

RURAL MUNICIPALITY OF INVERGORDON No. 430
Regular meeting of Council held in the R.M. Council Chambers
7 Struthers Lake Drive, Crystal Springs, SK
June 17th 2020
9:00am

<i>Present:</i>	<i>Reeve</i>	<i>Bruce Hunter</i>
	<i>Councillor, Division 1</i>	<i>Kelvin Dutka</i>
	<i>Councillor, Division 2</i>	<i>Keith Thibault</i>
	<i>Councillor, Division 3</i>	<i>Calvin Parsons</i>
	<i>Councillor, Division 4</i>	<i>Kevin Hawreschuk</i>
	<i>Councillor, Division 5</i>	<i>Wayne Bacon</i>
	<i>Councillor, Division 6</i>	<i>Edwin Rundbraaten</i>
	<i>Administrator</i>	<i>Courtney Beaulieu</i>
<i>Delegations:</i>	<i>Patrick Hanly</i>	<i>Subdivision SW 2-43-23-W2</i>
	<i>Dwayne Silzer</i>	<i>Yellow Creek Animal Control</i>

Call to Order

A quorum being present, Reeve Hunter called the meeting to order at 9:00am.

Patrick Hanly, in attendance at the time the meeting was called to order addressed Council regarding the physical access requirements of the subdivision application on SW 2-43-23-W2.

Subdivision SW 2-43-23

118/20 Dutka

WHEREAS, the Ministry of Government Relations (Community Planning Branch) is requesting Council's approval of Subdivision Application File No. R789-19S to subdivide Parcel "A", a 3.37 acre parcel legally described as LSD 5 Extension 3 in SW 2-43-23-W2.

WHEREAS, the proposed subdivision reflects the legal separation of title of the existing 3.37 acre parcel lying west of Rhona Lake. The lake physically severs the parcels' land connection from other land parcels lying east of the lake within the same quarter section.

WHEREAS, the proposed subdivision does not currently have physical access and would require the provision of such services in accordance with Section 128 of *The Planning & Development Act*.

WHEREAS, the provision of physical access to proposed Parcel "A" would also provide and improve upon the current physical access to two (2) land parcels lying north of Parcel "A".

WHEREAS, this residential subdivision application requires a Municipal Reserve dedication of 0.1 hectares (0.247 acres).

BE IT RESOLVED, that in reference to File No. R789-19S, the Council hereby approves the Subdivision Application of Parcel "A" LSD 5 Extension 3 (3.37 acres) on SW 2-43-23-W2 as drawn on Revision 2 of Plan of Proposed Subdivision dated April 6th 2020 (216982PR-R2) by Altus Group.

BE IT FURTHER RESOLVED, that the municipality shall provide physical access to the north border of Parcel "A" at no cost to the applicant, by developing the existing legal access (road allowance) and upgrading existing infrastructure, as such improvements shall benefit the subdivided parcel as well as two (2) additional land parcels.

BE IT FURTHER RESOLVED, that the Council considers additional dedication of land to be undesirable and requests the Minister to approve a total cash-in-lieu dedication amount of \$270.58, which can be considered an amount equal to the current assessed value per acre (\$1,095.47) for the 0.247 acres of Municipal Reserve required.

CARRIED

Patrick Hanly departed the meeting at 9:26am.

Yellow Creek Operators

119/20 Hunter

WHEREAS, on May 13th 2020 an Environmental Protection Officer with *Water Security Agency* (WSA) raised concerns as a result of its April 15th 2020 waterworks inspection in Yellow Creek regarding elevated turbidity levels, uncalibrated equipment, instances of extended periods between chlorination samples, and corresponding documentation records.

WHEREAS, due to elevated turbidity above 1.0 NTU, WSA issued a Precautionary Drinking Water Advisory on May 6th 2020, which has not yet been lifted.

WHEREAS, the municipality currently utilizes Leon Grilz as its Certified Utility Operator responsible for overseeing the work of Daniel Nemeth (uncertified operator) conducting water and wastewater works in order to fulfill operational permit requirements and legislative compliance.

BE IT RESOLVED, that Council hereby releases Leon Grilz from his services as Certified Utility Operator in Yellow Creek.

BE IT FURTHER RESOLVED, that Council enter into contract with Dean Matkowski of Wakaw, SK as Certified Utility Operator in Yellow Creek for weekly inspection, sampling and monitoring services at a rate of \$75.00 per visit.

BE IT FURTHER RESOLVED, that the municipality continue to advertise the utility position(s) until such time a suitable person(s) is found and adequately trained to facilitate the retirement of Daniel Nemeth.

CARRIED

Sale of Gravel to R.M. Birch Hills

120/20 Bacon

BE IT RESOLVED, that Council hereby approves the request to purchase 2,000 yards of crushed gravel by the Rural Municipality of Birch Hills, No. 460 at the current non-ratepayer rate of \$13.00/yards, plus the required \$1.00/yards loading fee and any applicable capital road loss and maintenance fees on the haul route.

