

RURAL MUNICIPALITY OF INVERGORDON No. 430
Regular meeting of Council held in the R.M. Council Chambers
7 Danchuk Drive in Crystal Springs, SK
February 11, 2026
9:00am

<i>Present:</i>	<i>Reeve</i>	<i>Kevin Hawreschuk</i>
	<i>Councillor, Division 1</i>	<i>Kelvin Dutka</i>
	<i>Councillor, Division 2</i>	<i>Keith Thibault</i>
	<i>Councillor, Division 3</i>	<i>Ryan Mansiere</i>
	<i>Councillor, Division 6</i>	<i>Edwin Rundbraaten</i>
	<i>Acting Administrator</i>	<i>Kelly Sandelin</i>
<i>Absent:</i>	<i>Councillor, Division 4</i>	<i>Dale Markling</i>
	<i>Councillor Division 5</i>	<i>Wayne Bacon</i>

Note: Councillor Dale Markling and Councillor Wayne Bacon were prepared to attend the meeting virtually via Microsoft Teams; however, due to a malfunction of the Council Chambers camera system, remote participation could not be established

A quorum being present, Reeve Hawreschuk called the meeting to order at 9:25am.

Foreman Toner was present at the time the meeting was called to order.

Minutes of Public Hearing

037/26 Dutka

BE IT RESOLVED, that the Minutes of the Public Hearing held on Wednesday, January 14, 2026, be approved as presented.

CARRIED

Minutes of Regular Meeting

038/26 Thibault

BE IT RESOLVED, that the Minutes of the Regular Meeting of Council held on Wednesday, January 14, 2026, be approved as presented.

CARRIED

Minutes of Special Meeting

039/26 Mansiere

BE IT RESOLVED, that the Minutes of the Special Meeting of Council held on Wednesday, January 28, 2026, be approved as presented.

CARRIED

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1 | Page

Staff Report (Foreman)

Foreman Toner presented his verbal report to Council.

040/26 Thibault

WHEREAS, Foreman Toner discussed the following topics during his formal report:

- Ministry of Highways request for engineered drawings for the proposed road redirect at NE-36-43-23-W2; Council directed Administrator Sandelin to obtain engineering quotes.
- John Deere 250G Excavator damage and insurance claim
- Dozer work update
- Shop RO System maintenance update
- Planned vacation time
- Upcoming Peterbuilt Semi safety inspection
- Dirt to Gravel road upgrade request

BE IT RESOLVED, that the Foreman's verbal report be accepted as presented.

CARRIED

Road Upgrade Request

041/26 Mansiere

WHEREAS, the RM has received a request related to a planned residential development on NE-14-44-22-W2, which requires improvement of the existing dirt road located along the east boundary of SE-14-44-22-W2 to ensure suitable access;

WHEREAS Council acknowledges that the proposed upgrade to this road segment is necessary to provide adequate access for the development and to meet municipal standards;

BE IT RESOLVED, that Council approve the upgrade of the portion of municipal road on the east boundary of SE-14-44-22-W2 from a dirt road to a gravel road.

CARRIED

Delegations

Sgt. Ryan Case of the RCMP, Melfort Detachment, joined the meeting at 10:00am to discuss the recent criminal activity within the municipality. Sgt. Case provided updates, answered questions from Council, and reviewed current enforcement efforts.

Sgt. Case departed the meeting at 11:25am.

Foreman Toner departed the meeting at 11:48am.

Statement of Financial Activities (December 2025)

042/26 Rundbraaten

BE IT RESOLVED, that the Statement of Financial Activities dated December 31, 2025, be accepted as presented.

CARRIED

Statement of Financial Activities (January 2026)

043/26 Dutka

BE IT RESOLVED, that the Statement of Financial Activities dated January 31, 2026, be accepted as presented.

CARRIED

Bank Reconciliation

044/26 Mansiere

BE IT RESOLVED, that the Bank Reconciliation as of January 31, 2026, be accepted as presented.

