

**RURAL MUNICIPALITY OF INVERGORDON No. 430**  
**Regular meeting of Council held in the R.M. Council Chambers**  
**7 Danchuk Drive in Crystal Springs, SK**  
**November 2<sup>nd</sup> 2022**  
**9:00am**

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<i>Present:</i>	<i>Reeve</i>	<i>Bruce Hunter</i>
	<i>Councillor, Division 1</i>	<i>Kelvin Dutka</i>
	<i>Councillor, Division 2</i>	<i>Keith Thibault</i>
	<i>Councillor, Division 3</i>	<i>Calvin Parsons (arrived at 10:01am)</i>
	<i>Councillor, Division 4</i>	<i>Kevin Hawreschuk</i>
	<i>Councillor, Division 5</i>	<i>Wayne Bacon</i>
	<i>Councillor, Division 6</i>	<i>Edwin Rundbraaten</i>
	<i>Administrator</i>	<i>Courtney Beaulieu</i>

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A quorum being present, Reeve Hunter called the meeting to order at 9:03am.

*Minutes of Regular Meeting*

**374/22 Hawreschuk**

BE IT RESOLVED, that the Minutes of Regular Meeting held on Wednesday October 12, 2022 be approved as read.

CARRIED

*Statement of Financial Activities*

**375/22 Dutka**

BE IT RESOLVED, that the Statement of Financial Activities as at October 31, 2022 be accepted as presented.

CARRIED

*Bank Statement*

**376/22 Thibault**

BE IT RESOLVED, that the Bank Statement as at October 31, 2022 be accepted as presented.

CARRIED

*Payroll Register*

**377/22 Thibault**

BE IT RESOLVED, that Reference No. 000365 to 000382 and 900033 totaling \$40,293.57 as outlined in the Payroll Register for October 2022 (Period 19 & 20) attached to and forming part of these minutes, be accepted as presented.

CARRIED

*Authorized Expenditure Report*

**378/22 Bacon**

WHEREAS, an Authorized Expenditure Report was not presented at the October 12, 2022 meeting for September expenditures.

BE IT RESOLVED, that EFT No. 1847 to 1851 totaling \$41,100.10 for the period of September 2022, as outlined in the Authorized Expenditure Report attached to and forming part of these minutes, be accepted as presented;

BE IT FURTHER RESOLVED, that Cheque No. 3089 to 3093 and EFT No. 1877 to 1878 totaling \$7,440.60 for the period of October 2022, as outlined in the Authorized Expenditure Report attached to and forming part of these minutes, be accepted as presented.

CARRIED

*List of Accounts for Approval*

**379/22 Hawreschuk**

BE IT RESOLVED, that Cheque No. 3094 to 3109 and EFT No. 1879 to 1892, totaling \$58,799.92 as outlined in the List of Accounts for Approval attached to and forming part of these minutes, be approved for payment.

CARRIED

*Unpaid Taxes Report*

**380/22 Dutka**

BE IT RESOLVED, that the Unpaid Taxes Report as at October 31, 2022 be accepted as presented.

CARRIED

*Staff Reports*

Councillor, Calvin Parsons joined the meeting at 10:01am.

Administrator Beaulieu presented her report to Council, including a summary of MuniCode's Building Official's Orders.

**381/22 Rundbraaten**

BE IT RESOLVED, that the Administrator's Reports be accepted as presented;

AND THAT, Sgt. Guest of the Melfort RCMP be invited to attend the December 7, 2022 meeting.

CARRIED

*Council Reports*

Councillor Bacon provided an update to the Council on the Hudson Bay Route Association's recent Annual General Meeting (AGM).

*Rescind Resolution*

**382/22 Dutka**

WHEREAS, at the January 12, 2022 meeting a bid to purchase and relocate a garage building on the Yellow Creek Schoolgrounds was approved, but payment was never provided.

BE IT RESOLVED, that Resolution 020/22 be rescinded.

CARRIED

*Sale of Trailer*

Councillor Dutka declared a conflict of interest and departed the meeting at 10:57am.

**383/22 Hawreschuk**

BE IT RESOLVED, that a public advertisement be posted for the sale of the 1974 Willock Trailer, with bids accepted at the December 7, 2022 meeting;

AND THAT, the posting shall note that the Trailer does not currently pass a safety inspection and is generally in poor condition.

CARRIED

Councillor Dutka returned to the meeting at 11:03am.

*Sale Proceeds*

**384/22 Hawreschuk**

WHEREAS, under the GG-016 Tax Enforcement Policy, an Administrative Fee of \$500.00 is added to the total costs and arrears of property upon the expiry of the final-notice period.

