

RURAL MUNICIPALITY OF INVERGORDON No. 430
Regular meeting of Council held in the R.M. Council Chambers
14 Main Street, Crystal Springs, SK
April 8th 2020
9:00am

Present: Reeve: Bruce Hunter
Council Members: Division 1 – Kelvin Dutka
Division 2 – Keith Thibault (electronically)
Division 3 – Calvin Parsons (electronically, 9:05am)
Division 4 – Kevin Hawreschuk (electronically)
Division 5 – Wayne Bacon (electronically)
Division 6 – Edwin Rundbraaten
Administrator: Courtney Beaulieu
Foreman: Myron Toner
Delegation: Geoff Wilson, *Ministry of Agriculture* (electronically, 9:34am)

Call to Order

A quorum being present, Reeve Hunter called the meeting to order at 9:00am.

Councillor Parsons joined the meeting at 9:05am electronically.

Bylaw 20-04 Amend

070/20 Dutka

BE IT RESOLVED, that Bylaw 20-04, being a Bylaw to amend the Council Procedures Bylaw No. 15-11, be read a first time.

CARRIED

071/20 Hunter

BE IT RESOLVED, that Bylaw 20-04 be read a second time.

CARRIED

072/20 Rundbraaten

BE IT RESOLVED, that Bylaw 20-04 be given three readings at this meeting.

CARRIED UNANIMOUSLY

073/20 Thibault

BE IT RESOLVED, that Bylaw 20-04 be read a third time and is hereby adopted.

CARRIED

Foreman Toner departed the meeting at 9:33am.

Delegation

Geoff Wilson of the Ministry of Agriculture joined the meeting at 9:34am electronically to discuss beekeeping regulations in the RM's proposed Zoning Bylaw. Geoff Wilson departed the meeting at 10:22am.

Minutes of Regular Meeting

074/20 Parsons

BE IT RESOLVED, that the Minutes of Regular Meeting held on Wednesday, February 12th 2020 be approved as read.

CARRIED

Minutes of Regular Meeting (Cont'd)

075/20 Thibault

BE IT RESOLVED, that the Minutes of Regular Meeting held on Wednesday, March 18th 2020 be approved as read.

CARRIED

Statement of Financial Activities

076/20 Hunter

BE IT RESOLVED, that the March Statement of Financial Activities, attached to and forming part of these minutes, be accepted as presented.

CARRIED

Foreman Toner returned to the meeting at 10:45am.

Gravel Reclaimer

077/20 Rundbraaten

WHEREAS, the Administrator received Quote# 5156KI from Capital I Industries Inc. on March 25th 2020 for the supply of a new Gravel Reclaimer.

WHEREAS, a Gravel Reclaimer yields on average 25-35% gravel savings which would contribute to RM's overall gravel resources and aid in operations, maintenance and building of municipal roads.

BE IT RESOLVED, that the Council authorize the purchase of a wing-mounted Gravel Reclaimer for the CAT 140M3 AWD Grader from Capital I Industries Inc. for \$58,750.00 plus applicable taxes.

CARRIED

Foreman Toner departed the meeting at 11:02am.

Bank Statements

078/20 Dutka

BE IT RESOLVED, that the March Bank Statements be accepted as presented.

CARRIED

Financial Reports

The following resolutions shall represent the authorization and approval of Cheque No. 1723 to 1780, and EFT No. 1313 to 1339, and Electronic Bank Transfers for the months of February and March, totaling \$259,950.64.

079/20 Dutka

BE IT RESOLVED, that Timber Valley Construction Ltd. Invoice #196 in the amount of \$57,898.82 (taxes included), as approved for payment on Cheque No. 1723 by written majority of Council on February 13th 2020, be hereby ratified.

CARRIED

080/20 Thibault

BE IT RESOLVED, that the February Authorized Electronic Bank Transfer Report totaling \$17,279.22, and the March Authorized Electronic Bank Transfer Report totaling \$21,540.90, as attached to and forming part of these minutes, be accepted as presented.

CARRIED

Financial Reports (Cont'd)

081/20 Hawreschuk

BE IT RESOLVED, that Cheque No. 1723 to 1726, and EFT No. 1313 to 1324, totaling \$94,036.90 as outlined in the March 25th 2020 Authorized Expenditure Report, attached to and forming part of these minutes, be accepted as presented.

