

**RURAL MUNICIPALITY OF INVERGORDON No. 430**  
**Regular meeting of Council held in the R.M. Council Chambers**  
**7 Danchuk Drive in Crystal Springs, SK**  
**January 10<sup>th</sup> 2024**  
**9:00am**

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<i>Present:</i>	<i>Reeve</i>	<i>Bruce Hunter</i>
	<i>Councillor, Division 1</i>	<i>Kelvin Dutka</i>
	<i>Councillor, Division 2</i>	<i>Keith Thibault</i>
	<i>Councillor, Division 3</i>	<i>Calvin Parsons</i>
	<i>Councillor, Division 4</i>	<i>Kevin Hawreschuk</i>
	<i>Councillor, Division 5</i>	<i>Wayne Bacon</i>
	<i>Councillor, Division 6</i>	<i>Edwin Rundbraaten</i>
	<i>Administrator</i>	<i>Courtney Beaulieu</i>
<i>Absent:</i>	<i>Councillor, Division 3</i>	<i>Calvin Parsons</i>

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A quorum being present and following the adjournment of the public hearing, Reeve Hunter called the regular meeting to order at 11:21am.

*Official Community Plan, Bylaw 2023-07*

**002/24 Thibault**

BE IT RESOLVED, that the Official Community Plan, Bylaw 2023-07, be read a second time.

CARRIED

**003/24 Hawreschuk**

BE IT RESOLVED, that the Official Community Plan, Bylaw 2023-07, be read a third time and is hereby adopted.

CARRIED

*Zoning Bylaw, Bylaw 2023-08*

**004/24 Hawreschuk**

BE IT RESOLVED, that Zoning Bylaw 2023-08 be read a second time with an amendment to the regulation of Recreational Vehicles in Lakeshore District #2 from September 15, 2024 to September 15, 2028.

CARRIED

**005/24 Thibault**

BE IT RESOLVED, that the amended Zoning Bylaw 2023-08, be read a third time and is hereby adopted.

CARRIED

*Minutes of Regular Meeting*

**006/24 Thibault**

BE IT RESOLVED, that the Minutes of Regular Meeting held on Tuesday December 12, 2023 be approved as read.

CARRIED

*Bank Statement*

**007/24 Hawreschuk**

BE IT RESOLVED, that the Bank Statement as at December 31, 2023 be accepted as presented.  
CARRIED

*Payroll Register*

**008/24 Hawreschuk**

BE IT RESOLVED, that Reference No. 000617 to 000634 and 900061 totaling \$43,022.14 as outlined in the Payroll Register for December 2023 attached to and forming part of these minutes, be accepted as presented.

CARRIED

*Authorized Expenditure Report*

**009/24 Bacon**

BE IT RESOLVED, that the following authorized expenditures totaling \$64,920.81 as outlined in the Authorized Expenditure Report attached to and forming part of these minutes, be accepted as presented:

- Cheque No. 3543;
- EFT No. 2180 to 2181;
- E-Transfer No. 2024-01;
- Online Banking No. 2023-48 to 2023-53; and
- Automatic Withdrawal No. 2023-125 to 2023-147.

CARRIED

*Fidelity Bond Renewal*

**010/24 Thibault**

BE IT RESOLVED, that pursuant to Section 113 of *The Municipalities Act*, Council hereby approves the presented Fidelity Bond, at the maximum coverage of \$200,000 which includes \$50,000 registered mail coverage and \$25,000 money & securities coverage, at a premium cost of \$585.00 plus PST.

CARRIED

*List of Accounts for Approval*

**011/24 Dutka**

BE IT RESOLVED, that the following payments, totaling \$249,626.95, as outlined in the List of Accounts for Approval attached to and forming part of these minutes, be approved for payment:

- Cheque No. 3544 to 3577; and
- EFT No. 2182 to 2211.

CARRIED

*Petty Cash Report*

**012/23 Hawreschuk**

BE IT RESOLVED, that the Petty Cash Report be accepted as presented and that Administrator Beaulieu or an employee so delegated by the Administrator be authorized to withdraw \$755.55 from the municipal bank account.