BE IT FURTHER RESOLVED, that although the R.M. of Invergordon shall endeavor to load

all trucks at the gravel pit, the R.M. of Birch Hills is hereby authorized to utilize the RM's loader during times when municipal employees are not onsite.

CARRIED

Consent to Land Sale

121/20 Thibault

BE IT RESOLVED, that the matter of consenting to a potential land sale by the Ministry of Agriculture to the current lessee of SW 18-44-23-W2 be tabled until the next regular Council Meeting.

CARRIED

Foreman Myron Toner entered the meeting at 11:36am.

Councillor Dutka departed the meeting at 11:55am and did not return.

Recess

122/20 Hunter

THAT, this meeting recess for lunch at 11:55am.

CARRIED

Reeve Hunter called the meeting back to order at 12:26pm.

Foreman Toner departed the meeting at 12:26pm.

Minutes of Regular Meeting

123/20 Thibault

BE IT RESOLVED, that the Minutes of Regular Meeting held on Wednesday, May 6th 2020 be approved as read.

CARRIED

Statement of Financial Activities

124/20 Hawreschuk

BE IT RESOLVED, that the May Statement of Financial Activities, attached to and forming part of these minutes, be accepted as presented.

CARRIED

Bank Statements

125/20 Rundbraaten

BE IT RESOLVED, that the May Bank Statements be accepted as presented.

CARRIED

Ratify Payment

126/20 Rundbraaten

WHEREAS, the Foreman advised the Council during the May 6th 2020 meeting of several advertisements for tandem gravel trucks for sale and advised it would be a useful addition to the RMs equipment in order to fulfill smaller gravel orders to hamlets and lakes, but also in moving materials for road building.

BE IT RESOLVED, that Council hereby ratifies the payment to Northeast Waste Management Ltd. on May 25th 2020 for the purchase of an 1998 International Tandem Gravel Truck in the amount of \$19,000.00 plus GST as approved in writing to the Administrator by majority of Council.

CARRIED

CH
BH

Authorized Expenditure Report

127/20 Parsons

BE IT RESOLVED, that Cheque No. 1807 to No. 1809 and EFT No. 1357 to 1383, totaling \$100,104.15 as outlined in the June 16th 2020 Authorized Expenditure Report, attached to and forming part of these minutes, be accepted as presented.

CARRIED

List of Accounts for Approval

128/20 Hunter

BE IT RESOLVED, that Cheque No. 1810 to No. 1875, and EFT No. 1384 to 1393, totaling \$155,436.83, as outlined in the June 16th 2020 List of Accounts for Approval, attached to and forming part of these minutes, be approved for payment.

CARRIED

Mastercard Report

129/20 Hawreschuk

BE IT RESOLVED, that an electronic payment in the amount of \$5,311.43, as outlined in the June Mastercard Report, be approved for payment.

CARRIED

Petty Cash Report

130/20 Thibault

BE IT RESOLVED, that the June Petty Cash Report be approved as presented and that the Administrator be authorized to withdraw monies from the R.M. Affinity bank account in the amount of \$834.70.

CARRIED

Unpaid Taxes Report

131/20 Bacon

BE IT RESOLVED, that the May Unpaid Taxes Report be accepted as presented.

CARRIED

Recess

132/20 Hunter

THAT, this meeting recess at 1:56pm.

CARRIED

Reeve Hunter called the meeting back to order at 2:05pm.

Animal Control Bylaw

Dwayne Silzer entered the meeting at 2:05pm to discuss the RM's existing Animal Control Bylaw and concerns within the Special Service Area of Yellow Creek.

Dwayne Silzer departed the meeting at 2:17pm.

Office Assistant Resumes

Administrator Beaulieu presented the five (5) resumes received for the summer position of Office Assistant. Council directed the Administrator to proceed with conducting interviews and hire whomever is the most suitable for the job.

Acquire Tax Title Property

133/20 Thibault

WHEREAS, the 2017, 2018 and 2019 tax levies and associated tax enforcement costs have not been paid, in full or in partial, on a property in which no persons reside and is of a taxable assessment value under \$17,500.00.

WHEREAS, the appropriate six (6) month period has elapsed from the date in which the required notice was deemed served to the assessed landowner.

BE IT RESOLVED, that pursuant to Section 26 of *The Tax Enforcement Act*, the Council authorizes the Administrator acting as the treasurer, to proceed to acquire title of a property legally described as Lot 4, Block 1 (Plan BO1588) in the Organized Hamlet of Tway.

CARRIED

Parcel Consolidations

134/20 Hawreschuk

WHEREAS, a request for parcel consolidation has been submitted to the Administrator by a landowner of three (3) adjacent parcels in Crystal Springs in order to facilitate the construction of a dwelling across a joint-property line.

WHEREAS, the Crystal Springs Hamlet Board has approved the parcel consolidation by written majority vote to the Administrator.