WHEREAS, this fee is intended to reflect the work conducted by municipal staff in performing tax enforcement proceedings.

WHEREAS, the "Crystal Springs Happy Gang" properties were recently acquired and sold through tax enforcement as the properties became taxable in 2020 on account of inactivity and the organization becoming defunct.

WHEREAS, the Crystal Springs Recreation Co-Op has requested any proceeds from the sale of these properties.

WHEREAS, total costs and arrears on these properties was \$975.47, plus the Administrative Fee of \$1,000.00.

WHEREAS, the approved sale price of these properties was \$2,100.00 which nets \$124.53 in proceeds.

WHEREAS, Administrator Beaulieu recommended to Council to forego the Administrative Fee (\$1,000.00) but include the actual cost of the newspaper advertisement for the public sale of the properties (\$257.25) which nets \$867.28 in proceeds.

BE IT RESOLVED, that proceeds in the amount of \$867.28 be paid to the Crystal Springs Recreation Co-Op.

CARRIED

*Retirement/Appreciation*

**385/22 Rundbraaten**

WHEREAS, Equipment Operator, Dennis Drapak is retiring at the end of the fall season.

BE IT RESOLVED, that Administrator Beaulieu be authorized to cater in a 5:00PM meal for staff and Council on November 10, 2022;

AND THAT, Council give Dennis Drapak a \$200.00 Visa gift card in recognition of his 10 years of service and pending retirement.

CARRIED

*Tax Enforcement*

**386/22 Thibault**

WHEREAS, as of October 18, 2022 the total 2021 arrears under tax enforcement in accordance with GG-016 Tax Enforcement Policy, including penalties and costs owing is \$5,119.95.

WHEREAS, under *The Tax Enforcement Act* tax liens were registered on April 18, 2022.

BE IT RESOLVED, that the appropriate six (6) month period has elapsed from the date in which tax liens were registered as it relates to 2021 tax arrears, Council hereby authorizes Administrator Beaulieu, acting as the Treasurer, to proceed to acquire title on properties which remain in arrears for taxes, penalties and costs owing;

AND THAT, tax enforcement proceedings shall be immediately halted on Roll 663, 668 and 696 as a Pre-Authorized Debit (PAD) payment plan is in place wherein the arrears, penalties and costs owing are scheduled to be paid in full by December 31, 2022.

CARRIED

*Yellow Creek Schoolgrounds – Temporary Camping*

**387/22 Hawreschuk**

BE IT RESOLVED, that the use of the Yellow Creek Schoolgrounds be approved for temporary camping for guests attending a wedding on August 12, 2023.

CARRIED

*Parcel Consolidation*

**388/22 Parsons**

WHEREAS, as part of the approved sale on Resolution 295/22 of tax title property in Meskanaw containing a building presiding over two (2) separate adjoining lots was the requirement to tie the parcels together.

WHEREAS, Administrator Beaulieu presented the written request from the new landowner of the properties to have the parcel tie completed by Information Services Canada (ISC).

BE IT RESOLVED, that Council hereby authorizes the parcel tie of Lot 12 & 13, Block 2, Plan BF2974 on 1<sup>st</sup> Street East in the Organized Hamlet of Meskanaw into one (1) parcel.

CARRIED

*Bridge Weight Restriction Bylaw*

**389/22 Rundbraaten**

BE IT RESOLVED, that Bylaw 22-17, being a bylaw to restrict the weight of vehicles over certain bridges, be read a first time

CARRIED

**390/22 Dutka**

BE IT RESOLVED, that Bylaw 22-17 be read a second time.

CARRIED

**391/22 Parsons**

BE IT RESOLVED, that Bylaw 22-17 be given three readings at this meeting.

CARRIED UNANIMOUSLY

**392/22 Thibault**

BE IT RESOLVED, that Bylaw 22-17 be read a third time and is hereby adopted.

CARRIED

*Speed Limit Bylaw*

**393/22 Dutka**

BE IT RESOLVED, that Bylaw 22-18, being a bylaw for establishing a speed limit at the RM's gravel pit on NE-16-44-23-W2, be read a first time

CARRIED

**394/22 Parsons**

BE IT RESOLVED, that Bylaw 22-18 be read a second time.

CARRIED

**395/22 Hawreschuk**

BE IT RESOLVED, that Bylaw 22-18 be given three readings at this meeting.

CARRIED UNANIMOUSLY

**396/22 Thibault**

BE IT RESOLVED, that Bylaw 22-18 be read a third time and is hereby adopted.