CARRIED

CB  
BT

*Unpaid Taxes Report*

**013/24 Thibault**

WHEREAS, total taxes outstanding as of December 31, 2023 are as follows:

- Current: \$100,029.57
- Arrears and Interest: \$22,259.50; and
- GIL: \$0.00.

BE IT RESOLVED, that the Unpaid Taxes Report be accepted as presented.

CARRIED

**014/24 Hunter**

BE IT RESOLVED, that this meeting be recessed for a lunch break at 12:01pm.

CARRIED

Reeve Hunter called the meeting back to order at 12:32pm.

*Kinistino Fire Agreement*

**014/24 Bacon**

WHEREAS, the previous five (5) year Fire Agreement with the Town of Kinistino expired December 31, 2023.

WHEREAS, the proposed new Fire Agreement was reviewed at the August 9, 2023 Council meeting wherein the renewal terms were as follows:

- Two (2) year term;
- Annual levy increase from \$2,500/year to \$4,300/year;
- Added capital cost share of 10% (vehicles, equipment, turn-out gear, new fire hall); and
- No changes to service area (all of Division 5, plus Township 45A).

WHEREAS, Council prefers the financial surety of a higher annual levy (which can be budgeted for annually), with no capital cost share.

BE IT RESOLVED, that Council approve the proposed Fire Agreement with the Town of Kinistino effective December 31, 2023, with renewal terms as follows:

- Five (5) year term;
- Annual levy of \$10,000/year
- No capital cost share; and
- No changes to service area (all of Division 5, plus Township 45A).

CARRIED

*Purchase Grader*

**015/24 Rundbraaten**

WHEREAS, Resolution 219/23 was passed at the September 13, 2023 Council meeting for the commitment to purchase a 2023 CAT 150JOY Grader, wherein the Grader was delivered to the RM on December 13, 2023 with invoice payable in January 2024.

CB  
BT

BE IT RESOLVED, that Invoice R6050501 from *Finning Canada* be approved for the purchase of the 2023 CAT 150JOY Grader in the amount of \$534,164.29, less trade-in value of \$130,000 on the RM's 2016 CAT 160M Grader, plus fees and applicable taxes;

AND THAT, Administrator Beaulieu be authorized to prepare payment to *Finning Canada* in the amount of \$448,981.46 immediately following the adjournment of this meeting.

CARRIED

*Layoff Seasonal Operators*

**016/24 Rundbraaten**

BE IT RESOLVED, that Equipment Operators, AJ Chitrenia and Troy Laroche be acknowledged as laid off for the season as of December 22, 2023.

CARRIED

*Grader Repair*

**017/24 Dutka**

BE IT RESOLVED, that a PSIP Claim be submitted for the required repair to the CAT 140M Grader by *Finning Canada*, estimated at \$31,900 plus applicable taxes plus installation charges.

CARRIED

*Donation Request*

**018/24 Hawreschuk**

BE IT RESOLVED, that the RM of Invergordon, No. 430 donate one (1) load (25 yards) of crushed gravel, with delivery included within the RM, to the *Hockey Day in Saskatchewan* event in Kinistino, SK on January 16-21, 2024.

CARRIED

*Subdivision Application – NW 36-43-22-W2M*

**019/24 Hawreschuk**

WHEREAS, a Subdivision Application has been received from Community Planning for the subdivision of an existing 2<sup>nd</sup> farmstead as Parcel "C" on NW 36-43-22-W2M which includes the existing laneway into the farmstead.

WHEREAS, the existing 2<sup>nd</sup> farmstead is already subdivided as Parcel "B", however the new Parcel "C" encompasses the surrounding agricultural land and provides for the inclusion of the laneway to the farmstead.

WHEREAS, the 1<sup>st</sup> farmstead on NW 36-43-22-W2M is already subdivided as Parcel "A" and has existing dedicated access.

WHEREAS, pursuant to *The Planning and Development Act*, residential subdivisions, except for single agricultural lots, must provide 10% of its gross area as municipal reserve either as dedicated land or monetary settlement (cash in lieu).

WHEREAS, Community Planning requires the dedication of 1.63 hectares (4.028 acres) as municipal reserve as part of the proposed subdivision of Parcel "C".

