIED

*2021 – Long Term Disability*

**337/20 Thibault**

BE IT RESOLVED, that the SARM Benefits Plan - Long Term Disability be renewed for 2021, for all permanent full time and part time employees, at a rate of 0.865% (office employees), 0.557% (administrator) and 1.502% (outside employees) of annual wages;

AND, that as this coverage must be paid for by the employee, the RM shall pay to the employee the premium amount of his or her coverage as Other Wages for taxable purposes, and shall deduct same prior to remitting final wages to the employee.

CARRIED

*2021 – Liability Self-Insurance Plan*

**338/20 Hawreschuk**

BE IT RESOLVED, that the SARM (LSIP) Liability Self-Insurance Plan be renewed for 2021 for \$3 Million general-liability coverage, plus \$3 Million excess-liability coverage.

CARRIED

*2021 – Property Self-Insurance Plan*

**339/20 Hawreschuk**

BE IT RESOLVED, that the SARM (PSIP) Property/Machinery Self-Insurance Plan be renewed for 2021 at a premium rate of \$12,789.06 to provide for the following coverage:

<u>Coverage Type</u>	<u>Coverage Amount</u>	<u>Premium Amount</u>
Building, Contents & Electronic Data Processing Equipment	\$2,225,600	\$5,176.59
Equipment Breakdown (Boiler and Machinery)	\$2,049,600	\$627.62
Unlicensed Mobile Municipal Equipment	\$2,249,957	\$6,884.85
Additional Equipment Rental Fee Reimbursement	\$10,000	\$100.00

CARRIED

*2021 – Cyber Liability Insurance*

**340/20 Rundbraaten**

BE IT RESOLVED, that the SARM Cyber Liability Insurance coverage be added for the year 2021 at a coverage amount of \$2,000,000 for a premium of \$1,350.00.

CARRIED

*2021 – Appoint Auditor*

**341/20 Thibault**

BE IT RESOLVED, that Grant Thornton LLP be appointed as the Auditor for the RM of Invergordon for the year 2021;

AND, that an engagement letter be signed authorizing Grant Thornton LLP to conduct the 2020 municipal audit in the coming months.

CARRIED

*Council Reports*

**342/20 Hunter**

BE IT RESOLVED, that pursuant to Council Procedures Bylaw 2015-11 and under the authority of Part III Exemptions Section 16(1)(d) of the *Local Authority Freedom of Information and Protection of Privacy Act*, the Council move into a closed session at 3:46pm for the purpose of discussing human resources.

CARRIED

BT

In attendance: Reeve Hunter, Councillors: Thibault, Parsons, Hawreschuk, Bacon and Rundbraaten, and Administrator Beaulieu.

The closed session concluded at 3:59pm.

**343/20 Rundbraaten**

BE IT RESOLVED, that pursuant to the Council Procedures Bylaw 15-11 Section 22.2 this council meeting be extended beyond 4:00pm in order to complete all business as listed on the Agenda.

CARRIED UNANIMOUSLY

Councillor Thibault presented a verbal update on a recent meeting with the Lakeview Pioneer Lodge.

Councillor Rundbraaten presented a verbal update on a recent meeting with the North Central Transportation Planning Committee.

*Adjourn*

**344/20 Hunter**

BE IT RESOLVED, that this meeting be adjourned at 4:05pm.

CARRIED



Bruce Hunter  
Reeve



Courtney Beaulieu  
Administrator