BE IT RESOLVED, that Council hereby approves the request to consolidate Lot 26, Lot 27 and Lot 28 of Block 1 (Plan BD2754) along Highway 20 in the Organized Hamlet of Crystal Springs.

CARRIED

135/20 Thibault

WHEREAS, a request for parcel consolidation has been submitted to the Administrator by a landowner of four (4) adjacent parcels in Yellow Creek in order to facilitate the construction of a garage across a joint-property line.

WHEREAS, the Special Service Area of Yellow Creek does not have a regulatory board and relies on the Council to manage its operations.

BE IT RESOLVED, that Council hereby approves the request to consolidate Lot 8, Lot 9, Lot 10 and Lot 11 of Block 1 (Plan BF706) along First Street East in the Special Service Area of Yellow Creek.

CARRIED

Recall Employee

136/20 Rundbraaten

BE IT RESOLVED, that Council acknowledge the recall of Anne Davis, Assistant Administrator, as of June 1st 2020.

CARRIED

2019 Audited Financial Statements

137/20 Hunter

WHEREAS, prepared financial statements from the municipal auditor were unable to be retrieved and appropriately reviewed due to disrupted network connectivity until the day prior to the Council meeting.

WHEREAS, Section 186(1) and 189(2.1) of *The Municipalities Act* requires the R.M. to submit a copy of the prior year's financial statement, with the audit report and management letter, to the Ministry of Government Relations by July 1st of the following year.

WHEREAS, clarification is required from the municipal auditor prior to the Council approving the 2019 financial statements.

BE IT RESOLVED, that the matter of approving the 2019 audited financial statements be tabled to the next regular Council meeting and that the Administrator prepare a Bylaw authorizing the extension of time to submit the financial statements beyond July 1st 2020.

CARRIED

Appoint Pest Control Officer

138/20 Hunter

WHEREAS, under *The Pest Control Act* an appointed Pest Control Officer has the authority to access private land for the purpose of surveying, whereas an appointed Plant Health Officer does not have such authority.

BE IT RESOLVED, that the Council rescind Resolution 391/19 for the appointment of Plant Health Officers for the purpose of clubroot surveying in 2020.

BE IT FURTHER RESOLVED, that the Council hereby appoints the following as Pest Control Officers for the purpose of clubroot surveying in 2020: Chelsea Baraniecki, Colleen Fennig, Betty Johnson, Joanne Kwasnicki, Katey Makohoniuk and Lynne Roszell.

CARRIED

Timber Valley Invoice

139/20 Rundbraaten

WHEREAS, Timber Valley Construction Ltd. has been paid for nine (9) progress billings and has submitted its tenth billing for progress as completed to June 16th 2020.

WHEREAS, in general terms progress shall be considered: various hardware for Office storage shelving (final); wood materials for gallery seating; supply & install snow-stop for Shop roof; labour for security installation and radio antennas; plus a management fee.

WHEREAS, the project to date total invoiced amount is \$816,095 as compared to the contract amount (including all scope additions) of \$842,796 which equates to 96.83% invoiced.

WHEREAS, as per Timber Valley Construction the outstanding items to be invoiced is as follows: final progress billings for cabinetry, electrical, plumbing, visitor bench, notice board plus supply & delivery of the new Council Table (additional contract scope).

BT

Rural Municipality of Invergordon, No. 430

Regular meeting of Council held in the R.M. Council Chambers, 7 Struthers Lake Drive Crystal Springs, SK
June 17th, 2020

BE IT RESOLVED, that the Council approve the tenth billing on Invoice 223 to Timber Valley Construction Ltd. in the amount of \$6,347.91 plus applicable taxes, and further authorize the Administrator to execute payment upon the adjournment of this meeting.

CARRIED

Foreman Myron Toner returned to the meeting at 3:45pm.

140/20 Rundbraaten

BE IT RESOLVED, that pursuant to the consolidated Council Procedures Bylaw 15-11 Section 22.2 this council meeting may be extended beyond 4:00pm in order to complete all business as listed on the Agenda.

CARRIED UNANIMOUSLY

Custom Work Rates

141/20 Thibault

BE IT RESOLVED, that the Council sets the following Custom Work rates:

Custom Hauling (Semi) \$150.00 per hour (increased from \$125.00)

Custom Hauling (Tandem) \$100.00 per hour (new)

Gravel Hauling, Tandem \$5.00 per loaded mile (new)

BE IT FURTHER RESOLVED, that all Custom Hauling shall be billed from the time of departure and return to the RM Shop.

CARRIED

Gravel Donation

142/20 Hawreschuk

BE IT RESOLVED, that the Council grants a one-time donation request of 14 yards crushed gravel to the Sacred Heart of Jesus Church in the Unorganized Hamlet of Tarnopol.

CARRIED

Adjourn

143/20 Parsons

BE IT RESOLVED, that this meeting be adjourned at 5:06pm.

CARRIED



Bruce Hunter
Reeve



Courtney Beaulieu
Administrator

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