CARRIED

Recess

045/26 Hawreschuk

THAT, this meeting recess for a lunch break at 12:09pm

CARRIED

Reeve Hawreschuk called the meeting back to order at 12:34pm.

Payroll Register

046/26 Thibault

BE IT RESOLVED, that Reference No. 001115 to 001133, and 900093 totaling \$33,708.09 as outlined in the Payroll Register (January 2026) attached to and forming part of these minutes, be accepted as presented.

CARRIED

Authorized Expenditure Report

047/26 Hawreschuk

BE IT RESOLVED, that the following authorized expenditures totaling \$98,004.63 as outlined in the Authorized Expenditure Report attached to and forming part of these minutes, be accepted as presented:

- Cheque No 4137;
- EFT No. 2795 to 2796;
- Online Banking No. 2026-01 to 2026-06;
- Automatic Withdrawal No. 2026-021 to 2026-039; and
- Credit Card Charges No. 2026-001.

CARRIED

KIA AS

List of Accounts for Approval

048/26 Rundbraaten

BE IT RESOLVED, that the following payments, totaling \$513,496.09, as outlined in the List of Accounts for Approval attached to and forming part of these minutes, be approved for payment:

- Cheque No. 4138 to 4154; and
- EFT No. 2797 to 2820 and 2822 to 2823.
(EFT No. 2821 was held back at Council's request)

CARRIED

Unpaid Taxes Report

049/26 Dutka

WHEREAS, total taxes outstanding as of January 31, 2026, are as follows:

- Current: -\$34,180.86; and
- Arrears and Interest: \$184,604.37.

BE IT RESOLVED, that the Unpaid Taxes Report be accepted as presented.

CARRIED

Staff Report (Administrator)

050/26 Dutka

BE IT RESOLVED, that the Administrator's verbal report be accepted as presented.

CARRIED

Training (Administrator)

051/26 Thibault

BE IT RESOLVED, that Council authorize Administrator Sandelin to attend the MLDP Module: Strategic & Financial Planning for Municipalities to be held on Monday, March 9, from 9:00 AM to 4:00 PM, at the University of Regina, College Avenue Campus, Regina, and approve payment of the registration fee of \$209.00 plus GST for this MLDP module;

BE IT FURTHER RESOLVED that Council authorize one additional night of hotel accommodation prior to the 2026 SARM Convention to allow the Administrator to attend the training session.

CARRIED

Council Reports

052/26 Mansiere

WHEREAS, Councillor Thibault provided an update on the Lakeview Pioneer Lodge amalgamation with the Saskatchewan Health Authority.

BE IT RESOLVED, that Councillor Thibault's verbal report be accepted as presented.

CARRIED

Cancellation of Fire Invoice (RM of Three Lakes)

053/26 Mansiere

WHEREAS, an invoice was issued to the Rural Municipality of Three Lakes No. 400 for fire response services related to an incident that occurred in January 2025;

WHEREAS, the responding fire crew was unable to safely reach the fire scene due to conditions at the time and was subsequently stood down without providing on-scene firefighting services;

WHEREAS, the RM of Three Lakes remitted payment for this invoice in March 2025;

WHEREAS, Council has determined that, given the circumstances, the invoice should be cancelled and the payment refunded;

BE IT RESOLVED, that Council hereby authorizes Administrator Sandelin to cancel the fire invoice issued to the Rural Municipality of Three Lakes for the January 2025 incident;

BE IT FURTHER RESOLVED, that administration is authorized to refund the payment received in March 2025 to the RM of Three Lakes.

CARRIED

Annual Hamlet Financial Statements

054/26 Hawreschuk

BE IT RESOLVED, that the 2025 Hamlet Financial Statement for the Organized Hamlets of Crystal Springs, Meskanaw and Tway and the Special Service Area of Yellow Creek be accepted as presented.

