RURAL MUNICIPALITY OF INVERGORDON No. 430

Regular meeting of Council held in the R.M. Council Chambers
7 Danchuk Drive in Crystal Springs, SK
September 4, 2026
9:00am

Present:	*Reeve*	*Kevin Hawreschuk*
	Councillor, Division 1	*Kelvin Dutka*
	Councillor, Division 2	*Keith Thibault*
	Councillor, Division 3	*Ryan Mansiere*
	Councillor, Division 4	*Dale Markling*
	Councillor, Division 5	*Wayne Bacon*
	Councillor, Division 6	*Edwin Rundbraaten*
	Administrator	*Kelly Sandelin*

A quorum being present, Reeve Hawreschuk called the meeting to order at 8:51am.

Declaration of Conflict

Councillor Rundbraaten declared a conflict of interest regarding his subdivision application and did not participate in discussion or vote when the matter came before Council.

Minutes of Regular Meeting

268/26 Markling

BE IT RESOLVED, that the Minutes of the Regular Meeting of Council held on Thursday August 13, 2026, be approved as presented.

CARRIED

Statement of Financial Activities

269/26 Dutka

BE IT RESOLVED, that the Statement of Financial Activities dated August 31, 2026, be accepted as presented.

CARRIED

Foreman Toner joined the meeting at 9:08am.

Staff Report - Foreman

Foreman Toner presented his verbal report to Council.

270/26 Mansiere

WHEREAS, Foreman Toner discussed the following topics during his formal report:

- Reviewed the status of the low-level crossing project, including Water Security Agency approval and forthcoming permit issuance;
- Received an update on current and upcoming municipal construction projects;

Staff Report – Foreman (cont'd)

- Reviewed progress on crusher repairs, including equipment status, repair timelines, and operational impacts;
- Received an update on PDAP-funded repairs, including completed work, outstanding items, and claim progress;
- Reviewed OH&S program requirements, committee structure and duties, training obligations, and measures to ensure continued regulatory compliance;
- Discussed adjustments to municipal fleet insurance coverage to ensure insured values more accurately reflect current replacement costs; and
- Reviewed ballast packer requirements and recommended trading the existing 90" Profile Packer for a unit better suited to the RM's grader attachment configuration to reduce equipment wear.

BE IT RESOLVED, that the Foreman's verbal report be accepted as presented.

CARRIED

Delegations

Aaron Phelps, Program Advisor with PDAP, joined the meeting via Microsoft Teams at 9:30am to review the Provincial Disaster Assistance Program claim process, reporting requirements, project documentation procedures, eligible claim expenses, current claim status, potential advance payments, available resiliency and mitigation funding opportunities, and possible claim extensions. Discussion also included required engineering reports, regulatory approvals, deductible reductions available through the Official Community Plan, and procedures for submission of completed project details and supporting documentation.

Mr. Phelps departed the meeting at 9:45am.

Wage Review – Foreman Contract

271/26 Hawreschuk

WHEREAS, in accordance with Section 15(d) of Foreman Toner's Employment Contract, a scheduled salary and/or vacation entitlement increase is due in 2026.

BE IT RESOLVED, that Foreman Toner's annual vacation entitlement be increased from five (5) weeks to six (6) weeks effective January 1, 2026.

CARRIED

Ballast Packer Purchase

272/26 Dutka

WHEREAS, the RM has identified that its existing 90" Profile Packer is not optimally compatible with the attachment configuration of the RM's grader fleet, and replacement with a more suitable unit is expected to reduce equipment wear and improve operational efficiency;

Ballast Packer Purchase (cont'd)

BE IT RESOLVED, that the RM purchase one BP 12-Tire Ballast Packer (Model 570-BP37G) from DionCo Sales and Service Ltd. at a purchase price of $28,995.00, and further that the RM trade in its 90" Profile Packer for a trade-in allowance of $25,000.00, resulting in a net purchase price of $3,995.00, plus applicable taxes and shipping, pursuant to Quote #QT-005767.

CARRIED

Foreman Toner departed the meeting at 10:49am.

