

**RURAL MUNICIPALITY OF INVERGORDON No. 430**  
**Regular meeting of Council held in the R.M. Council Chambers**  
**7 Danchuk Drive in Crystal Springs, SK**  
**March 9<sup>th</sup> 2022**  
**9:00am**

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<i>Present:</i>	<i>Reeve</i>	<i>Bruce Hunter</i>
	<i>Councillor, Division 2</i>	<i>Keith Thibault</i>
	<i>Councillor, Division 3</i>	<i>Calvin Parsons</i>
	<i>Councillor, Division 4</i>	<i>Kevin Hawreschuk</i>
	<i>Councillor, Division 5</i>	<i>Wayne Bacon</i>
	<i>Councillor, Division 6</i>	<i>Edwin Rundbraaten</i>
	<i>Administrator</i>	<i>Courtney Beaulieu</i>
<i>Absent:</i>	<i>Councillor, Division 1</i>	<i>Kelvin Dutka</i>

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A quorum being present, Reeve Hunter called the meeting to order at 9:07am.

Foreman, Myron Toner joined the meeting at 9:17am.

*Minutes of Regular Meeting*

**097/22 Parsons**

BE IT RESOLVED, that the Minutes of Regular Meeting held on Wednesday February 9, 2022 be approved as read.

CARRIED

*Delegation*

Glen Lewis, Crystal Springs Utility Operator joined the meeting at 9:18am to discuss operations of the Crystal Springs water & wastewater utilities. Glen Lewis departed the meeting at 9:42am.

*Staff Reports*

Foreman Toner presented his report to Council and departed the meeting at 10:38am.

**098/22 Hawreschuk**

BE IT RESOLVED, that \$12,000.00 be allocated to the 2022 Operating Budget to provide for Class 1A training to Foreman Toner.

CARRIED

**099/22 Thibault**

BE IT RESOLVED, that the Foreman's Report be accepted as presented.

CARRIED

*Statement of Financial Activities*

**100/22 Hunter**

BE IT RESOLVED, that the Statement of Financial Activities as at February 28, 2022 attached to and forming part of these minutes be accepted as presented.

CARRIED

*Bank Statement*

**101/22 Rundbraaten**

BE IT RESOLVED, that the Bank Statement as at February 28, 2022 be accepted as presented.

CARRIED

*Payroll Register*

**102/22 Parsons**

BE IT RESOLVED, that Reference No. 000220 to 000230, C000001 and 900027, totaling \$22,216.89 as outlined in the Payroll Register for February 2022 (Period 03 & 04) attached to and forming part of these minutes, be accepted as presented.

CARRIED

*Authorized Expenditure Reports*

**103/22 Hunter**

BE IT RESOLVED, that Cheque No. 2679, totaling \$3,000.00 as outlined in the Authorized Expenditure Report attached to and forming part of these minutes, be accepted as presented.

CARRIED

*List of Accounts for Approval*

**104/22 Hawreschuk**

WHEREAS, EFT No. 1724 was Voided on February 15, 2022.

BE IT RESOLVED, that Cheque No. 2770 to 2802, EFT No. 1725 to 1743, totaling \$131,236.61 as outlined in the List of Accounts for Approval attached to and forming part of these minutes, be approved for payment.

CARRIED

*Mastercard Report*

**105/22 Rundbraaten**

BE IT RESOLVED, that electronic payments in the amount of \$272.90 and \$105.96 as outlined in the presented February 14, 2022 and March 2, 2022 Mastercard Reports, respectively, be acknowledged as paid under the authority granted in Resolution 148/20.

CARRIED

*Unpaid Taxes Report*

**106/22 Parsons**

BE IT RESOLVED, that the Unpaid Taxes Report as at February 28, 2022 be accepted as presented.

CARRIED

*2021 Hamlet Financial Statements*

**107/22 Hawreschuk**

BE IT RESOLVED, that the 2021 Financial Statement for the Organized Hamlets of Crystal Springs, Meskanaw and Tway, and the Special Service Area of Yellow Creek be accepted as presented.

CARRIED

*Delegation*

Sgt. Adare Guest of the Melfort R.C.M.P. detachment joined the meeting at 11:28am to discuss any concerns and field questions from Council. Sgt. Guest departed the meeting at 11:46am.

**108/22 Hunter**

THAT, this meeting recess for a lunch break at 11:56am.

CARRIED

Reeve Hunter called the meeting back to order at 12:40pm.

*Staff Reports*

**109/22 Rundbraaten**

BE IT RESOLVED, that the Administrator's Report be accepted as presented.

CARRIED

*Correspondence*

**110/22 Bacon**

WHEREAS, the following Correspondence has been presented to Council:

- R.C.M.P. (Melfort)                      2021-Q4 APP Report
- R.C.M.P. (Melfort)                      2021-Q4 Policing Report
- Provincial Archivist                      Approval Letter (Records Retention)

BE IT RESOLVED, that Council accept the presentation of Correspondence as read.