CARRIED

Correspondence

055/26 Rundbraaten

BE IT RESOLVED, that the following Correspondence be filed as listed:

- SARM – Prairie Steel Invite
- SARM – WSP Invite
- SRSD Board Highlights
- Silver Dirt Works (Mowing)
- 2026 SARM Resolution (RM of Langenburg)
- 2025 SARM Resolution Responses (13-25M & 15-25M)
- SARM Annual Convention Agenda
- 2025 RCMP Community Reports

CARRIED

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2026 Mowing Contract

056/26 Hawreschuk

WHEREAS, the RM has historically completed roadside mowing using in-house municipal equipment and staff;

WHEREAS, Council wishes to explore the effectiveness and efficiency of contracted mowing services for the 2026 mowing season;

WHEREAS, neighbouring Rural Municipalities and the Ministry of Highways have successfully utilized Friesen Mowing for roadside mowing operations;

WHEREAS, Friesen Mowing has submitted pricing for the 2026 mowing season as follows:

- Phase 1: Top Pass between June 15 and July 15 at a rate of \$60.00 per mile per pass;
- Phase 2: Full right-of-way to right-of-way mowing between August 17 and October 1 at a rate of \$67.00 per mile per pass;

WHEREAS, Council has reviewed the proposal and considers it appropriate to contract Friesen Mowing for the 2026 mowing season on a trial basis;

BE IT RESOLVED, that Council hereby approves the engagement of Friesen Mowing to complete Phase 1 and Phase 2 roadside mowing for the 2026 season at the rates submitted;

BE IT FURTHER RESOLVED, that the 2026 mowing services be considered a pilot project, with results and efficiencies to be reviewed by Council following the completion of the season;

BE IT FURTHER RESOLVED, that the Reeve and Administrator be authorized to execute any necessary agreements for the provision of 2026 contracted mowing services.

CARRIED

Struthers Lake Regional Park Shared Services Allocation (2025)

057/26 Mansiere

WHEREAS, Struthers Lake Regional Park ("SLRP") receives municipal services from the RM, including but not limited to administrative support, fire department services, property assessment, policing and ambulance support, community engagement, and environmental services;

WHEREAS, Council previously reviewed options for 2025 taxation and cost-recovery relating to SLRP for the 2025 fiscal year;

WHEREAS, Council acknowledges that, in the absence of levying a tax for the 2025 fiscal year, an alternative and equitable method of recovering SLRP's portion of Shared Services is required;

Struthers Lake Regional Park Shared Services Allocation (2025) (cont'd)

WHEREAS, administration has calculated SLRP's prorated responsibility for municipal Shared Services at \$7,520.72, based on SLRP's share of municipal properties and assessment as detailed in the attached summary;

WHEREAS, it was determined that a minimum tax on SLRP properties was not allowed under current legislation, resulting in significant corrective administrative work by the RM in 2025 to reverse and adjust the levy;

WHEREAS, Council deems it appropriate to recover the associated administrative cost of 30 hours of Administration time at \$100.00 per hour, totaling \$3,000.00;

BE IT RESOLVED, that Council hereby approves invoicing Struthers Lake Regional Park for the following amounts related to the 2025 fiscal year:

- Shared Services (2025): \$7,520.72
 - Administrative Correction Work (30 hours @ \$100/hr): \$3,000.00
- TOTAL AMOUNT TO BE INVOICED: \$10,520.72

BE IT FURTHER RESOLVED, that the Administrator is authorized to issue an invoice to Struthers Lake Regional Park in the amount of \$10,520.72, together with the supporting Shared Services calculation summary.

CARRIED

Records Disposal (2018)

058/26 Dutka

BE IT RESOLVED, that following approval by the Provincial Archivist, records be destroyed from the 2017 fiscal year in accordance with Record Retention Bylaw 19-03.

CARRIED

Tax Enforcement (2024 Arrears)

059/26 Rundbraaten

WHEREAS, the List of Lands With Arrears with respect to outstanding 2024 taxes were advertised in The PA Herald on October 17, 2025.