Tractor Purchase and Financing

273/26 Bacon

WHEREAS, the financing proposal requires a cash down payment of $29,759.10 upon execution of the purchase agreement, with the remaining balance of $267,831.90 financed over a 24-month term with semi-annual payments, subject to approval of credit;

WHEREAS, the financing proposal provides for a six-month promotional period commencing September 15, 2026, during which no payments are required and no interest is charged, with an interest rate of 5.99% per annum applying to any outstanding balance thereafter and no penalty for early payout;

BE IT RESOLVED, that Council approve the purchase of a 2025 Versatile Nemesis 175 tractor from Ag Authority at a purchase price of $297,591.00 inclusive of applicable taxes, together with the associated financing terms as presented, and further authorize Administration to execute all contracts, financing agreements, and related documentation necessary to complete the purchase and financing transaction.

CARRIED

274/26 Bacon

WHEREAS, the first payment under the financing arrangement for the 2025 Versatile Nemesis 175 tractor is due on March 15, 2027;

BE IT RESOLVED, that Administration be authorized to investigate alternative financing and repayment options and present recommendations to Council at its February 2027 regular meeting for consideration prior to the first payment becoming due;

CARRIED

Public Tender – 2008 JD7130 Tractor with 740 Loader

275/26 Rundbraaten

BE IT RESOLVED that Council authorize the public advertising of tenders for a 2008 John Deere 7130 Tractor with 740 Loader (Serial No. RW7130H004396);

AND, that the following tendering procedures apply:

KA

Public Tender – 2008 JD7130 Tractor with 740 Loader (cont'd)

i. Tenders shall be publicly advertised on the RM website, the RM Office notice board, and any additional publications deemed appropriate by Administration.
ii. The tender advertisement shall include the tractor's current hours, equipment specifications, and a detailed summary of available maintenance records, work orders, repairs, and known mechanical issues.
iii. Tender submissions must be submitted in writing, either sealed and delivered to the RM Office or submitted by email, clearly marked in the subject line as "Tender – 2008 John Deere 7130 Tractor". Submissions must include the bidder's full name, mailing address, phone number, and offered purchase price, and must be received no later than Friday October 30, 2026, at 4:00 p.m.
iv. All tenders received by the deadline shall be opened at the next regular meeting of Council or at a special meeting called for that purpose.
v. Interested parties shall be provided reasonable opportunity to inspect the equipment and review available maintenance and repair records prior to the tender closing date.
vi. The tractor shall be sold as is, where is, with no warranties or guarantees expressed or implied.
vii. Payment in full must be received by the RM within 15 days of tender approval.
viii. The successful bidder shall be responsible for all loading, removal, transportation, licensing, and insurance costs, with removal to be completed within 30 days of tender approval.
ix. Council shall evaluate all tenders received and reserves the right to accept or reject any tender, including the highest tender, and to reject all tenders submitted.

CARRIED

Bank Reconciliation

276/26 Dutka

BE IT RESOLVED, that the Bank Reconciliation as of August 31, 2026, be accepted as presented.

CARRIED

Payroll Register

277/26 Thibault

BE IT RESOLVED, that Reference No. 001256 to 001282, and 900108 totaling $50,509.76 as outlined in the Payroll Register (August 2026) attached to and forming part of these minutes, be accepted as presented.

CARRIED

Authorized Expenditure Report

278/26 Markling

BE IT RESOLVED, that the following authorized expenditures totaling $61,493.18 as outlined in the Authorized Expenditure Report attached to and forming part of these minutes, be accepted as presented:

- EFT No. 2987 to 2990;
- Online Banking No. 2026-37 to 2026-42; and
- Automatic Withdrawal No. 2026-138 to 2026-155;

CARRIED

List of Accounts for Approval

279/26 Rundbraaten

BE IT RESOLVED, that the following payments, totaling $118,195.14, as outlined in the List of Accounts for Approval attached to and forming part of these minutes, be approved for payment:

- Cheque No. 4307 to 4318; and
- EFT No. 2991 to 3005.

CARRIED

Unpaid Taxes Report

280/26 Hawreschuk

WHEREAS, total taxes outstanding as of August 31, 2026, are as follows:

- Current: $918,155.52; and
- Arrears and Interest: $193,842.54.

BE IT RESOLVED, that the Unpaid Taxes Report be accepted as presented.

