

RURAL MUNICIPALITY OF INVERGORDON No. 430
Regular meeting of Council held in the R.M. Council Chambers
7 Danchuk Drive in Crystal Springs, SK
May 10th 2023
9:00am

<i>Present:</i>	<i>Reeve</i>	<i>Bruce Hunter</i>
	<i>Councillor, Division 1</i>	<i>Kelvin Dutka</i>
	<i>Councillor, Division 2</i>	<i>Keith Thibault</i>
	<i>Councillor, Division 3</i>	<i>Calvin Parsons</i>
	<i>Councillor, Division 4</i>	<i>Kevin Hawreschuk</i>
	<i>Councillor, Division 5</i>	<i>Wayne Bacon (arrived at 9:12am)</i>
	<i>Councillor, Division 6</i>	<i>Edwin Rundbraaten</i>
	<i>Administrator</i>	<i>Courtney Beaulieu</i>
<i>Delegation:</i>	<i>John Moynham</i>	<i>Ministry of Highways</i>
	<i>Derek Macfie</i>	<i>Ministry of Highways</i>
	<i>Scott Tivy</i>	<i>Ministry of Highways (via Microsoft Teams)</i>

A quorum being present, Reeve Hunter called the meeting to order at 9:01am.

Minutes of Regular Meeting

092/23 Hawreschuk

BE IT RESOLVED, that the Minutes of Regular Meeting held on Wednesday April 12, 2023 be approved as read.

CARRIED

Bank Statement

093/23 Bacon

BE IT RESOLVED, that the Bank Statement as at April 30, 2023 be accepted as presented.

CARRIED

Payroll Register

094/23 Dutka

BE IT RESOLVED, that Reference No. 000453 to 000469 and 900049 totaling \$32,683.58 as outlined in the Payroll Register for April 2023 (Period 07 & 08) attached to and forming part of these minutes, be accepted as presented.

CARRIED

Authorized Expenditure Report

095/23 Dutka

BE IT RESOLVED, that the following authorized expenditures totaling \$112,573.69 as outlined in the Authorized Expenditure Report attached to and forming part of these minutes, be accepted as presented:

- Cheque No. 3265;
- EFT No. 1993 to 1996, 1999 and 2019;
- E-Transfer No. 2023-1 to 2023-2;
- Online Banking No. 2023-4 to 2023-11;
- Automatic Withdrawal No. 2023-01 to 2023-08.

CARRIED

Staff Reports

Foreman, Myron Toner joined the meeting at 9:49am to present his report to Council.

Delegation, Highway 20 Maintenance Contract

Delegates, John Moynham and Derek Macfie of *Ministry of Highways* entered Council Chambers and joined the meeting at 10:05am. Delegate Scott Tivy of *Ministry of Highways* joined the meeting via Microsoft Teams at 10:05am.

John Moynham, Derek Macfie and Scott Tivy departed the meeting at 11:00am.

Dust Control

096/23 Bacon

BE IT RESOLVED, that *Triple S Transport Ltd* (Green Earth Spraying) be contracted to provide MG-30 as dust suppressant at a rate of \$0.48/liter.

CARRIED

Councillor Bacon departed the meeting at 11:16am and did not return.

097/23 Dutka

BE IT RESOLVED, that the Custom Work price for dust control for 2023 be \$0.52/liter.

CARRIED

Foreman Toner completed his report to Council and departed the meeting at 11:25am.

List of Accounts for Approval

098/23 Parsons

BE IT RESOLVED, that the following payments, totaling \$91,807.51, as outlined in the List of Accounts for Approval attached to and forming part of these minutes, be approved for payment:

- Cheque No. 3266 to 3293;
- EFT No. 1997 to 1998, 2000-2018, 2020.

CARRIED

Unpaid Taxes Report

099/23 Rundbraaten

BE IT RESOLVED, that the Unpaid Taxes Report as at April 30, 2023 be accepted as presented.

CARRIED

Highway 20 Maintenance Contract

100/23 Hawreschuk

WHEREAS, a Maintenance Contract has been drafted by the *Ministry of Highways* to enter into contract with the RM to provide year-round maintenance of the 9.56km of Highway 20 that was resurfaced in 2022.

WHEREAS, 9.56km is the portion of Highway 20 south of Crystal Springs, SK to the junction at Highway 41.