CB  
BT

BE IT RESOLVED, that in reference to File No. SUBD-002400-2023, Council approves the Subdivision Application of Parcel "C" (40.3 acres) on NW 36-43-22-W2M as drawn on the Plan of Proposed Subdivision dated October 29, 2023 by *Valley Geomatics*;

AND THAT, in satisfying the municipal reserve dedication, Council approves a monetary settlement in the amount of \$3,000/acre for 4.028 acres, for a total cash-in-lieu value of \$12,084.00.

CARRIED

*Capital Budget/Purchases*

**020/24 Dutka**

WHEREAS, in 2023 a Capital Reserve Allocation was budgeted in the amount of \$250,000 (revenue) with no budgeted expenditure from the Capital Reserve.

WHEREAS, in 2024 a Capital Reserve Allocation of \$250,000 (revenue) is planned to be budgeted for, with the purchased 2023 CAT 150JOY Grader funded from the Capital Reserve.

WHEREAS, the RM's loan of \$500,000 on the new municipal office and shop building will mature at the end of this year wherein the RM will have available debt capacity to put towards other capital purchases, such as a new Crusher.

WHEREAS, a Certificate of Approval has been issued by Community Planning for the subdivision of approximately 133 acres on SW 30-44-23-W2 on December 18, 2023 and is in the process of title registration.

WHEREAS, at the February 14, 2024 Council meeting the Council will review and be able to approve the public sale of the new subdivided parcel.

WHEREAS, at the December 12, 2023 Council meeting, Forman Toner presented the advertisement of a 2014 Crusher (w/ screen and conveyor) for sale in Saskatoon, SK to replace the existing 1961 Crusher.

BE IT RESOLVED, that Council approve the purchase of a 2014 Powerscreen 1000 MaxTrak Cone Crusher with Screen Deck and Conveyor from *Celtic Contracting* in Saskatoon, SK for a total cost of \$500,000;

AND THAT, a deposit of \$100,000 be authorized to *Celtic Contracting* immediately following the adjournment of this meeting;

AND THAT, the purchase be funded in part by 2024 Capital Reserves, in part by revenue on the anticipated sale of the new subdivided parcel, and balance by loan funds as required, to be reviewed at the next Council meeting.

CARRIED

CB  
BA

*Struthers Board Appointment*

**021/24 Hawreschuk**

BE IT RESOLVED, that the appointment of Charlene Thesen as the RM's 2<sup>nd</sup> representative to the Struthers Lake Regional Park Board as appointed on Resolution 315/23 at the December 12, 2023 meeting be rescinded.

CARRIED

**022/24 Hawreschuk**

BE IT RESOLVED, that Council appoint Christopher Beaulieu as its 2<sup>nd</sup> representative to the Struthers Lake Regional Park Board for the 2024 year.

CARRIED

*SARM Resolution – Administrative Best Practices Manual*

**023/24 Bacon**

WHEREAS, further to Resolution 285/23 passed at the November 15, 2023 meeting, the Administrator for the RM of Paddockwood is no longer able to lead the resolution submission to SARM'S Annual Convention and has asked the RM of Invergordon to do so, by the resolution deadline of January 29, 2024.

BE IT RESOLVED, that RM 430 Council forward the following resolution to SARM for consideration at the March 2024 Annual Convention:

“THAT, SARM see to the creation of an Administrative Best Practices Manual for utilization by both rural and urban municipal administrators, prepared in conjunction with SUMA, UMAAS, RMAA (and their respective Board of Examiners), Ministry of Government Relations and SARM Legal.”

CARRIED

*Correspondence*

**024/24 Rundbraaten**

BE IT RESOLVED, that the following Correspondence be filed as read:

- North Central Transportation Planning Committee                      Workshop (February 2024)

CARRIED


Utility Manager, Dean Matkowski joined the meeting at 3:20pm to present his report to Council.

*Adjourn*

**025/24 Hunter**

BE IT RESOLVED, that this meeting be adjourned at 3:28pm.

CARRIED

  
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Bruce Hunter  
Reeve

  
\_\_\_\_\_  
Courtney Beaulieu  
Administrator