WHEREAS, Section 10 of The Tax Enforcement Act states that upon the expiration of a period of sixty (60) days following such advertisement, a tax lien is to be registered against the title of every parcel of land included in the published list which the taxes remain in arrears and the cost of such tax lien is added to the amount of the arrears of taxes.

WHEREAS, as of the date of this meeting the total 2024 arrears including penalties and costs owing is \$16,371.19.

Tax Enforcement (2024 Arrears)(cont'd)

BE IT RESOLVED, that Council hereby acknowledge tax liens shall be registered in accordance with Tax Enforcement Policy GG-016, on lands remaining in arrears as of January 31, 2026.
CARRIED

Parcel Consolidation Request (Yellow Creek)

060/26 Dutka

BE IT RESOLVED, that Council hereby authorizes the consolidation of Lot 16 and Lot 17 of Block 3 (Plan BF706) into one (1) legal parcel, with all fees and costs charged in accordance with ISC Service Policy GG-010.

CARRIED

Vacation and Time-in-Lieu Payable (Forman Toner)

061/26 Thibault

WHEREAS, the employment contract for Myron Toner indicates up to five (5) vacation days may be carried over into the next calendar year to be used by April 30th.

WHEREAS, the employment contract also indicates a time-in-lieu balance at the end of the year shall be paid out.

WHEREAS, the December 31, 2025 vacation balance for Myron Toner is four and a half (4.5) days and time-in-lieu balance is 20.25 hours.

BE IT RESOLVED, that payment to Myron Toner in the total amount of \$1,077.10, representative of time-in-lieu payable, be approved.

CARRIED

Vacation and Time-in-Lieu Payable (Administrator Sandelin)

062/26 Thibault

WHEREAS, the employment contract for Kelly Sandelin indicates up to five (5) vacation days may be carried over into the next calendar year to be used by April 30th.

WHEREAS, the employment contract also indicates a time-in-lieu balance at the end of the year shall be paid out.

WHEREAS, the December 31, 2025 vacation balance for Kelly Sandelin is one (1) day and time-in-lieu balance is 19.50 hours.

BE IT RESOLVED, that payment to Kelly Sandelin in the total amount of \$696.35, representative of time-in-lieu payable, be approved.

CARRIED

Term Investment – Affinity Credit Union

063/26 Mansiere

WHEREAS, Council has reviewed the investment options provided by Affinity Credit Union, including:

- a 1-year non-redeemable investment at 3.15%, and
- a 1-year flex investment, redeemable after 30 days, at 2.25%; and

WHEREAS, Council has determined that the 1-year flex investment best meets the municipality's liquidity and financial planning needs;

BE IT RESOLVED, that the RM proceed with investing \$550,000.00 in a 1-year flex investment at 2.25% with Affinity Credit Union, redeemable after 30 days;

BE IT FURTHER RESOLVED, that the Reeve and Administrator are authorized to execute any documents required to complete the investment.

CARRIED

Hamlet Policy Amendment (Crystal Springs)

064/26 Mansiere

WHEREAS, the Organized Hamlet of Crystal Springs Board has reviewed and updated certain policies previously adopted by Council through Resolution No. 107/24;

WHEREAS, the Hamlet Board passed the amended policies at their meeting held February 4, 2026, and has submitted the amendments to Council for consideration and approval;

WHEREAS, Council has reviewed the revised policies as presented;

BE IT RESOLVED, that Council hereby approves the amended policies of the Organized Hamlet of Crystal Springs as submitted, specifically:

- i. Election of Board Members Policy (amended);
- ii. Public/RM Notice Policy (amended);

AND, that the amended policies shall replace the previously adopted versions and be made available for public inspection at the municipal office.

CARRIED

Adjourn

065/26 Hawreschuk

BE IT RESOLVED, that this meeting be adjourned at 3:10pm.

CARRIED



Kevin Hawreschuk
Reeve



Kelly Sandelin
Acting Administrator