CARRIED

Custom Work Rates (Culverts & Couplers)

281/26 Markling

WHEREAS, recent culvert inventory purchases have resulted in increased acquisition costs and a corresponding adjustment to the resale pricing is necessary to recover costs;

BE IT RESOLVED, that the sale prices for the following culvert inventory items be increased effective immediately:

- 18-inch culverts from $600.00 each to $650.00 each;
- 18-inch culvert couplers from $40.00 each to $45.00 each;
- 30-inch culverts from $1,300.00 each to $1,350.00 each;
- 30-inch culvert couplers from $165.00 each to $210.00 each;

BE IT FURTHER RESOLVED, that the Culvert Inventory (In-Stock) Pricing Schedule be amended accordingly.

CARRIED KA

Staff Report (Administrator)

282/26 Thibault

BE IT RESOLVED, that the Administrator's verbal report be accepted as presented.

CARRIED

Council Reports (Thibault)

283/26 Hawreschuk

WHEREAS, Councillor Thibault provided an update on the Lakeview Pioneer Lodge amalgamation with the Saskatchewan Health Authority.

BE IT RESOLVED, that Councillor Thibault's verbal report be accepted as presented.

CARRIED

Correspondence

284/26 Mansiere

BE IT RESOLVED, that the following Correspondence be filed as listed:

- 2025 Struthers Lake Regional Park Financial Statements
- 2026 Inspection of Natural Gas Lines
- NCTPC Meeting Minutes
- WSP Bridge Inspections Report (2026)

CARRIED

Canada Summer Jobs: Layoff

285/26 Thibault

BE IT RESOLVED, that the RM's 2026 Summer Student Madden Markling's last day be acknowledged as August 28, 2026 and that a total claim amount of $2150.40 has been submitted to the Canada Summer Jobs (CSJ) Program.

CARRIED

Consolidation Request (Crystal Springs)

286/26 Mansiere

WHEREAS, the landowner of five (5) adjacent properties in the Organized Hamlet of Crystal Springs has requested approval to consolidate the parcels with ISC;

BE IT RESOLVED, that Council hereby authorizes the consolidation of Lot 21, Lot 22, Lot 23, Lot 24 and Lot 25 of Block 1 Plan BD2754 into one (1) legal parcel, with all fees and costs charged in accordance with ISC Services Policy GG-010.

CARRIED

KA

Subdivision Application NE-27-45-24-W2

287/26 Mansiere

WHEREAS, a Subdivision Application has been received from Community Planning for the subdivision of an existing residential farmstead parcel (Proposed Parcel "C") containing 4.05 hectares (10.01 acres) from the NE ¼ Section 27-45-24-W2M;

WHEREAS, Proposed Parcel "C" includes the existing residence and existing access from the developed road allowance along the east boundary of the quarter section;

WHEREAS, adequate access remains available to the balance of the quarter section;

BE IT RESOLVED, that in reference to File No. SUBD-006669-2026 Council approve the Subdivision Application for Proposed Parcel "C" (4.05 hectares / 10.01 acres) on NE ¼ Section 27-45-24-W2M as shown on the Plan of Proposed Subdivision dated August 17, 2026, prepared by GeoVerra Inc.

CARRIED

Councillor Rundbraaten, having declared a conflict of interest regarding this matter, did not participate in discussion or voting.

NCRPA Road Allowance Utility Authorization

288/26 Bacon

WHEREAS, the Municipality is authorized under sections 23 through 26 of *The Municipalities Act* to provide public utility services, to use land adjacent to streets and road allowances for utility purposes, and to enter land for the installation, inspection, maintenance, and repair of public utility works;

WHEREAS, section 23(1) of *The Municipalities Act* permits a Municipality to provide a public utility service directly or by agreement with any person;

WHEREAS, the RM is a member of North Central Rural Pipeline Association Inc. ("NCRPA Inc."), a controlled corporation established for the purpose of supplying potable water as a public utility;

WHEREAS, NCRPA Inc. requires ongoing authorization to install, operate, maintain, repair, replace, and upgrade water pipeline infrastructure located within municipal road allowances and municipal streets;

KA

NCRPA Road Allowance Utility Authorization (cont'd)