CARRIED

*Annual Grants Policy Revision*

**397/22 Thibault**

WHEREAS, Administrator Beaulieu presented a revision to the Annual Grants Policy wherein Paragraph I was revised to include delivery as part of the gravel donation to the listed recreational organizations.

BE IT RESOLVED, that GG-021 Annual Grants Policy Rev. 3 be adopted.

CARRIED

*Tax Abatement Request*

**398/22 Bacon**

WHEREAS, it has been recently discovered that the assessment of Roll 1371 on PT NW 33-45-33 requires an amendment for the 2023 taxation year to move all residential assessment to Roll 1928 on PT NW 33-45-33 which is under separate ownership.

WHEREAS, for 2022 the municipal residential land minimum tax is \$350.00.

WHEREAS, the 2022 Levy on Roll 1371 is \$452.42, comprised as follows:

- \$402.69 Municipal
- \$28.52 School
- \$21.45 Birch Hills C&D

BE IT RESOLVED, that \$300.00 of municipal taxes be abated on Roll 1371 from the 2022 Levy.

CARRIED

**399/22 Hunter**

BE IT RESOLVED, that this meeting be recessed for a lunch break at 11:57am.

CARRIED

Reeve Hunter called the meeting back to order at 12:27pm.

Foreman, Myron Toner in attendance when the meeting was called back to order.



### Reports

Foreman Toner presented his report to Council.

Councillor Dutka departed the meeting at 1:22pm.

#### 400/22 Thibault

BE IT RESOLVED, that the Foreman's Report be accepted as presented.

AND THAT, Custom Work Policy snow removal minimum charge be amended from 15 min. to \$100.00 per visit, effective November 2, 2022

CARRIED

Foreman Toner and Councillor Hawreschuk departed the meeting at 1:45pm.

Utility Manager, Darren Neale joined the meeting at 1:47pm to present his report, including a Bylaw Summary Report to Council.

#### 401/22 Bacon

BE IT RESOLVED, that the Utility Manager's Reports be accepted as presented.

CARRIED

#### 402/22 Bacon

WHEREAS, the annual inspection of the Crystal Springs Waterworks was conducted by Water Security Agency on August 9, 2022.

BE IT RESOLVED, that the Crystal Springs Waterworks Inspection Report 00002117-04-00 be accepted as presented.

CARRIED

Utility Manager Neale departed at 2:18pm.

### Development Application – Camper (Yellow Creek)

#### 403/22 Parsons

WHEREAS, the Interim Development Control Bylaw 21-06 requires a Development Application be submitted for the use of one (1) Recreational Vehicle (Camper) on a property less than 5.0 acres in size when there is no principal dwelling established on the property.

WHEREAS, said application must be approved by Council.

WHEREAS, the designed use of a Recreational Vehicle (Camper) is summer-seasonal habitation.

BE IT RESOLVED, that Development Application D-22-15 be refused on account of the proposed use being for year-round occupancy in a Camper;

AND THAT, such use may be re-applied for upon a Building Permit being issued by MuniCode.

CARRIED

### Operating Budget Revision

#### 404/22 Parsons

WHEREAS, Administrator Beaulieu has presented a Revision to the 2022 Operating Budget, to:

- Decrease the Total Revenues by \$8,165 to \$2,784,465
- Increase the Total Expenditures by \$8,547 to \$2,984,061

BE IT RESOLVED, that the Revised Operating Budget for 2022 be adopted.

CARRIED

*Appoint Board of Revision*

**405/22 Rundbraaten**

WHEREAS, regulatory changes have instituted certification requirements for boards of revision to help ensure proficiency at the first level of appeal. For the 2023 property taxation year, all boards of revision must be certified by the Office of the Registrar to hear assessment appeals.

WHEREAS, existing municipal members appointed to a local Board of Revision are required to become certified.

WHEREAS, alternatively, RMs may appoint a Board of Revision whom is already certified with the Office of the Registrar:

- Prince Albert Board of Revision;
- Town of Rosetown Board of Revision;
- Western Municipal Consulting Ltd.; or
- Nor Sask Board Services.

WHEREAS, Western Municipal Consulting Ltd. is currently appointed as the RM's Development Appeals Board.

BE IT RESOLVED, that Western Municipal Consulting Ltd. be appointed as the RM's Board of Revision, effective January 1, 2023.

CARRIED

*Adjourn*

**406/22 Hunter**

BE IT RESOLVED, that this meeting be adjourned at 2:37pm.

CARRIED



Bruce Hunter  
Reeve



Courtney Beaulieu  
Administrator