CARRIED

**111/22 Rundbraaten**

WHEREAS, SaskPower has advised the RM that the road lying west of Sections 21 & 16, Twp 45, Rge 24, is not within the center of the road allowance.

WHEREAS, SaskPower advises that the road is located closer to the west boundary of the road allowance at the SW corner of SW 16-45-24-W2, as the survey pin is near the west shoulder of the road.

WHEREAS, SaskPower is planning to build a powerline along the road allowance and has proposed two (2) options:

- i. Build the powerline where the road allowance is by survey, new powerline location would be staked at 0.5m inside east boundary of the road allowance; or
- ii. Build the powerline parallel to the existing road, maintaining the standard 0.5m inside 10m from the centerline of where the road is located presently.

BE IT RESOLVED, that the RM of Invergordon direct SaskPower to build the powerline parallel to the existing road, maintaining the standard 0.5m inside 10m from centerline of where the road is located presently.

AND THAT, in the event the RM rebuilds the road, and/or widens to 100' road allowance, the cost to move the powerline would be invested on following the SaskPower Business Policies in place at that time.

CARRIED

*Lease Bylaw*

**112/22 Hawreschuk**

WHEREAS, Public Notice was posted to the municipal website and RM Office on March 1, 2022 that Council intends to enter into a lease agreement at its March 9, 2022 meeting.

BE IT RESOLVED, that Bylaw 22-06, being a bylaw to enter into a lease agreement for the agricultural acres on SW 30-44-23-W2, be read a first time.

CARRIED

**113/22 Thibault**

BE IT RESOLVED, that Bylaw 22-06 be read a second time.

CARRIED

**114/22 Bacon**

BE IT RESOLVED, that Bylaw 22-06 be given three readings at this meeting.

CARRIED UNANIMOUSLY

**115/22 Thibault**

BE IT RESOLVED, that Bylaw 22-06 be read a third time and is hereby adopted.

CARRIED

*Tax Enforcement (2019 Arrears)*

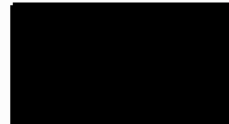
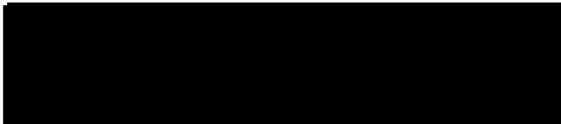
**116/22 Thibault**

WHEREAS, in Resolution 087/22 the Council passed a motion to apply to the registrar for the registration of a transfer of titles into the name of the municipality, on account of tax arrears in accordance with *The Tax Enforcement Act*.

WHEREAS, subsequent to this motion made on February 9, 2022, the Administrator received a cash payment from the landowner for the full amounts owing on three (3) of the affected properties.

BE IT RESOLVED, that Council rescind part of Resolution 087/22 such that the motion to apply for the transfer of title of the following properties, on account of tax arrears now paid, be rescinded:

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CARRIED

*Staffing*

**117/22 Parsons**

BE IT RESOLVED, that Glen Lewis take Confined Space Training with A2Z Training in Prince Albert, SK at a cost of \$150.00.

CARRIED

**118/22 Parsons**

BE IT RESOLVED, that an amendment to the contract agreement with Glen Lewis be drafted for utility services, effective February 7, 2022 to include:

- Rate: \$20.00 per hour, for completing all approved repairs and maintenance;
- Rate: \$40.00 per day when conducting a sample for the Yellow Creek waterworks, plus operator may charge mileage to Yellow Creek;
- Mileage Rate: \$0.60 per km for travel when picking up repair parts or chemical and that use of an RM vehicle is permitted for such use, at the discretion of Foreman Toner;
- Scope: shall also include the Crystal Springs lagoon;
- Contractor may purchase or incur expenses up to a maximum of \$250.00 without prior Council approval, and all receipts must be deposited with the Administrator as soon as is practical;
- Contractor shall report to the Council's Water Committee and Administrator Beaulieu.

CARRIED



**119/22 Parsons**

BE IT RESOLVED, that an amendment to the contract agreement with Chris Kuz be drafted for utility services, effective February 7, 2022 to include:

- Rate: \$25.00 per day when conducting a sample for the Crystal Springs waterworks, plus operator may charge mileage to Crystal Springs;
- Mileage Rate: \$0.60 per km for travel when picking up repair parts or chemical and that use of an RM vehicle is permitted for such use, at the discretion of Foreman Toner;
- Scope: shall also include the Yellow Creek lagoon and the well-house and truck-fill located at NW 7-44-22-W2 ("Borsa Well");
- Contractor may purchase or incur expenses up to a maximum of \$250.00 without prior Council approval, and all receipts must be deposited with the Administrator as soon as is practical;
- Contractor shall report to the Council's Water Committee and Administrator Beaulieu.