BE IT RESOLVED, that the Council of the Rural Municipality of Invergordon, No. 430 hereby authorizes North Central Rural Pipeline Association Inc. to exercise, on behalf of the RM and subject to the RM's statutory authority, the powers described in sections 23 through 26 of *The Municipalities Act* for the purpose of installing, operating, accessing, maintaining, repairing, replacing, and upgrading water pipeline infrastructure located within municipal road allowances and municipal streets;

AND, that this authorization applies to all existing and future NCRPA Inc. waterlines, appurtenances, valves, curb stops, service connections, and related infrastructure situated within municipal road allowances or municipal streets;

AND, that NCRPA Inc. shall notify the RM of planned construction or major maintenance activities within municipal road allowances, except in circumstances requiring emergency repair;

AND, that this resolution remains in effect until amended or repealed by Council.

CARRIED

NCRPA Road Allowance Utility Authorization Bylaw

289/26 Hawreschuk

WHEREAS, Council has considered Bylaw No. 26-06, being a bylaw to authorize North Central Rural Pipeline Association Inc. to install, operate, maintain, repair, replace, and upgrade water utility infrastructure within municipal road allowances and streets;

BE IT RESOLVED, that Bylaw No. 26-06, being the NCRPA Road Allowance Utility Authorization Bylaw, be read a first time.

CARRIED

Bylaw 26-06 – Second Reading

290/26 Rundbraaten

BE IT RESOLVED, that Bylaw 26-06 be read a second time.

CARRIED

Bylaw 26-06 – Three Readings at One Meeting

291/26 Thibault

BE IT RESOLVED, that Bylaw 26-06 be given three readings at this meeting.

CARRIED UNANIMOUSLY

Bylaw 26-06 – Third Reading

292/26 Bacon

BE IT RESOLVED, that Bylaw 26-06 be read a third time and is hereby adopted.

CARRIED

Next Regular Meeting of Council

293/26 Hawreschuk

BE IT RESOLVED, that the next regular meeting of Council scheduled for October 14, 2026 be moved to October 15, 2026.

CARRIED

PDAP Eligible Overtime Compensation and Claim Submission

294/26 Hawreschuk

WHEREAS, the RM incurred eligible labour costs associated with the 2026 flooding disaster event;

WHEREAS, municipal employees, including salaried management employees, worked additional hours during the disaster response and recovery period;

WHEREAS, overtime hours worked by hourly employees have been compensated in accordance with municipal policy and are eligible for submission to the Provincial Disaster Assistance Program, while additional hours worked by salaried employees were compensated through regular salaries and time-in-lieu arrangements established in their employment agreements;

WHEREAS, the Provincial Disaster Assistance Program permits eligible disaster response labour costs to be claimed where such compensation has been authorized and paid by the municipality;

BE IT RESOLVED, that Council authorize a one-time payment to the Administrator and Foreman for eligible additional hours worked in direct response to the 2026 flooding disaster event, calculated at one and one-half (1½×) the employee's regular hourly equivalent rate for purposes of the Provincial Disaster Assistance Program claim;

BE IT FURTHER RESOLVED, that eligible hours compensated pursuant to this resolution shall be removed from the respective time-in-lieu banks of the Administrator and Foreman and shall not be eligible for future paid leave or other compensation;

BE IT FURTHER RESOLVED, that this authorization applies solely to the 2026 flooding disaster event and shall not amend or otherwise alter the Personnel Policy, employment agreements, salary structure, or ongoing compensation arrangements applicable to the Administrator or Foreman;

CARRIED

Assistant Administrator Resignation

295/26 Hawreschuk

WHEREAS, Assistant Administrator Orenchuk has submitted their resignation, effective September 11, 2026;

BE IT RESOLVED, that Council accept the resignation of Assistant Administrator Orenchuk effective September 11, 2026; and

KA

Assistant Administrator Resignation (cont'd)

BE IT FURTHER RESOLVED, that Administration be authorized to advertise and recruit for the Assistant Administrator position.

CARRIED

Adjourn

296/26 Hawreschuk

BE IT RESOLVED, that this meeting be adjourned at 12:20pm.

CARRIED

Kevin Hawreschuk
Reeve

Kelly Sandelin
Administrator