CARRIED

082/20 Dutka

BE IT RESOLVED, that Cheque No. 1727 to No. 1757, and EFT No. 1325 to 1330, totaling \$25,707.87, as outlined in the March 25th 2020 List of Accounts for Approval, as approved for payment by written majority of Council on March 25th 2020, attached to and forming part of these minutes, be hereby ratified.

CARRIED

083/20 Hawreschuk

BE IT RESOLVED, that EFT No. 1331 to 1336 totaling \$13,514.15 as outlined in the April 3rd 2020 Authorized Expenditure Report, attached to and forming part of these minutes, be accepted as presented.

CARRIED

084/20 Dutka

BE IT RESOLVED, that Timber Valley Construction Ltd. Invoice #200 in the amount of \$45,800.13 (taxes included), as approved for payment on Cheque No. 1758 by written majority of Council on March 25th 2020, be hereby ratified.

CARRIED

085/20 Parsons

BE IT RESOLVED, that Cheque No. 1759 to No. 1780, and EFT No. 1337 to 1339, totaling \$42,074.47, as outlined in the April 7th 2020 List of Accounts for Approval, attached to and forming part of these minutes, be approved for payment.

CARRIED

Mastercard Report

086/20 Rundbraaten

BE IT RESOLVED, that an electronic payment in the amount of \$1,213.73, as outlined in the April Mastercard Report, be approved for payment.

CARRIED

Unpaid Taxes Report

087/20 Parsons

BE IT RESOLVED, that the March Unpaid Taxes Report be accepted as presented.

CARRIED

Bylaw Enforcement Services

088/20 Rundbraaten

WHEREAS, in 2019 the RM utilized B&B Enforcement Services for Bylaw Enforcement at a rate of \$36.75 per hour and \$0.37 per kilometer travelled, and the Administrator has received a proposal for the deliverance of the same services for the year 2020.

BE IT RESOLVED, that B&B Enforcement Services be appointed as the RM's Bylaw Enforcement Officer for the year 2020 at a rate of \$37.85 per hour and \$0.40 per kilometer travelled, with Christopher Letendre appointed as the primary Bylaw Officer.

CARRIED



Council Table

089/20 Dutka

WHEREAS, the current contract with Timber Valley Construction Ltd. does not provide for the fabrication of a new Council Table.

WHEREAS, Timber Valley has provided two (2) proposals for consideration. One from Econo-Lumber for \$15,123.95 and one from Arthur Schmidt for \$6,500.00.

BE IT RESOLVED, that the Council approve the proposal from Arthur Schmidt as presented by Timber Valley Construction Ltd. for the supply of a solid wood 16ft (8ft radius) Council Table for \$6,500.00 plus applicable taxes.

CARRIED

Authorize Payment Grader 140M

090/20 Hunter

WHEREAS, the RM entered into an agreement with CAT Finning for the delivery of a 2019 CAT 140M Grader on September 11th 2019 with delayed payment up to March 1st 2020, subject to a 4.40% interest only monthly payment for the months of November, December, January and February.

WHEREAS, there were concerns about the Grader's operations during the months of February and March which deterred the Council from authorizing payment of the machine in full prior to March 1st 2020.

WHEREAS, the March 1st and April 1st 2020 principal and interest payments were made to CAT (\$8,799.61 each) as per the agreement, resulting in a remaining balance of \$250,226.79.

BE IT RESOLVED, that the Council authorize the immediate payment to CAT Financial Services Ltd. in the amount of \$250,226.79 from the RM's Conexus Credit Union account for the purchase of its 2019 CAT 140M AWD Grader.

BE IT FURTHER RESOLVED, that in order to maintain its current cash position, the Council authorizes the first progress draw from the RM's Building Loan in the amount of the original Grader purchase contract, \$261,263.66.

CARRIED

Lakeshore Recycling Bins

091/20 Thibault

WHEREAS, the lakeshore developments currently have garbage bins serviced by Greenland Waste on a monthly basis during winter months and weekly basis during summer months.

WHEREAS, a proposal has been received from Greenland Waste to provide a recycle bin to each lakeshore development at a cost of \$50.00 per service and waived bin delivery and monthly rental charges.

WHEREAS, the Administrator presented a cost estimate which resulted in an overall savings by the addition of monthly recycling service and reducing garbage service during summer months to biweekly.