WHEREAS, year-round maintenance is defined as mowing, summer surface maintenance, snow removal as well as sign and culvert maintenance.

WHEREAS, the proposed contract term is approximately five (5) years, ending on March 31, 2028.

WHEREAS, prior to the resurfacing of Highway 20 the RM was contracted by the *Ministry of Highways* for summer surface maintenance and snow removal.

BE IT RESOLVED, that Council approve the presented Contribution and Maintenance Agreement #Hwy 20-06 & 20-07 with the *Ministry of Highways*.

CARRIED

Ratify Fire Ban

101/23 Rundbraaten

BE IT RESOLVED, that the Fire Ban established by written majority vote to Administrator Beaulieu on May 5, 2023 be ratified.

CARRIED

Ratify UTV

102/23 Rundbraaten

WHEREAS, at the April 12, 2023 meeting, discussions were held on how the RM would facilitate its weed control activities as the role of Weed Inspector was previously contracted out (labour and equipment).

WHEREAS, subsequent to the meeting, Councillor Hawreschuk found a used UTV for sale that would meet the needs of the RM's weed control activities.

BE IT RESOLVED, that the purchase of a 2022 Polaris Ranger 570 from *Axxis Motorsports Ltd.* in the amount of \$13,500.00 plus applicable taxes be ratified as written majority approval was provided to Administrator Beaulieu on April 19, 2023.

CARRIED

Ratify Class 1A Training

103/23 Rundbraaten

WHEREAS, the cost of Class 1A training was budgeted for in 2022 but not allocated, and has been provided for in the proposed 2023 budget.

BE IT RESOLVED, that the payment of \$1,500.00 as paid to *Class 1A Safety Instruction* for the online classroom training provided to Equipment Operator, Eliot Kowalchuk, be ratified as written majority approval was provided to Administrator Beaulieu on April 27, 2023;

AND, that the payment of \$12,400.00 as paid to *Class 1A Safety Instruction* to facilitate the in-cab training for Eliot Kowalchuk commencing on May 8, 2023 be ratified as written majority approval was provided to Administrator Beaulieu on May 5, 2023.

CARRIED

Sale of Gravel Reclaimer

104/23 Dutka

BE IT RESOLVED, that the offer to purchase the RM's 2020 Gravel Reclaimer for \$50,000 plus GST be accepted from the RM of Elfros;

AND, that the cost to have the attachments removed from the RM of Invergordon's Grader by *Capital I Industries Inc.* be split 50/50 with the RM of Elfros.

CARRIED

Recall Seasonal Operators

105/23 Parsons

BE IT RESOLVED, that Council acknowledge the recall of Equipment Operator, AJ Chitrenia as April 24, 2023 and Daryl Filpula as May 1, 2023.

CARRIED

Canada Summer Jobs

106/23 Hawreschuk

WHEREAS, the RM was awarded the Canada Summer Jobs grant on April 22, 2023 for the position of Office Assistant.

BE IT RESOLVED, that Kaitlyn Cadrain be hired for the 2023 Canada Summer Jobs position of Office Assistant, at an hourly wage of \$18.00 commencing Monday May 15, 2023 until August 18, 2023.

CARRIED

107/23 Hunter

BE IT RESOLVED, that this meeting recess for a lunch break at 11:49am.

CARRIED

Reeve Hunter called the meeting back to order at 12:17pm.

Foreman, Myron Toner present at the time the meeting called to order and Councillor Dutka absent due to departure during the lunch break.

Wages

108/23 Hawreschuk

BE IT RESOLVED, that Resolution 090/23 be amended to strike [REDACTED] and [REDACTED] from the motion.

AND, that [REDACTED] receive a wage increase of \$1.00 per hour, effective April 1, 2023;

AND, that [REDACTED] receive a wage increase of \$3.00 per hour, effective April 1, 2023;

AND, that Eliot Kowalchuk be titled as Assistant Foreman, with a job description to be drafted by Administrator Beaulieu and Foreman Toner and presented to Council at a future meeting.

CARRIED

Disposal of Lands Policy Revision

109/23 Parsons

WHEREAS, a revision to the Disposal of Lands Policy has been drafted to add Paragraph T to address how the municipality shall dispose of unclaimed personal property.