CARRIED

**120/22 Parsons**

BE IT RESOLVED, that a new contract agreement with Daniel Nemeth be drafted for utility services, effective February 7, 2022 to include:

- Scope: Contractor to provide back-up and assistance services for Chris Kuz and Glen Lewis in operating the Crystal Springs and Yellow Creek water and wastewater utilities;
- Rate: \$25.00 per day when conducting a sample for the Crystal Springs waterworks, plus operator may charge mileage to Crystal Springs;
- Rate: \$40.00 per day when conducting a sample for the Yellow Creek waterworks;
- Rate: \$20.00 per hour, for completing all approved repairs and maintenance at Crystal Springs;
- Mileage Rate: \$0.60 per km for travel when picking up repair parts or chemical and that use of an RM vehicle is permitted for such use, at the discretion of Foreman Toner;
- Contractor may purchase or incur expenses up to a maximum of \$250.00 without prior Council approval, and all receipts must be deposited with the Administrator as soon as is practical;
- Contractor shall report to the Council's Water Committee and Administrator Beaulieu;
- Contractor shall submit a timesheet to the Administrator for any time worked during the month, no later than the 7<sup>th</sup> day of the next month.

CARRIED

**121/22 Parsons**

BE IT RESOLVED, that the position of Utility Manager be publicly advertised.

CARRIED

*Division Boundary Policy*

**122/22 Rundbraaten**

BE IT RESOLVED, that GG-023, a policy to specify how the Division boundaries within the municipality shall be reviewed, in accordance with Section 49.1 of *The Municipalities Act*.

CARRIED

*Farmstead Exemption Policy Revision*

**123/22 Rundbraaten**

WHEREAS, Section 293 of *The Municipalities Act* was amended to exclude residences within a Special Service Areas and Unorganized Hamlets as eligible to receive the exemption.

BE IT RESOLVED, that Rev. 1 of GG-006 Farmstead Tax Exemption Policy be hereby adopted.  
CARRIED

*Workers Compensation*

**124/22 Thibault**

BE IT RESOLVED, that the 2022 Workers Compensation Coverage Amounts of \$644,851.00 for municipal staff and firefighters, and \$46,000.00 for Elected Officials, be hereby acknowledged.  
CARRIED

*Bids on TTP*

**125/22 Bacon**

WHEREAS, through tax enforcement proceeds the RM has the following properties for sale as advertised in the February 4, 2022 edition of *The Journal*:

- Yellow Creek: Lot 14, Block 3, Plan CZ343 (101 Third Street East)
- Meskanaw: Lot 14, Block 4, Plan BF2974 (113 1<sup>st</sup> Street West)

WHEREAS, both properties contain a dilapidated building which shall be demolished by the RM as part of the sale, unless otherwise specified by the bidder.

WHEREAS, Administrator Beaulieu received five (5) bids on the Yellow Creek property and one (1) bid on the Meskanaw property.

BE IT RESOLVED, that Council approve the bid to purchase Yellow Creek, Lot 14, Block 3, Plan CZ343 for \$1,500.00 from [REDACTED].

AND, that Council approve the bid to purchase Meskanaw, Lot 14, Block 4, Plan BF2974 for \$500.00 from [REDACTED], with the existing building to remain intact and sold with the property on the condition that:

- i. [REDACTED] sign a Liability Waiver; and
- ii. [REDACTED] shall have the building demolished, debris removed and site cleaned-up by September 15, 2022.

CARRIED

*Holiday Office Closures*

**126/22 Thibault**

BE IT RESOLVED, that Council acknowledge the following schedule of Canadian and provincial Holidays, among other dates, wherein the RM Office shall be closed:

- February 21, 2022
- April 15, 2022
- April 18, 2022
- May 23, 2022
- July 1, 2022
- August 1, 2022
- September 5, 2022
- October 10, 2022
- November 11, 2022
- December 26, 2022

- December 27, 2022 (in-lieu of December 25, 2022)
- December 30, 2022 (in-lieu of January 1, 2023)

BE IT FURTHER RESOLVED, that the RM Office shall be closed on December 28 & 29, 2022 for Christmas Break and that 2022 payments shall be accepted in-person on January 2 & 3, 2023;

AND, that notice be issued advising all ratepayers of this, by:

- i. Accompanying 2022 Tax Notices; and
- ii. Mailed letter in late-November 2022 to all those with taxes not yet fully paid.


CARRIED

*Adjourn*

**127/22 Hunter**

BE IT RESOLVED, that this meeting be adjourned at 3:06pm

CARRIED

  
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Bruce Hunter  
Reeve

  
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Courtney Beaudeau  
Administrator