BE IT RESOLVED, that the RM enter into contract with Greenland Waste for the provision of monthly recycling service at each of the lakeshore developments: Barney's Bay, Crystal Ridge, Eagle Bay, Hunter Subdivision and Rhona Lake.

CARRIED

Subdivision Application NE 5-44-24-W2

092/20 Thibault

WHEREAS, on Resolution 042/20 at the January 15th 2020 Council Meeting, the subdivision application on NE 5-44-24-W2 was approved by the Council to proceed as per the Plan of Proposed Subdivision dated May 15th 2019 (P190510-2) by Palliser Surveys.

WHEREAS, Community Planning has requested a municipal review of a revised Plan of Proposed Subdivision which was required to address the Safe Building Elevation (SBE) on Parcel "B".

BE IT RESOLVED, that in reference to File No. R50659-19S Council hereby approves the revised Plan of Proposed Subdivision of NE 5-44-24-W2, as drawn on Revision 3 (March 2020) of P190510-2 by Palliser Surveys.

CARRIED

Gas Tax IIP

093/20 Thibault

WHEREAS, the federal Gas Tax Fund is a permanent source of funding provided up front, twice a year, to municipal governments, who in turn use this funding to support local infrastructure priorities.

WHEREAS, there are 18 different project categories wherein this funding may be approved, such as wastewater or drinking water, solid waste management, local roads and bridges, capacity building, disaster mitigation, culture, tourism, etc.

WHEREAS, in order to continue receiving Gas Tax funding the RM entered into an amending agreement with the Province of Saskatchewan (Municipal Gas Tax Fund Agreement) which contains a requirement that the RM must submit an Infrastructure Investment Plan (IIP) by April 30th 2020 utilizing some or all of its 2019-2024 allocations (totaling \$172,777.00).

WHEREAS, the Council anticipates the final approval or rejection of the grant application submitted to the *Investing in Canada Infrastructure Program* (ICIP) for the construction and installation of the Melfort Rural Pipeline into Yellow Creek could be delayed as a result of the Novel Coronavirus.

WHEREAS, the existing green-sand filters at the Yellow Creek Water Treatment Plant could be replaced by Anderson Pumphouse which would provide additional filtration and quality assurance until the results of the grant application are announced.

BE IT RESOLVED, that the RM submit an Infrastructure Investment Plan (IIP) for the replacement and installation of the green-sand filters at the Yellow Creek Water Treatment Plant by Anderson Pumphouse at an approximate cost of \$10,000.00.

CARRIED



Office Finishing Budget

094/20 Dutka

WHEREAS, the Administrator presented a finishing budget for the new Office space which includes desk suites, chairs, filing cabinets, Munisoft computer packages, whiteboards, cleaning equipment, reception seating, and various organizational and storage items.

BE IT RESOLVED, that the Council approve the total expenditure of \$26,000.00 for the finishing and furnishing of the new Office space.

CARRIED

Recall/Layoff Employees

095/20 Hawreschuk

BE IT RESOLVED, that the Council acknowledge the layoff of Anne Davis (Assistant Administrator) as of March 31st 2020 and the recall of Kyle Dutka (Equipment Operator) as of March 8th 2020.

CARRIED

Timber Valley Invoice

096/20 Parsons

WHEREAS, Timber Valley Construction Ltd. has been paid for seven (7) progress billings and has submitted its eighth billing for progress as completed to April 6th 2020.

WHEREAS, in general terms progress shall be considered: various Office lumber materials & supplies (including interior doors, casings, exterior stone); supply appliances Shop & Office (additional contract scope); spray all woodwork, first coat of painting, all finishing, doors, casings, baseboards, Council Chambers bench; install upper cabinets Shop staffroom; install all appliances; plus a management fee.

WHEREAS, the project to date total invoiced amount is \$785,187 as compared to the contract amount (including all scope additions) of \$841,946 which equates to 93.26% invoiced.

BE IT RESOLVED, that the Council approve the eighth billing on Invoice 210 to Timber Valley Construction Ltd. in the amount of \$37,754.13 plus applicable taxes, and further authorize the Administrator to execute payment upon the adjournment of this meeting.

CARRIED

Adjourn

097/20 Parsons

BE IT RESOLVED, that this meeting be adjourned at 12:07pm.

CARRIED


Bruce Hunter
Reeve


Courtney Beaulieu
Administrator