BE IT RESOLVED, that Revision 4 of GG-002 Disposal of Lands Policy be hereby adopted.

CARRIED

Municipal Hail Withdrawals

110/23 Hawreschuk

BE IT RESOLVED, that Council hereby approves the lands to be withdrawn from the *Saskatchewan Municipal Hail Insurance* program as per the April 1, 2023 Withdrawal List.

CARRIED

Assessment Roll Open

111/23 Rundbraaten

BE IT RESOLVED, that in accordance with Section 204 of *The Municipalities Act*, Council hereby acknowledges the municipal assessment roll for the year 2023 as prepared on April 28, 2023.

CARRIED

SAMA Re-Inspection

112/23 Parsons

BE IT RESOLVED, that Council acknowledge the Re-Inspection program being conducted by the *Saskatchewan Assessment Management Agency (SAMA)* commencing May 2023 and to be implemented in the 2024 assessment year.

CARRIED

Tax Enforcement – 2022 Arrears

113/23 Hawreschuk

WHEREAS, the List of Lands With Arrears with respect to outstanding 2022 taxes was advertised in *The Journal* on February 17, 2023.

WHEREAS, Section 10 of *The Tax Enforcement Act* states that upon the expiration of a period of sixty (60) days following such advertisement, a tax lien is to be registered against the title of every parcel of land included in the published list which the taxes remain in arrears and the cost of such tax lien is added to the amount of the arrears of taxes.

BE IT RESOLVED, that Council acknowledge tax liens as registered against lands remaining in arrears as of April 19, 2023.

CARRIED

Tax Enforcement – 2021 Arrears

114/23 Parsons

WHEREAS, Section 26 of *The Tax Enforcement Act* states that upon the expiration of the 6-Month Notice issued following the resolution to authorize proceedings for title, on properties valued below a taxable assessment of \$17,500 and where no person is residing upon the property, the municipality may transfer title of the property into the name of the municipality, in lieu of outstanding taxes, penalties and costs.

WHEREAS, the required 6-Month Notices (Form “C”) were sent by registered mail to the landowner(s) on November 7, 2022 and six (6) months have since passed.

WHEREAS, pursuant to Section 26, properties remaining in arrears including penalties and costs owing, are as follows:

- | | | |
|-----------------|--------------------------|------------|
| • Crystal Ridge | Lot 16 Block 3 101968106 | \$1,136.99 |
| • Crystal Ridge | Lot 19 Block 3 101968106 | \$1,137.06 |

• Crystal Ridge	Lot 20 Block 3 101968106	\$1,137.06
• Yellow Creek	Lot 5 Block 4 BZ4287	\$849.07
• Yellow Creek	Lot 6 Block 4 BZ4287	\$849.07
• Yellow Creek	Lot 12 Block 2 CD1647	\$9.18

BE IT RESOLVED, that pursuant to Section 26 of *The Tax Enforcement Act* the Council of the RM of Invergordon hereby authorize the Administrator acting as the Treasurer to apply to the registrar for the registration of a transfer of the following properties into the name of the municipality:

• Crystal Ridge	Lot 16 Block 3 101968106	Title #145554228
• Crystal Ridge	Lot 19 Block 3 101968106	Title #145554239
• Crystal Ridge	Lot 20 Block 3 101968106	Title #145554240
• Yellow Creek	Lot 5 Block 4 BZ4287	Title #152369129
• Yellow Creek	Lot 6 Block 4 BZ4287	Title #152369107

AND, that the tax enforcement proceedings on Yellow Creek Lot 12 Block 2 CD1647 be tabled until the Council Meeting on June 14, 2023.

CARRIED

Council Reports

115/23 Rundbraaten

BE IT RESOLVED, that Administrator Beaulieu on behalf of Council send a letter of interest to the *North Central Transportation Planning Committee* regarding a 3.5 mile MG-30 resurfacing project on Highway 20, south of the junction at Highway 41.

CARRIED

Adopt Budget

116/23 Hawreschuk

BE IT RESOLVED, that the 2023 Operating Budget, attached to and forming part of these minutes, be adopted.

CARRIED

Adjourn

117/23 Rundbraaten

BE IT RESOLVED, that this meeting be adjourned at 2:51pm.

CARRIED



Bruce Hunter
Reeve



Courtney Beaulieu
Administrator